

## ORDINANCE 2025-12

### ORDINANCE AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE V, BOARDS, COMMITTEES AND COMMISSIONS, OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING SECTION 2-25, LOCAL EMERGENCY MANAGEMENT COUNCIL, SUBSECTION 2-25.2, MEMBERSHIP; OFFICERS, AND SUBSECTION 2-25.3, DUTIES, OF THE TOWNSHIP CODE

**WHEREAS**, the Township Committee of the Township of Chatham (the “**Township**”) desires to amend the Township Code, Chapter 2, Administration, Article V, Boards, Committees and Commissions, Section 2-25, Local Emergency Management Council, subsection 2-25.2, Membership; Officers, and subsection 2-25.3, Duties, to eliminate any references to the Emergency Management Coordinator for purposes of clarification.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township Of Chatham, County of Morris, State Of New Jersey, as follows:

**Section 1.** The aforementioned recitals are incorporated herein as though fully set forth at length.

**Section 2.** Township Code Chapter 2, Administration, Article V, Boards, Committees and Commissions, Section 2-25, Local Emergency Management Council, subsection 2-25.2, Membership; Officers, is hereby amended to read as follows:

#### **§ 2-25.2 Membership; Officers.**

- a. The LEMC shall be comprised of the up to 15 members who, in accord with N.J.S.A. App. A:9-41 and as suggested by FEMA Comprehensive Preparedness Guide 101, shall be appointed by the Mayor, and who shall serve at the will and pleasure of the Mayor. The composition of the LEMC is recommended as set forth below:
  - (1) Mayor.
  - (2) Township Committee Member who is on Public Safety subcommittee.
  - (3) Township Administrator.
  - (4) Chief of Police.
  - (5) DPW Superintendent.
  - (6) Health Officer.
  - (7) OEM Coordinator.
  - (8) Chatham Township Fire Department Chief or Chiefs designee.
  - (9) Green Village Fire Department Chief or Chiefs designee.
  - (10) Chatham Emergency Squad Captain or Captain designee.
  - (11) Red Cross Administrator.
  - (12) Religious institution representative number 1.
  - (13) School District of the Chatham’s Superintendent or designee.
  - (14) Private sector representative number 1 (hospital or health care facilities)
  - (15) Private sector representative number 2 (utility operators or Childcare facilities)

**Section 3.** Township Code Chapter 2, Administration, Article V, Boards, Committees and Commissions, Section 2-25, Local Emergency Management Council, subsection 2-25.3, Duties, is hereby amended as follows:

#### **§ 2-25.3 Duties.**

- a. The LEMC is directed, within the limits of appropriations, to establish an adequate organization to assist in supervising and coordinating the emergency management activities of the Township.
- b. The LEMC shall assist the Township in establishing the various local volunteer agencies needed to meet the requirements of all local emergency management activities in accordance with rules and regulations established by the governor in pursuance of the provisions of this chapter. [N.J.S.A. App. A:9-41].

- c. The LEMC shall meet a minimum of two (2) times per year.
- d. The LEMC shall revise and update written emergency operations plans focused on all hazards, including homeland security, flooding, fire, loss of utilities and sanitary services, and shall confidentially share such plans as necessary with the various Township departments and personnel impacted by such plans.
- e. The LEMC shall, at least once per year, review previously prepared emergency response plans and update same as necessary in conformity with State statutes, N.J.S.A. App. A:9-42.1 through 43.4, Executive Orders issued by the Governor, any current or future NJOEM directives, or any applicable Federal statutes or regulations.
- f. The LEMC members shall participate in training and exercises as required by the Chairperson or NJOEM Director.
- g. In compliance with N.J.A.C. 6A:16-5, School Safety and Security Plans, the LEMC will meet with the Chief School Administrator of the School District of the Chathams in the development of the school districts' plans, procedures and mechanisms for school safety and security.
  - 1. The plans, procedures and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq., and the Commissioner of Education.
  - 2. The plans, procedures and mechanisms shall be reviewed annually and updated, as appropriate.
- h. The LEMC shall collaborate with state, county, municipal, other Emergency Management Council personnel and agencies that serve disability and access/functional needs.
- i. All members of the LEMC shall maintain confidentiality and adhere to all laws, regulations and executive orders governing the confidentiality of any and all emergency operations plans to the extent permitted by law, including but not limited to the common law, the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., and Executive Order 21 (McGreevey 2002) and as amended by Order 26 (McGreevey 2002)."

**Section 4.** If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, division, clause or provisions so adjudicated and the remainder of the Ordinance shall be deemed valid and effective.

**Section 5.** All Ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 6.** This Ordinance shall take effect according to law.

Introduced: May 20, 2025

TOWNSHIP OF CHATHAM, COUNTY OF  
MORRIS, STATE OF NEW JERSEY

Adopted: June 24, 2025

Attest:

BY:   
Jen Rowland, Deputy Mayor

  
Gregory J. LaConte, Clerk