

**MINUTES
TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 6, 2022**

The Township Clerk called the Reorganization Meeting of the Township Committee of the Township of Chatham to order at 7:30 P.M.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both *The Chatham Courier* and the *Morris County Daily Record* on January 8, 2021, June 11, 2021 and August 13, 2021; notice was posted on the front door and the bulletin board in the main hallway of the Municipal Building on January 8, 2021, June 11, 2021 and August 13, 2021; and notice was filed with the Township Clerk on January 8, 2021, June 11, 2021 and August 13, 2021.

The Township Clerk led the Flag Salute.

Invocation

An invocation was given by Father Kevin Corcoran, Pastor of Corpus Christi Church and Police Chaplain for the Chatham Township Police Department.

Oath of Office

Mark Lois was sworn in as a Township Committee Member for a three-year term. The oath of office was administered by Assemblyman Brian Bergen.

Roll Call

Answering present to the roll call were Committeewoman Ewald, Committeewoman Felice, Committeewoman Fondaco, Committeeman Hamilton and Committeeman Lois.

Selection of Mayor

The Township Clerk opened the floor for nominations for the Office of Mayor for the year 2022.

Committeeman Hamilton nominated Committeewoman Felice to serve as Mayor for 2022. Committeeman Lois seconded the motion.

Committeewoman Ewald congratulated Committeewoman Felice. She also stated that the result of the 2021 General Election will have an impact on the direction of Township Committee policies. Committeewoman Ewald commented on the selection of a new Township Attorney through a process which violates the Township Committee's Bylaws.

Committeeman Lois made a point of order about the topic of discussion.

Committeewoman Ewald asked if Committeeman Lois would recuse himself on the appointment of a new Township Attorney and on the appointment of members to the Planning Board. Regarding the Township Attorney appointment, Committeewoman Ewald noted the attorney appointment would not be in the spirit of the Pay to Play laws given the Township attorney nominee is the Vice Chair of the Morris County Republican Committee which donated \$1000 to Mr. Lois's campaign this past year. Regarding the Planning Board appointments, Committeewoman Ewald cited a conflict of interest given Mr. Lois's pending application before the Planning Board.

Committeewoman Felice stated that the Reorganization Meeting should not be a combative meeting and should focus on being a celebratory meeting.

Committeeman Lois stated that Robert's Rules of Order need to be followed.

Committeeman Hamilton stated that Committeeman Lois's position on the Planning Board appointees has nothing to do with the question of who should be selected as Mayor.

RESOLUTION 2022-001
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM SELECTING MAYOR FOR 2022

BE IT RESOLVED by the Township Committee of the Township of Chatham that Ashley Felice is hereby selected as Mayor of the Township of Chatham for the year 2022.

Roll call: Committeewoman Ewald, Nay; Committeewoman Felice, Aye; Committeewoman Fondaco, Nay; Committeeman Hamilton, Aye; Committeeman Lois, Aye.

The oath of office for Mayor Felice was administered by Assemblyman Brian Bergen.

Assemblyman Bergen stated that Mayor Felice was elected to serve as Mayor because she is ready to serve.

The Township Clerk tendered the gavel to Mayor Felice.

Selection of Deputy Mayor

Committeeman Lois nominated Committeeman Hamilton to serve as Deputy Mayor for 2022. Mayor Felice seconded the motion.

RESOLUTION 2022-002
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM SELECTING DEPUTY MAYOR FOR 2022

BE IT RESOLVED by the Township Committee of the Township of Chatham that Mark Hamilton is hereby selected as Deputy Mayor of the Township of Chatham for the year 2022.

Roll call: Committeewoman Ewald, Nay; Committeewoman Fondaco, Nay; Committeeman Hamilton, Aye; Committeeman Lois, Aye; Mayor Felice, Aye.

The oath of office for Mayor Felice was administered by Assemblyman Brian Bergen.

Mayor's Statement

Mayor Felice gave the attached Mayor's Statement.

Board Appointments

Mayor Felice congratulated Kevin Sullivan, Daniel Miller and Brian Duemming on their appointment to the Planning Board. She also congratulated Jim Connelly, Rez Estevez and Dan Miller on their appointment to the Chatham Township Environmental Commission. Mayor Felice noted that Chatham Township is lucky to have so many volunteers who submitted Leadership Forms to serve on boards and committees in 2022.

