

**RESOLUTION 2023-212**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY ADOPTING A REVISED EMPLOYEE HANDBOOK AND PERSONNEL POLICIES AND PROCEDURES HANDBOOK**

**WHEREAS**, the Township of Chatham is a member of the Morris County Joint Insurance Fund (JIF); and,

**WHEREAS**, every two (2) to three (3) years all member municipalities are required to update their Employee Handbook and personnel policies; and,

**WHEREAS**, the Township's Labor Counsel has reviewed and approved the updated Employee Handbook and personnel policies, and will conduct training for employees so that they will be familiar with the Township's policies; and,

**WHEREAS**, the Township Committee wishes to approve a revised employee handbook and the personnel policies and procedures handbook, which are on file in the office of the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that a revised employee handbook and personnel policies and procedures handbook are hereby adopted and shall be available to employees and the public in the office of the Township Clerk.

Adopted: November 28, 2023

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

By \_\_\_\_\_  
Ashley Felice, Mayor

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Gregory J. LaConte, Clerk