

**MINUTES  
PLANNING BOARD  
TOWNSHIP OF CHATHAM  
JANUARY 11, 2021**

Mr. Franko called the Reorganization Meeting of the Planning Board to order at 7:34 P.M.

**Adequate Notice** of this meeting of the Planning Board was given as required by the Open Public Meetings Act as follows: Notice was given to both *The Chatham Courier* and the *Morris County Daily Record* on December 23, 2020; notice was posted on the front door and the bulletin board in the main hallway of the Municipal Building on December 23, 2020; and notice was filed with the Township Clerk on December 23, 2020.

**Oaths of Office**

Mrs. Ness, Mr. Hoffmann, Mrs. Ewald, Mr. Franko, Mrs. Abbott and Mr. Kahn took their oaths of office en masse. Board Attorney Amanda Wolfe administered the oaths.

Answering present to the roll call were Mr. Franko, Mr. Nelson, Mrs. Ozdemir, Mrs. Ewald, Mrs. Abbott, Mr. Hoffmann, Mrs. Ness, Mr. Sheth, Mr. Kahn and Mr. Choi.

Mr. Coviello was absent.

Also present were Township Planner Frank Banisch, Board Engineer John Ruschke and Board Attorney Amanda Wolfe.

**Selection of Chairperson**

Ms. Wolfe acted as temporary chairman during the process of Selection of Chairperson.

Mr. Nelson nominated Thomas Franko to serve as Chairperson of the Planning Board for the year 2021. Mrs. Ewald seconded the motion.

**Roll Call:** Mr. Franko, Aye; Mr. Nelson, Aye; Mrs. Ozdemir, Aye; Mr. Coviello, Absent; Mrs. Ewald, Aye; Mrs. Abbott, Aye; Mr. Hoffmann, Aye; Mrs. Ness, Aye; Mr. Sheth, Aye; Mr. Kahn, Aye; Mr. Choi, Aye.

**Selection of Vice-Chairperson**

Mr. Franko nominated Glen Nelson to serve as Vice- Chairperson of the Planning Board for 2021. Mrs. Ewald seconded the motion.

**Roll Call:** Mr. Franko, Aye; Mr. Nelson, Aye; Mrs. Ozdemir, Aye; Mr. Coviello, Absent; Mrs. Ewald, Aye; Mrs. Abbott, Aye; Mr. Hoffmann, Aye; Mrs. Ness, Aye; Mr. Sheth, Aye; Mr. Kahn, Aye; Mr. Choi, Aye.

## **Selection of Secretary**

Mr. Franko nominated Deniz Ozdemir to serve as the Planning Board Secretary. Mr. Nelson seconded the nomination.

**Roll Call:** Mr. Franko, Aye; Mr. Nelson, Aye; Mrs. Ozdemir, Aye; Mr. Coviello, Absent; Mrs. Ewald, Aye; Mrs. Abbott, Aye; Mr. Hoffmann, Aye; Mrs. Ness, Aye; Mr. Sheth, Aye; Mr. Kahn, Aye; Mr. Choi, Aye.

## **Resolutions**

### **RESOLUTION PB-21-001**

#### **RESOLUTION OF THE PLANNING BOARD OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, ADOPTION OF PLANNING BOARD BYLAWS**

**WHEREAS**, N.J.S.A. 40:55D-8(a) requires each municipal agency to adopt reasonable rules and regulations for the administration of its functions, powers and duties; and

**WHEREAS**, N.J.S.A. 40:55D-8(a) further requires that the municipal agency furnish a copy of the adopted rules and regulations to any person upon request; and

**WHEREAS**, N.J.S.A. 40:55D-8(a) further requires that the municipal agency's rules and regulations thereto be maintained in the office of the administrative officer;

**THEREFORE, BE IT RESOLVED**, that the attached bylaws for the Planning Board of the Township of Chatham, be, and the same are hereby adopted; and

**BE IT FURTHER RESOLVED**, that copies of this resolution and copies of the attached said bylaws be maintained in the Office of the Board Manager located at the Municipal Building, 58 Meyersville Road, Chatham.