Approval of Agenda

The Township Clerk noted the removal of the following Resolutions from the Consent Agenda for a separate vote:

1. Resolution 2022-016
2. Resolution 2022-017
3. Resolution 2022-018
4. Resolution 2022-019
5. Resolution 2022-020
6. Resolution 2022-039
7. Resolution 2022-040

Administrator Hoffmann stated that the Township professionals will be holdovers under the terms and conditions of last year’s contracts until such time that the RFQ process is complete.

Committeewoman Ewald asked that the following resolutions be voted on separately:

- 1. Resolution 2022-003
- 2. Resolution 2022-004
- 3. Resolution 2022-005
- 4. Resolution 2022-015

The Township Clerk indicated that Resolution 2022-015 was updated to have a 30-day contract, and Resolution 2022-044 was updated to add items to the list of RFQs.

Deputy Mayor Hamilton moved to approve the Agenda as amended. Committeeman Lois seconded the motion.

Consent Agenda

RESOLUTION 2022-006
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, AMENDING ANNUAL NOTICE FOR REGULAR MEETING SCHEDULE FOR THE TOWNSHIP COMMITTEE DURING 2022

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

- 1. For the calendar year 2022, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m. (unless otherwise noted), prevailing time, at the Municipal Building, 58 Meyersville Road, Chatham Township on the following dates:

January 20
February 8
February 22
March 8
March 22
April 12
April 26
May 10
May 24
June 14
June 28
July 12
August 9
September 13
September 27
October 11
October 25
November 15
December 13

January 3, 2023 (Reorganization Meeting)

- 2. If an Executive Session is necessary, it will be held one (1) hour prior to the Regular Session starting at 6:30 PM. The posted Agenda will state whether an Executive Session is necessary.
- 3. Zoom access to meetings will continue as a convenience and accommodation for the public for the year 2022. Zoom access information for each meeting will be included on the meeting Agenda, which will be posted on the Township website at least 48 hours in advance of each meeting. Agendas will also be posted on the front door and the bulletin board in the main hallway of the Municipal Building.
- 4. In the case of a special meeting, Zoom access information will also be included in the Open Public Meetings Act notice.

5. During public hearings, members of the public will be able to participate via Zoom by using the Raise Hand feature to signify their desire to make public comment. The Zoom platform also provides the ability for the public to listen to the meeting by telephone without video and to also comment by telephone by pressing *9 to raise their hand during public comment sessions.
6. In the event that the Zoom and TV broadcasts are interrupted due to power outage, service interruption or any other reason, the Township Committee meeting will continue to be held notwithstanding because the in-person meeting held at the Municipal Building is the only official meeting of the Township Committee.
7. When Township Committee meetings are made available remotely, written comments to be read during the public hearings or public comment periods may be submitted to the Township Clerk electronically by email or letter no later than 3:00 PM on the date of the meeting. Only one public comment, whether oral or written, from each person at each public comment period will, as with all public comments, be heard or read. The reading of the written comments will, as with all public comments, be limited to five minutes and the reading will end after five minutes. Duplicative comments may be summarized.
8. Certified copies of this Resolution shall be:
 - a) Mailed to the Chatham Courier;
 - b) Mailed to the Morris County Daily Record;
 - c) Filed with the Clerk of the Township of Chatham;
 - d) Posted on the bulletin board in the main hallway and on the front door of the Municipal Building; and
 - e) Mailed to any person requesting notice of meetings to N.J.S.A. 10:4-19 who has paid the required fee thereof.
9. All of the foregoing shall be accomplished within seven (7) days of adoption of this Resolution pursuant to N.J.S.A. 10:4-18.

RESOLUTION 2022-007

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON DELINQUENT TAXES

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that

1. The rate of interest to be charged by the Tax Collector on delinquent taxes on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2023.
2. The rate of interest to be charged by the Tax Collector on delinquent taxes in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2023.
3. Notwithstanding the provisions of this resolution, no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable.
4. All delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the Tax Collector shall also collect a penalty of six (6%) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000.00) Dollars.
5. A certified copy of this resolution shall be forwarded to the Tax Collector for his information and guidance.

RESOLUTION 2022-008

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON DELINQUENT SEWER SERVICE CHARGES

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that:

1. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2023.
2. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2023.
3. A certified copy of this resolution shall be forwarded to the Sewer Accounts Clerk and the Township Auditor.

