

**RESOLUTION 2023-146**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY RATIFYING AND CONFIRMING THE APPOINTMENT OF A TEMPORARY ADMINISTRATIVE ASSISTANT**

**WHEREAS**, the Township of Chatham desires to fill a vacancy in the position of Administrative Assistant/Technical Assistant to the Construction Official; and

**WHEREAS**, the Township of Chatham has advertised the vacancy and received resumes that have been reviewed by the Township Administrator; and

**WHEREAS**, until a permanent appointment can be made, the Township Administrator has recommended that it would be in the best interests of the Township to appoint a temporary Administrative Assistant; and

**WHEREAS**, the Township Administrator appoints Carly Reich as full-time temporary Administrative Assistant.

**BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, New Jersey that Carly Reich is hereby appointed to serve as a temporary Administrative Assistant effective June 14, 2023 through August 15, 2023 at an hourly rate of \$20.00, pending satisfactory completion of a criminal background investigation, and subject to satisfactory completion of a probationary period of 180 days.

Adopted: June 27, 2023

Attest:

  
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Gregory J. LaConte, Clerk

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

By   
\_\_\_\_\_  
Ashley Felice, Mayor