Mr. Nelson moved to adopt Resolution PB-2021-001. Mrs. Ewald seconded the motion.

**Roll Call:** Mr. Franko, Aye; Mr. Nelson, Aye; Mrs. Ozdemir, Aye; Mr. Coviello, Absent; Mrs. Ewald, Aye; Mrs. Abbott, Aye; Mr. Hoffmann, Aye; Mrs. Ness, Aye; Mr. Sheth, Aye; Mr. Kahn, Aye; Mr. Choi, Aye.

Mr. Franko stated that performance reviews are being conducted for the Professional Service Contracts, and he recommended that all three contracts be approved for a three-month period. He said that the contracts will be revisited later in the year.

### **RESOLUTION PB-21-002**

#### **RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PLANNING BOARD LEGAL SERVICES WITH STEVEN K. WARNER, ESQ., OF VENTURA, MIESOWITZ, KEOUGH & WARNER, P.C FOR 2021**

**WHEREAS**, the Planning Board of the Township of Chatham has a need to acquire the legal services for the Chatham Township Planning Board as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and,

**WHEREAS**, the anticipated term of this contract is through March 31, 2021; and

**WHEREAS**, VENTURA, MIESOWITZ, KEOUGH & WARNER, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that VENTURA, MIESOWITZ, KEOUGH & WARNER, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the VENTURA, MIESOWITZ, KEOUGH & WARNER, P.C. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2021; and

**NOW THEREFORE, BE IT RESOLVED** that subject to the Planning Board's review and approval of the Contract for Professional Services the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with VENTURA, MIESOWITZ, KEOUGH & WARNER, P.C. as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

**BE IT FURTHER RESOLVED** that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

Mr. Nelson moved to adopt Resolution PB-2021-002. Mrs. Ewald seconded the motion.

**Roll Call:** Mr. Franko, Aye; Mr. Nelson, Aye; Mrs. Ozdemir, Aye; Mr. Coviello, Absent; Mrs. Ewald, Aye; Mrs. Abbott, Aye; Mr. Hoffmann, Aye; Mrs. Ness, Aye; Mr. Sheth, Aye; Mr. Kahn, Aye; Mr. Choi, Aye.

#### **RESOLUTION PB-21-003**

#### **RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PLANNING BOARD ENGINEERING SERVICES WITH JOHN K. RUSCHKE, P.E. OF MOTT MAC DONALD FOR 2021**

**WHEREAS**, the Planning Board of the Township of Chatham has a need to acquire the engineering services for the Chatham Township Planning Board as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and,

**WHEREAS**, the anticipated term of this contract is through March 31, 2021; and

**WHEREAS**, Mott MacDonald has completed and submitted a Business Entity Disclosure Certification which certifies that Mott MacDonald has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit Mott MacDonald from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2021; and

**NOW THEREFORE, BE IT RESOLVED** that subject to the Planning Board's review and approval of the Contract for Professional Services the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with John K. Ruschke, with Mott MacDonald as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that this contract is awarded without formal competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

**BE IT FURTHER RESOLVED** that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

Mrs. Ness moved to adopt Resolution PB-2021-003. Mr. Sheth seconded the motion.

**Roll Call:** Mr. Franko, Aye; Mr. Nelson, Aye; Mrs. Ozdemir, Aye; Mr. Coviello, Absent; Mrs. Ewald, Aye; Mrs. Abbott, Aye; Mr. Hoffmann, Aye; Mrs. Ness, Aye; Mr. Sheth, Aye; Mr. Kahn, Aye; Mr. Choi, Aye.