RESOLUTION 2022-009

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE TAX AND SEWER COLLECTOR TO CANCEL OVERPAYMENT OR DELINQUENT BALANCES LESS THAN \$10.00

WHEREAS, the governing body of a municipality may authorize a municipal employee to cancel property tax and sewer overpayment or delinquent amounts less than \$10.00 without further action of the governing body.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, in the County of Morris, and State of New Jersey, that the Township Tax and Sewer Collector is hereby authorized to cancel overpayments and delinquencies less than \$10.00, as permitted by applicable law.

This Resolution shall take effect immediately.

RESOLUTION 2022-010

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO TAX SEARCHES AND ASSESSMENT SEARCHES

BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, New Jersey, that:

1. The Tax Collector of the Township of Chatham is hereby designated as the official to make examination of the Township record as to unpaid tax liens and to certify the results thereof pursuant to N.J.S.A. 54:5-11.
2. The Township Clerk is hereby designated as the official to make and issue certificates as to liability for assessment for municipal improvements pursuant to N.J.S.A. 54:5-18.1 et seq.
3. The Township Clerk is hereby designated as the official to make and issue certificates as to approval of subdivision of land pursuant to N.J.S.A. 40:55D-56.

RESOLUTION 2022-011

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY GRANTING TAXPAYERS THE OPTION TO APPLY EXCESS TAX PAYMENTS TOWARD SUBSEQUENT QUARTERS (BILLED OR UNBILLED) IN LIEU OF A REFUND

WHEREAS, the governing body of a municipality may grant taxpayers the option to apply excess tax payments toward subsequent quarters (billed or unbilled) in lieu of a refund upon written request to the tax collector consistent with Local Finance Notice LFN 2018-17, issued on June 4, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, in the County of Morris, and State of New Jersey, that Township of Chatham taxpayers have the option to apply excess tax payments toward subsequent quarters (billed or unbilled) in lieu of a refund upon written request to the Township Tax Collector consistent with LFN 2018-17.

This Resolution shall take effect immediately.

RESOLUTION 2022-012

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO DEPOSITORY FUNDS

BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. TD Bank N.A., Chatham, New Jersey and State of New Jersey Cash Management Fund, Jersey City, are hereby designated as depositories for Township Funds; and
2. Warrants for the withdrawal of funds from the above-mentioned depository be signed by the two members of the Township Committee serving on the standing Finance Committee and the Chief Financial Officer.
3. A certified copy of this resolution shall be forwarded to TD Bank N.A. and State of New Jersey Cash Management Fund.

RESOLUTION 2022-013
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING OFFICIAL
NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS OF
SAID TOWNSHIP COMMITTEE DURING 2022

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq., requires that notification be given of meetings of public bodies as herein defined and in the manner therein set forth.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. The Chatham Courier and the Morris County Daily Record are hereby designated for the calendar year 2022 as the newspapers to receive notice of meetings of the Township Committee required by any and all sections of the Open Public Meeting Act, it appearing that these newspapers are most likely to inform the local public of such meetings.
2. The public place for the posting of notices of the meetings of the Township Committee for the calendar year 2022 shall be the bulletin board in the main hallway of the Township Municipal Building.
3. The fee to be paid by any person requesting that notices of meetings of the Township Committee during that calendar year 2022 be mailed to such persons as specified in N.J.S.A. 10:4-19 shall be equivalent to the actual costs of mailing said notices, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. A certified copy of this Resolution shall be mailed by the Township Clerk to the Chatham Courier and the Morris County Daily Record, and a certified copy shall be filed with the Clerk of the Township of Chatham.

RESOLUTION 2022-014
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING THE OFFICIAL NEWSPAPERS
FOR THE PUBLICATION OF LEGAL NOTICES OF THE TOWNSHIP

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that pursuant to N.J.S. 40:53-1, the Chatham Courier and the Morris County Daily Record are hereby designated as the official newspapers for the publications of all notices required by law to be published by the Township on and after January 1, 2022.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the Chatham Courier and in the Morris County Daily Record on January 13 and January 20, 2022, and a certified copy of this resolution shall be forwarded to the Township Planning Board, Board of Adjustment, Board of Health, and any other Board or Body which shall have the occasion to publish a legal notice.

