

RESOLUTION 2023-006

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING REGULAR MEETING SCHEDULE FOR THE TOWNSHIP COMMITTEE DURING 2023

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. For the calendar year 2023, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m. (unless otherwise noted), prevailing time, at the Municipal Building, 58 Meyersville Road, Chatham Township on the following dates:

January 10  
January 24  
February 7  
February 21  
March 7  
March 21  
April 4  
April 25  
May 9  
May 23  
June 27  
July 18  
August 15  
September 12  
September 26  
October 10  
October 24  
November 14  
November 28  
December 12

January 2, 2024 (Reorganization Meeting)

2. If an Executive Session is necessary, it will be held one (1) hour prior to the Regular Session starting at 6:30 PM. The posted Agenda will state whether an Executive Session is necessary.
3. Zoom access to meetings will continue as a convenience and accommodation for the public for the year 2023. Zoom access information for each meeting will be included on the meeting Agenda, which will be posted on the Township website at least 48 hours in advance of each meeting.
4. In the case of a special meeting, Zoom access information will also be included in the Open Public Meetings Act notice.
5. During public hearings, members of the public will be able to participate via Zoom by using the Raise Hand feature to signify their desire to make public comment. The Zoom platform also provides the ability for the public to listen to the meeting by telephone without video and to also comment by telephone by pressing \*9 to raise their hand during public comment sessions.
6. In the event that the Zoom and TV broadcasts are interrupted due to power outage, service interruption or any other reason, the Township Committee meeting will continue to be held notwithstanding because the in-person meeting held at the Municipal Building is the only official meeting of the Township Committee.

7. When Township Committee meetings are made available remotely, written comments to be read during the public hearings or public comment periods may be submitted to the Township Clerk electronically by email or letter no later than 3:00 PM on the date of the meeting. Only one public comment, whether oral or written, from each person at each public comment period will, as with all public comments, be heard or read. The reading of the written comments will, as with all public comments, be limited to five minutes and the reading will end after five minutes. Duplicative comments may be summarized.
8. Certified copies of this Resolution shall be:
  - a) Mailed to the Chatham Courier;
  - b) Mailed to the Morris County Daily Record;
  - c) Filed with the Clerk of the Township of Chatham;
  - d) Posted on the bulletin board in the main hallway and on the front door of the Municipal Building; and
  - e) Mailed to any person requesting notice of meetings to N.J.S.A. 10:4-19 who has paid the required fee thereof.
9. All of the foregoing shall be accomplished within seven (7) days of adoption of this Resolution pursuant to N.J.S.A. 10:4-18.

Adopted: January 3, 2023

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

  
\_\_\_\_\_  
Gregory J. LaConte, Clerk

By   
\_\_\_\_\_  
Ashley Felice, Mayor

I, Gregory J. LaConte, Township Clerk of the Township of Chatham in the County of Morris, New Jersey, hereby certify the foregoing to be a true complete copy of a resolution passed by the Township Committee of the Township of Chatham at a regular meeting held on January 3, 2023.

Date Issued: \_\_\_\_\_

\_\_\_\_\_  
Gregory J. LaConte, Township Clerk