**RESOLUTION PB-21-004**  
**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR**  
**PLANNING BOARD PLANNING SERVICES WITH FRANK BANISCH OF BANISCH**  
**ASSOCIATES, INC. FOR 2021**

**WHEREAS**, the Planning Board of the Township of Chatham has a need to acquire the planning services for the Chatham Township Planning Board as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is three months with the proviso that a subcommittee comprised of the Planning Board Chairperson and the Class II member (Township Administrator), and possibly one additional Planning Board member shall review the Board Planner’s performance to date at a time to be determined by said subcommittee; and

**WHEREAS**, Banisch Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Banisch Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Banisch Associates, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2021; and

**NOW THEREFORE, BE IT RESOLVED** that, subject to the Planning Board’s review and approval of the Contract for Professional Services, the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Frank Banisch, P.P., with the Banisch Associates, Inc., as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that this contract is awarded without formal competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

**BE IT FURTHER RESOLVED** that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

Mrs. Ness moved to adopt Resolution PB-2021-004. Mrs. Abbott seconded the motion.

**Roll Call:** Mr. Franko, Aye; Mr. Nelson, Aye; Mrs. Ozdemir, Nay; Mr. Coviello, Absent; Mrs. Ewald, Aye; Mrs. Abbott, Aye; Mr. Hoffmann, Aye; Mrs. Ness, Aye; Mr. Sheth, Aye; Mr. Kahn, Aye; Mr. Choi, Aye.

**RESOLUTION PB-21-005**  
**RESOLUTION OF THE PLANNING BOARD OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, APPOINTING GREGORY J. LACONTE AS RECORDING SECRETARY FOR THE PLANNING BOARD**

**WHEREAS**, the Planning Board of the Township of Chatham, County of Morris, State of New Jersey, desires to appoint Gregory J. LaConte as Recording Secretary for the Board for the period commencing January 1, 2021 and ending December 31, 2021; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Planning Board of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. Gregory J. LaConte is hereby appointed as Recording Secretary for the Planning Board of the Township of Chatham, County of Morris, State of New Jersey, for a term commencing January 1, 2021 and terminating December 31, 2021; and
2. The compensation to be paid to Gregory J. LaConte for services rendered to the Board shall be in accordance with the Salary Ordinance of the Township of Chatham. Services to be rendered and encompassed by said annual salary shall include attendance at work, regular and special meetings of the Board and submission of written minutes summarizing events occurring at each Board meeting; and
3. The amount of compensation for attendance at special meetings of the Board shall be in the amount as stipulated; and
4. This Resolution shall take effect upon adoption; and
5. A certified copy of the Resolution shall be forwarded by the Secretary of the Board to the Township Committee.

Mr. Nelson moved to adopt Resolution PB-2021-005. Mrs. Ozdemir seconded the motion.

**Roll Call:** Mr. Franko, Aye; Mr. Nelson, Aye; Mrs. Ozdemir, Aye; Mr. Coviello, Absent; Mrs. Ewald, Aye; Mrs. Abbott, Aye; Mr. Hoffmann, Aye; Mrs. Ness, Aye; Mr. Sheth, Aye; Mr. Kahn, Aye; Mr. Choi, Aye.

**RESOLUTION PB-21-006**  
**RESOLUTION OF THE PLANNING BOARD OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, APPOINTING KATHLEEN NAGY-DEROSA AS MANAGER FOR THE PLANNING BOARD**

**WHEREAS**, the Planning Board of the Township of Chatham, County of Morris, State of New Jersey, desires to appoint Kathleen Nagy-DeRosa as Manager for the Board for the period commencing January 1, 2021 and ending December 31, 2021; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Planning Board of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. Kathleen Nagy-DeRosa is hereby appointed as Manager for the Planning Board of the Township of Chatham, County of Morris, State of New Jersey, for the period commencing January 1, 2021 and terminating December 31, 2021; and
2. The compensation to be paid to Kathleen Nagy-DeRosa for services rendered to the Board shall be in accordance with the Salary Ordinance of the Township of Chatham; and
3. This Resolution shall take effect upon adoption; and
4. A certified copy of the Resolution shall be forwarded by the Secretary of the Board to the Township Committee.