RESOLUTION 2022-021
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
PROFESSIONAL AUDITING SERVICES WITH NISIVOCIA LLP FOR 2022

WHEREAS, the Township of Chatham has a need to acquire the professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$100,000; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia LLP has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Nisivoccia LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2022; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Nisivoccia LLP, Inc. as described herein; and,

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2022-022

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING DEPUTY RECORDS CUSTODIANS

WHEREAS, because the Open Public Records Act, N.J.S.A. 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records and has imposed additional obligations for responding to requests for such records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The Police Administrative Assistant/Records Manager is hereby appointed as the deputy records custodian for Police Department records.
2. The Tax Collector is hereby appointed deputy records custodian for tax collection records.
3. The Assistant Tax Assessor is hereby appointed deputy records custodian for tax assessment records.
4. The Technical Assistant to the Construction Official is hereby appointed deputy records custodian for construction and land use records.
5. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records.

RESOLUTION 2022-023

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING ANNUAL EMPLOYEE APPOINTMENTS FOR 2022

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following appointments be made effective January 1, 2022:

Tax Assessor	Glen Sherman
Assistant Tax Assessor	Brett Trout
Assistant Tax and Utility Collector	Brett Trout
Accounts Payable/Assistant Treasurer	Kathy Buckley
Planning/Zoning Board Manager	Kali Tsimboukis
Human Resources Manager/Payroll Clerk	June Wolf
Confidential Administrative Assistant/Payroll Clerk	Megan Gates
Fire Prevention Official/Inspector	M. Christopher Shay
Electrical Sub-code Official/Inspector	Eric Delizio
Fire Sub-code Official/Inspector	Dennis Bettler
Plumbing Sub-code Official	Ben Scotti
Plumbing Inspector/Alternate Sub-code Official	Angelo Curiazza
Construction Official/Building Sub-code Official /Inspector	Gregory Impink
Construction Office Control Person/TACO	Jeanne O’Gara
Construction Office Administrative Assistant	
DPW Administrative Assistant/Recycling Coordinator	Christie Tragno
Police Administrative Assistant	Susan Marotta
Police Administrative Assistant/Records Manager	Scott Baumann
Emergency Management Coordinator	Jon Weston
Governmental Access TV Manager/Video Producer	Alexandra Gonzalez
Collector of Dog & Cat License Fees	Gregory LaConte
Deputy Zoning Officers	Gregory Impink
	John Ruschke
	Robert Hoffmann

Special Law Enforcement Officers III
Crossing Guards

Charles Ribaud
Julian Mote
Robert Krickus
Carmela D’Amelio
Selvete Bruncaj
Richard Crater

RESOLUTION 2022-025
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING MEMBERS OF LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the following individuals be appointed to the Local Emergency Planning Committee for a term ending December 31, 2022:

Jon Weston	Coordinator
Chief Tom Miller	Deputy Coordinator
	Deputy Coordinator
Peter King	Township Attorney
Robert Hoffmann	Township Administrator
Chief	Green Village Volunteer Fire Department
Chief	Chatham Township Volunteer Fire Department
Richard Young	Manager Department of Public Works
Captain	Chatham Emergency Squad
Michael Fitzpatrick	Health Officer
Christy Hodde	Red Cross Administrator
Superintendent	School District of the Chathams
	RACES-radio Official

RESOLUTION 2022-026
RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW
JERSEY DESIGNATING INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Chatham is a member of the Morris County Municipal Joint Insurance Fund, and

WHEREAS, it is necessary to designate a Township Official to serve as a Fund Commissioner to represent the Township at meetings of the Fund;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Township Administrator, Robert Hoffmann, is hereby designated to serve as the Township’s Fund Commissioner in the Morris County Municipal Joint Insurance Fund.

Administrative Assistant/Chief Financial Officer, Debra A. King, is hereby designated to serve as the Alternate Township’s Fund Commissioner.

