

**MINUTES
PLANNING BOARD
TOWNSHIP OF CHATHAM
OCTOBER 4, 2021**

Mr. Franko called the Regular Meeting of the Planning Board to order at 7:30 P.M.

Adequate notice of the meetings of the Planning Board of the Township of Chatham was given as required by the Open Public Meetings Act as follows: Notice in the form of a Resolution setting forth the schedule of meetings for the year 2021, and January, 2022 was published in the *Chatham Courier* and the *Morris County Daily Record*, a copy was filed with the Municipal Clerk and a copy was placed on the bulletin board in the main hallway of the Municipal Building.

Answering present to the roll call were Mr. Franko, Mr. Nelson, Mrs. Ozdemir, Mrs. Abbott, Mr. Choi, Mrs. Ewald and Mr. Hoffmann.

Mr. Kahn arrived a couple minutes late.

Mr. Coviello was absent.

Also present were Board Engineer John Ruschke, Planner Joanna Slagle in place of Township Planner Frank Banisch and Attorney Rich Oller in place of Board Attorney Steve Warner.

Approval of Minutes

Mr. Hoffmann moved to approve the minutes of the September 13, 2021 meeting. Mr. Nelson seconded the motion, which carried unanimously with an abstention by Mrs. Abbott.

Master Plan Updates RFQ

Mr. Hoffmann stated that the Township issued an RFQ for Planning Services for Master Plan updates. On September 23, 2021 the received proposals were opened. Seven out of the eighteen firms that received the RFQ Package submitted proposals. The subcommittee reviewing the proposals consists of Mr. Hoffmann, Mr. Franko and Mr. Banisch. Mr. Hoffmann noted that Mr. Banisch did not submit a proposal so that he could help evaluate the proposals and help to implement any ordinances that are recommended by the Master Plan updates. Mr. Hoffmann noted that the Township has 60 days to review the proposals. The goal of the subcommittee is to have 2-3 proposals to recommend to the Township Committee so that the planning firms can then make presentations.

Master Plan Consistency Review – Ordinance 2021-19

Mr. Hoffmann explained that this ordinance helps to address the future needs of the Chatham Emergency Squad, Chatham Township Fire Department and Green Village Fire Department. There may be future building upgrades needed to conform with Department of Homeland

Security guidelines, and the ordinance makes changes to reduce the likelihood that these organizations would need a D Variance. Mr. Hoffmann also noted that the Chatham Emergency Squad has drainage issues, and the storage of oxygen needs to be addressed. The fire departments also need decontamination facilities.

Mr. Nelson moved to refer Mr. Banisch's memorandum to the Township Committee to recommend to the Township Committee that Ordinance 2021-19 is not inconsistent with the Master Plan. Mrs. Abbott seconded the motion.

Roll Call: Mr. Franko, Aye; Mr. Nelson, Aye; Mrs. Ozdemir, Aye; Mrs. Abbott, Aye; Mr. Choi, Aye; Mr. Coviello, Absent; Mrs. Ewald, Aye; Mr. Hoffmann, Aye; Mr. Kahn, Aye.

Mr. Hoffmann moved to adjourn at 7:59 PM. Mr. Nelson seconded the motion, which carried unanimously.

Gregory J. LaConte
Planning Board Recording Secretary