Mr. Hoffmann moved to adopt Resolution PB-2021-006. Mrs. Ness seconded the motion.

**Roll Call:** Mr. Franko, Aye; Mr. Nelson, Aye; Mrs. Ozdemir, Aye; Mr. Coviello, Absent; Mrs. Ewald, Aye; Mrs. Abbott, Aye; Mr. Hoffmann, Aye; Mrs. Ness, Aye; Mr. Sheth, Aye; Mr. Kahn, Aye; Mr. Choi, Aye.

#### **RESOLUTION PB-21-007**

#### **RESOLUTION OF THE PLANNING BOARD OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, ESTABLISHING A REGULAR MEETING SCHEDULE FOR THE PLANNING BOARD DURING 2021 AND JANUARY 2022**

**WHEREAS**, The “Open Public Meeting Act,” N.J.S.A.10:4-6 and following requires that public bodies provide adequate notice of meetings.

**NOW THEREFORE, BE IT RESOLVED**, by the Planning Board of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. During the calendar year 2021, and January 2022 public meetings (work meetings, regular meetings and Technical Coordinating Committee (TCC) meetings), will be held by the Planning Board at the Municipal Building, 58 Meyersville Road, Chatham, Township, on the following dates and at the following times:

#### **MEETING DATES 2021 – 2022**

|             | <b>Meeting<br/>(1st Monday)</b> | <b>Regular Meeting<br/>(3rd Monday)</b> | <b>TCC Meeting<br/>(2nd Thursday)</b> |
|-------------|---------------------------------|-----------------------------------------|---------------------------------------|
| <b>2021</b> |                                 | January 25                              |                                       |
|             | February 1                      | February 22                             | February 11                           |
|             | March 1                         | March 15                                | March 11                              |
|             | April 5                         | April 19                                | April 8                               |

|             |              |              |             |
|-------------|--------------|--------------|-------------|
|             | May 3        | May 17       | May 13      |
|             | June 7       | June 21      | June 10     |
|             | July 12      | July 19      | July 8      |
|             | August 2     | August 16    | August 12   |
|             | September 13 | September 20 | September 9 |
|             | October 4    | October 18   | October 14  |
|             | November 8   | November 15  | November 18 |
|             | December 6   | December 20  | December 9  |
| <b>2022</b> | January 10   | January 24   | January 13  |

2. Formal action may be taken at either of the Monday meetings listed above. During the calendar year 2021 and January 2022, additional public meetings will be held by the Planning Board for purposes of site inspections at 9:00 am prevailing time, starting at the Municipal Building, 58 Meyersville Road, Chatham, or such other location as announced by the Board, on the following dates:

**Site Visits  
(1st Saturday)**

|             |              |
|-------------|--------------|
| <b>2021</b> | February 6   |
|             | March 6      |
|             | April 10     |
|             | May 1        |
|             | June 5       |
|             | July 10      |
|             | August 7     |
|             | September 11 |
|             | October 2    |
|             | November 6   |
|             | December 4   |
| <b>2022</b> | January 8    |

3. The Secretary of the Planning Board shall cause the Resolution to be published in both the Chatham Courier and the Morris County Daily Record, posted on the bulletin board in the main hallway of the Municipal Building 58 Meyersville Road, Chatham Township, New Jersey, and a copy filed with the Township Clerk.

Mrs. Ness moved to adopt Resolution PB-2021-007. Mr. Nelson seconded the motion.

**Roll Call:** Mr. Franko, Aye; Mr. Nelson, Aye; Mrs. Ozdemir, Aye; Mr. Coviello, Absent; Mrs. Ewald, Aye; Mrs. Abbott, Aye; Mr. Hoffmann, Aye; Mrs. Ness, Aye; Mr. Sheth, Aye; Mr. Kahn, Aye; Mr. Choi, Aye.