RESOLUTION 2022-027
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING TEMPORARY BUDGET
APPROPRIATION FOR 2022

WHEREAS, N.J.S.A. 40A:5-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2022 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided;

WHEREAS, the date of this resolution is within the first thirty days of 2022, and

WHEREAS, the total appropriations in the 2021 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

Current Fund	\$ 13,950,834.76
Sewer Utility	\$ 2,220,130.00

WHEREAS, 26.25% of the total appropriations in the 2021 Budget, less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said Budget is as follows:

Current Fund	\$ 3,662,094.12
Sewer Utility	\$ 582,784.13

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

General Administration	
Salaries and Wages	\$79,000.00
Other Expenses	\$25,000.00
Mayor and Twp. Committee	
Other Expenses	\$350.00
Municipal Clerk	
Salaries and Wages	\$22,500.00
Other Expenses	\$6,000.00
Financial Administration	
Salaries and Wages	\$31,000.00
Other Expenses	\$3,500.00
Computerized Data Processing	
Salaries and Wages	\$12,000.00
Other Expenses	\$1,500.00
Collection of Taxes	
Salaries and Wages	\$23,000.00
Other Expenses	\$3,500.00
Assessment of Taxes	
Salaries and Wages	\$22,000.00
Other Expenses	\$2,000.00
Legal Services and Costs	
Other Expenses	\$100,000.00
Engineering Services and Costs	
Other Expenses	\$65,000.00
Planning Board	
Salaries and Wages	\$8,500.00
Other Expenses	\$9,500.00
Board of Adjustment	
Salaries and Wages	\$8,500.00
Other Expenses	\$5,500.00
Affordable Housing	
Other Expenses	\$2,500.00
Code Enforcement and Administration	
Salaries and Wages	\$107,000.00
Other Expenses	\$5,500.00
Insurance	
Liability	\$40,000.00
Worker's Compensation	\$27,000.00
Group Insurance Plan	\$615,000.00

Public Safety		
Police		
Salaries and Wages		\$775,000.00
Other Expenses		\$90,000.00
Police Dispatch / 911		
Other Expenses		\$62,000.00
Emergency Management Services		
Salaries and Wages		\$2,000.00
Other Expenses		\$250.00
First Aid Organization		
Aid to Volunteer EMS		\$4,000.00
Fire		
Other Expenses		\$62,000.00
Aid to Volunteer Fire Co.		\$25,000.00
Road Repairs and Maintenance		
Salaries and Wages		\$188,000.00
Other Expenses		\$120,000.00
Tree Protection		\$100.00
Solid Waste Collection		
Salaries and Wages		\$67,000.00
Other Expenses		\$65,000.00
Public Building and Grounds		
Salaries and Wages		\$216,000.00
Other Expenses		\$30,000.00
Vehicle Maintenance		
Other Expenses		\$35,000.00
Board of Health		
Salaries and Wages		\$3,000.00
Other Expenses		\$38,000.00
Environmental Commission		\$700.00
Animal Control Services		
Other Expenses		\$1,100.00
Recreation Services and Program		
Other Expenses		\$25,000.00
Colony Pool		
Other Expenses		\$25,000.00
Maintenance of Joint Free Public Library		\$375,000.00
Utilities:		
Electricity		\$36,000.00
Street Lighting		\$19,000.00
Telephone		\$22,000.00

Water	\$14,000.00
Natural Gas	\$17,000.00
Gasoline	\$35,000.00
DCRP	\$1,000.00
Social Security System	\$68,500.00
Municipal Court	
Other Expenses	\$15,000.00
Sub-Total	\$3,662,000.00
It Pays to Plug In: NJ's Electric Vehicle Charging Grant	\$24,000.00
Judgements	\$37,500.00
Debt Service - *Includes Open Space	
Payment of Bond Principal	\$565,000.00
Payment of Bond Interest	\$10,593.75
Payment of Note Principal	\$1,126,000.00
Payment of Note Interest	\$200,590.00
TOTAL	\$5,625,683.75
<u>Water Pollution Control - Sewer Utility</u>	
Salaries and Wages	\$234,000.00
Other Expenses	\$330,000.00
Social Security	\$18,500.00
Sub-Total	\$582,500.00
Capital Outlay	\$8,500.00
Debt Service	
Payment of Wastewater Loan Principal	\$75,613.23
Payment of Wastewater Loan Interest	\$20,881.26
Payment of Note Principal	\$65,000.00
Payment of Note Interest	\$2,916.88
TOTAL	\$755,411.37
GRAND TOTAL	\$6,381,095.12

RESOLUTION 2022-028
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICIAL

BE IT RESOLVED by the Township Committee of the Township of Chatham in accordance with N.J.A.C. 17: 27-3.5, “Designation of Public Agency Compliance Official”, Robert Hoffmann is hereby appointed the Public Agency Compliance Official.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Chatham in accordance with N.J.A.C. 17: 27-3.5, “Designation of Public Agency Compliance Official”, Debra A. King is hereby appointed the Alternate Public Agency Compliance Official.

RESOLUTION 2022-029

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE**

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following be appointed to the Municipal Alliance Committee of the Chathams for the year 2022.

Amy Lewis	MACC Coordinator
Kelly Loofbourrow	Acting MACC Co-Chair
Vince Fiorito	MACC Co-Chair
Len Resto	MACC Co-Chair
Detective Ronald Anderson	Chatham Township Juvenile Detective
Alex Mandala	CMS SAC Representative
Heather Marsh	CHS & CHS SAC Representative
Cindy Weiner	LAF Representative
Jamie Callahan	Washington Avenue School PTO Representative
Allison Bardon	Madison Chatham Coalition Coordinator
Carol Nauta	Recreation Coordinator
Stacey Ewald	Township of Chatham Committee Representative
Fangxiang Xu	Local Business Representative
Ellen Clémot	Faith Community Liaison
Siena Wong	Youth Representative
Renna Media	Public Relations Representative
Sarah Schwarz	Local Representative

RESOLUTION 2022-030

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A CASH MANAGEMENT
PLAN**

WHEREAS, N.J.S.A. 40A:5-14 mandates that the Governing Body shall, by Resolution passed by a majority of the membership thereof, approve a Cash Management Plan.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham as follows:

1. The attached Cash Management Plan will guide the investment of idle funds of the Township of Chatham.
2. The attached Cash Management Plan includes a policy Statement to guide its implementation.
3. The Chief Financial Officer will administer the plan.
4. The Plan is subject to annual audit; and

BE IT FURTHER RESOLVED that a certified copy of this resolution with Cash Management Plan attached shall be forwarded to the following:

- A. The Chief Financial Officer of the Township.
- B. The Township Auditor.
- C. All appropriate depositories

This Resolution shall take effect immediately.

RESOLUTION 2022-031

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING SERVICE CHARGES FOR RETURNED CHECKS**

WHEREAS, P.L. 1990, Chapter 105, supplementing Title 40 of the New Jersey State Revised Statutes has been enacted to allow a municipality the authority to impose a service charge to be added on an account which was by check or other payment instrument returned for insufficient funds or any other reason; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Tax Collector be authorized to charge the aforementioned fee at a rate of \$20.00 per check or other payment instrument for all checks returned for insufficient funds or any other reason during 2022; and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified or cashier's check; and,

BE IT FINALLY RESOLVED that a certified copy of this Resolution be forwarded to the Township Treasurer, Tax Collector and Township Auditor.

RESOLUTION 2022-032

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING PHOENIX ADVISORS AS
CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL
ADVISOR**

WHEREAS, the Township of Chatham has received Continuing Disclosure Agent and Independent Registered Municipal Advisor services from Phoenix Advisors LLC; and

WHEREAS, the terms of appointment are renewable each year; and

WHEREAS, the term of this appointment is 90-days; and

WHEREAS, Phoenix Advisors, LLC has submitted the proposal annexed hereto for the continuation of said services;

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham does hereby Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor.

RESOLUTION 2022-033

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY REGARDING SIGNATURES ON
TOWNSHIP CHECKS**

BE IT RESOLVED that TD Bank, N.A., is designated as a depository of Township funds, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees, or agents of the Township of Chatham:

<u>Title</u>	<u>Name</u>
Treasurer, Chief Financial Officer	Debra A. King
Finance Committee Member	Stacey Ewald
Finance Committee Member	Mark Lois

BE IT FURTHER RESOLVED, the agents whose names appear above, are hereby authorized to open and maintain a deposit account or accounts of the Township of Chatham with TD Bank, N.A., subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

BE IT FURTHER RESOLVED, that TD Bank, N.A. is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Township of Chatham's accounts with TD Bank, N.A. bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing - or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and TD Bank, N.A. shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein or the application or disposition of such item or payment order or the proceeds of the item or payment order.

BE IT FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by the Township of Chatham for deposit with TD Bank, N.A. or for collection or discount by TD Bank, N.A., and to accept drafts and other items payable at TD Bank, N.A..