**RESOLUTION PB-21-008**  
**RESOLUTION OF THE PLANNING BOARD OF THE TOWNSHIP OF CHATHAM, COUNTY**  
**OF MORRIS, STATE OF NEW JERSEY, DESIGNATING NEWSPAPERS AND FIXING**  
**CHARGES FOR NOTICES OF PUBLIC MEETINGS 2021**

**WHEREAS**, the “Open Public Meetings Act,” N.J.S.A. 10:4-6, and following, requires that notification be given of meetings of public bodies as therein defined and in the manner therein set forth; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Planning Board of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The Chatham Courier and the Morris County Daily Record are hereby designated for the calendar year 2021 as the two newspapers to receive notice of meetings of the Planning Board as required by any and all sections of the Open Public Meetings Act, it appearing that these newspapers are most likely to inform the local public of such meetings; and
2. The Chatham Courier and the Morris County Daily Record are hereby designated as the official newspapers of the Township in which to publish legal notices regarding matters and applications before the Planning Board; the Township Committee having previously designated the Chatham Courier and the Morris County Daily Record as the Official Newspapers of the Township; and
3. The public place for the posting of notices of meetings of the Planning Board for the calendar year 2021, and revisions thereof, shall be the bulletin board in the main hallway of the Municipal Building, 58 Meyersville Road, Chatham, New Jersey; and
4. The sum of \$35.00 is hereby affixed as the fee to be paid by any person requesting that copies of any regular meeting schedule of the Planning Board for the calendar year 2020, and revisions thereof, and notices of Planning Board meetings during the calendar year 2020 not included in such schedule, or revisions thereof, be mailed to such persons as specified in N.J.S.A. 10:4-19, provided, however, that no charge shall be made to any news media requesting the mailing of notices to its business office; and
5. This Resolution shall take effect upon adoption; and  
A certified copy of the Resolution shall be mailed by the Secretary of the Board to the Chatham Courier and the Morris county Daily Record, and a certified copy shall be filed with the Clerk of the Township of Chatham and the Secretary of the Planning Board.

Mrs. Abbott moved to adopt Resolution PB-2021-008. Mr. Nelson seconded the motion.

**Roll Call:** Mr. Franko, Aye; Mr. Nelson, Aye; Mrs. Ozdemir, Aye; Mr. Coviello, Absent; Mrs. Ewald, Aye; Mrs. Abbott, Aye; Mr. Hoffmann, Aye; Mrs. Ness, Aye; Mr. Sheth, Aye; Mr. Kahn, Aye; Mr. Choi, Aye.

Mr. Franko said that the stormwater plan will be addressed at a future meeting by Mr. Ruschke. He also stated that the Hillside Avenue hearing will be continued on January 25<sup>th</sup> without further notice, and a site visit will be scheduled. Mr. Franko noted that site visits are an open public meeting, and at some point the Board Counsel will review the Open Public Meetings Act rules with the Board.

Mr. Ruschke commented on the DEP's rules update, and stated that the Township needs to adopt an updated stormwater management ordinance. The Planning Board also needs to review and update the Stormwater Management Plan.

### **Approval of Minutes**

Mr. Nelson moved to approve the minutes of the December 21, 2020 meeting. Mrs. Ozdemir seconded the motion, which carried unanimously with an abstention by Mrs. Ness.

Mr. Franko stated that he does not believe that the testimony for the Hillside Avenue application will be finished at the next meeting, and there will be a site visit following the meeting.

Mr. Franko asked Mr. Ruschke what the drop dead date is for the adoption of the Stormwater Management Plan. Mr. Ruschke said that it should be adopted by March 1<sup>st</sup>. Mr. Franko said that the matter will be placed on the February 22<sup>nd</sup> agenda for Public Hearing.