BE IT FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

BE IT FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by TD Bank, N.A. at the location where an account of the Township of Chatham is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

BE IT FURTHER RESOLVED, TD Bank, N.A. shall be authorized to honor and charge the Township of Chatham for such checks, drafts, or other orders, regardless of by whom or by what means the actual or purported facsimile signature thereon may have been affixed thereto, if such signature resembles the facsimile signature duly certified to or filed with TD Bank, N.A. by the Township Clerk. Further, TD Bank, N.A. shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage resulting from or growing out of honoring the facsimile signature duly certified to or on file with TD Bank, N.A.

RESOLUTION 2022-034
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT
OPPORTUNITY COMMISSION’S “Enforcement Guidance on the Consideration of Arrest and
Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the Township Committee have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Chatham, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Township Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

RESOLUTION 2022-035
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM TO
APPOINT A QUALIFIED PURCHASING AGENT, DEBRA KING AS QUALIFIED
PURCHASING AGENT AND ROBERT S. HOFFMANN AS ALTERNATE QUALIFIED
PURCHASING AGENT FOR CALENDAR YEAR 2022 PURSANT TO N.J.S.A 40A:11-3a and
N.J.A.C. 5:34-5

BE IT RESOLVED, by the Township Committee of the Township of Chatham that Debra King is hereby re-appointed to the position of Qualified Purchasing Agent (QPA) with additional compensation in the amount of \$5,000 and that Robert S. Hoffmann Certificate # 1008 is re-appointed as Alternate QPA for calendar year 2022.

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Township Clerk is hereby authorized to forward a certified copy of this resolution and a copy of Debra King’s and Robert S. Hoffmann’s certifications to the Director of the Division of Local Government Services.

RESOLUTION 2022-036
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM APPOINTING ROBERT S. HOFFMANN AS THE MUNICIPAL HOUSING
LIAISON FOR THE TOWNSHIP

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Township of Chatham is required to appoint a Municipal Housing Liaison for the administration of the Township of Chatham’s affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the Township of Chatham has adopted Chapter XXIX entitled Affordable Housing Administration to provide for the appointment of a Municipal Housing Liaison to administer the Township of Chatham’s affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Robert S. Hoffmann is hereby appointed as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with the provisions of Chapter XXIX of the Code of the Township of Chatham.

RESOLUTION 2022-037
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM APPOINTING ROBERT S. HOFFMANN AS THE ALTERNATE
MUNICIPAL COURT REPRESENTATIVE

WHEREAS, on December 16, 2010 the Township Committee adopted Resolution 2010-253 to enter a Joint Municipal Court with Chatham Borough, Madison Borough and Harding Township; and

WHEREAS, in 2013 the Municipal Court was expanded to include Morris Township; and

WHEREAS, on June 22, 2017 the Township Committee adopted Resolution 2017-132 to renew participation in the Joint Municipal Court; and

WHEREAS, each member municipality has two representatives to the Joint Municipal Court Committee; and

WHEREAS, the Township Committee has appointed two Township Committee members to serve as representatives to the Joint Municipal Court Committee; and

WHEREAS, the Township Committee desires to appoint an alternate Municipal Court Representative to attend meetings in the absence of the representatives chosen from the Governing Body.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Robert S. Hoffmann is hereby appointed as the Alternate Municipal Court Representative for the Township of Chatham.

RESOLUTION 2022-038

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES

BE IT RESOLVED that bills in the total amount of \$70,773.54 be paid.

RESOLUTION 2022-041

RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, ADOPTING EMERGENCY REMOTE MEETING PROTOCOL, PROCEDURES AND REQUIREMENTS FOR PUBLIC PARTICIPATION AT REMOTE MEETINGS

WHEREAS, the purpose of N.J.A.C. 5:39-1 et seq., Emergency Remote Meeting Protocol for Local Public Bodies, is to ensure that local public bodies can continue to conduct official business in an open and transparent manner whenever a declared emergency exists that prohibits physical attendance by members of the public; and

WHEREAS, a “Declared Emergency” means a public health emergency pursuant to the Health Powers Act (N.J.S.A. 26:13-1 et seq.), or a state of emergency, pursuant to P.L. 1942, c. 251 or both, or a state of local disaster emergency which is in effect; and

WHEREAS, N.J.A.C. 5:39-1.3 permits a local public body to hold a remote public meeting to conduct public business during a declared emergency if the emergency reasonably prevents a local public body from safely conducting public business at a physical location with members of the public present; and