### **Discussion**

#### **Potential Circulation Plan Element of the Master Plan**

Mrs. Abbott addressed proposed updates to the Circulation Element of the Master Plan. She provided background on the legislative basis for a circulation element, as well as the goals and objectives of such a plan.

Mrs. Abbott noted the need to update the Circulation Element to include transportation options for Seniors, as well as charging stations for electric vehicles. She also addressed sidewalks, and walking and biking trails, which she said should be included in the Circulation Element rather than being a separate walkway/bikeway plan, as they were in 2009. She noted the 1999 Circulation Element said sidewalks and pedestrian circulation were in the 1978 Circulation Element. Mrs. Abbott also discussed the Complete Streets concept. Mrs. Abbott said that Complete Streets seeks to be inclusive of all modes of transportation and of everyone, including those who have disabilities. She also stated that the State of New Jersey adopted a Complete Streets policy in 2009.

Mrs. Ness said that the Seniors Advisory Committee has discussed access issues beyond mobility impairments. Mrs. Abbott advised against rushing through the update process if public input is wanted.

Mrs. Abbott addressed the Safe Routes to School program. She also addressed updating the list of Township "activity centers", a key planning tool for examining connectivity of roadways and paths. Mrs. Abbott further noted that the Arbor Green development, Dixiedale development, and potential Noe Pond development will result in more traffic in the Township needing to circulate and should be added to the activity centers list. Mrs. Abbott also asked if any Board members can think of any areas that should be included in the Circulation Element as study areas. Mrs.

Ewald suggested the area by Esternay Field where River Road and Fairmount Avenue intersect. She also suggested the intersection of River Road and Passaic Street near the Cardinal Hill Apartments.

Mr. Franko said that the Board members will need some time to think about the substance of the Circulation Element in order to come up with ideas. Mrs. Abbott asked about having the Board Professionals review the Circulation Element for updates. Mr. Hoffmann complimented the work performed by the subcommittee, and advised that the presentation should be sent to Mr. Banisch and Mr. Ruschke for review. Mr. Hoffmann also noted that the Township is still operating under a temporary budget, and the number of hours spent by Mr. Ruschke and Mr. Banisch reviewing the Circulation Element should be limited at this time due to budget constraints.

Mrs. Abbott asked if there is software that would allow the public give input on updates. Mr. Hoffmann said that the point of public input has not yet been reached.

Mrs. Ness asked if there is a document showing connectivity between major neighborhoods, trails and roadways so that any gaps could be identified. Mr. Ruschke said that there is a Bikeway and Walkway Trail Plan, and he advocated that the plan be updated to provide better guidance for prioritization of new projects. He also noted that the Board has done a lot of work, and stated that Mr. Banisch usually takes the lead on Master Plan Element Reviews. Mr. Ruschke asked about PPGIS availability. Mr. Banisch said that PPGIS is still available as a tool. Mr. Ruschke advocated for public input during the development process rather than waiting for the public hearing.

Mrs. Ness asked about a grant application for the Shunpike Corridor and what happened to that potential project. Mr. Ruschke said that Hickory Square should be a focal point, and Morris County is willing to fund a project there. He also said that the County had prepared a concept plan, and the Green Village Fire Department questioned the widening of the intersection of Green Village Road and Shunpike Road. Mrs. Abbott said that this project merits public input. Mr. Nelson provided background on why the Township was not in favor of the County's proposed project. Mr. Hoffmann commented on mass transit connectivity.

Mr. Franko asked that the Board Professionals and Mr. Hoffmann work together to report back to the Board.

Mrs. Abbott asked if the 2014 draft should be distributed to the Board. Mr. Franko asked that the draft be sent to Mrs. DeRosa for distribution.

Mr. Nelson moved to adjourn at 9:03 PM. Mrs. Ness seconded the motion, which carried unanimously.

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Gregory J. LaConte  
Planning Board Recording Secretary