WHEREAS, pursuant to N.J.A.C. 5:39-1, if during a Declared Emergency the Township of Chatham (“Township”) holds a remote meeting to conduct public business the Township shall use electronic communication technology routinely used in business settings that can be accessed by the public at no cost and with participant capacity consistent with the reasonable expectations of the public body for the type of public meeting being held and shall, at minimum, not be limited to fewer than 50 public participants (beyond those persons required to conduct business at the meeting); and

WHEREAS, remote public meetings may be held by the Township in a format as selected by the governing body, by means including but not limited to, audio-only teleconferencing, electronic communications platforms with video and audio or live streaming via the internet and shall, additionally, provide a telephonic conference line to allow members of the public to dial in by telephone to listen and to provide public comment; and

WHEREAS, when the Township holds a remote public meeting they shall allow members of the public to make public comment by audio or by audio and video if the meeting is being held over both; and

WHEREAS, any remote public meeting where sworn testimony is being taken shall be broadcast by video as well as audio and all individuals giving sworn testimony shall appear by video in addition to audio; and

WHEREAS, any presentation or documents that would otherwise be viewed or made available to members of the public physically attending a local public meeting shall be made visible on a video broadcast of the remote public meeting or made available on the internet website of the Township; and

WHEREAS, in addition to making public comments at any remote public meeting, the Township Committee, in advance of the remote meeting shall allow public comments to be submitted to the Township Clerk by electronic mail or regular mail by 3:00 P.M. on the date of the meeting with this deadline posted on the Township website in advance of the remote public meeting; and

WHEREAS, public comments submitted prior to the remote public meeting through electronic or regular mail shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public; and

WHEREAS, as with oral comments, a five (5) minute time limit shall be placed on the reading of each written comment, which shall be read from its beginning until the time limit is reached; and

WHEREAS, as with oral comments, only one (1) written comment shall be read from each person during each public comment period; and

WHEREAS, both oral and written comments during the same public comment period will not be allowed; and

WHEREAS, the electronic communications used for a remote public meeting shall have a function that allows the Township to mute the audio of all members of the public as well as allow members of the public to mute themselves and same shall be announced at the beginning of every remote public session; and

WHEREAS, adequate notice of the remote public meeting shall also include, in addition to the Open Public Meetings Act requirements of N.J.S.A. 10: 4-8, clear and concise instructions for accessing the remote public meeting, the means for making public comment and how to access any public documents on their internet website in the manner as set forth at N.J.A.C. 5:39-1.5; and

WHEREAS, at the commencement of a remote public meeting the Mayor or his designee, or in their absence the Deputy Mayor, shall announce publicly and shall cause to be entered into the minutes an accurate statement regarding adequate and electronic notice or an explanation of the reason or reasons it was not adequately provided as set forth in N.J.A.C. 5:39-1.5(g); and

WHEREAS, prior to the commencement of a remote public meeting the Township Committee shall make a copy of the agenda available to the public for download on the Township website and shall post same at the building where the meeting would otherwise be held, including posting of same at any designated and clearly delineated handicap access entrance to the building; and

WHEREAS, in support of and respect for an open, fair and informed decision-making process, the Township Committee recognizes that civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and

WHEREAS, in an effort to preserve the intent of open government and maintain a positive environment for citizen input and Township Committee decision making, it has been decided that policies and rules should be established to promote civility and maintain decorum at local public meetings and remote public meetings in accordance with N.J.A.C. 5:39-1.4 (f)-(h); and

WHEREAS, if a member of the public becomes disruptive during a remote public meeting, including during any period for public comment, the Mayor or his designee, or in their absence the Deputy Mayor, shall mute or continue muting, or direct appropriate staff to mute or continue muting, the disruptive member of the public and warn that continued disruption may result in their being prevented from speaking during the remote public meeting or removed from the remote public meeting; and

WHEREAS, disruptive conduct at a public or remote public meeting includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption, and use of profanity; and

WHEREAS, any member of the public who continues to act in a disruptive manner at a remote public meeting after receiving an initial warning, may be muted while other members of the public are allowed to proceed with their questions or comments; and

WHEREAS, if time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to make comment and, if the person still remains disruptive, the individual may be muted or kept on mute for the remainder of the remote public meeting, or removed from the remote public meeting; and

WHEREAS, the content of the electronic notice shall be posted on the main access door of the building where the public would routinely attend public meetings of the local public body in person and the notice must be viewable from the outside; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the standards and procedures for emergency remote meeting protocol as set forth in this Resolution and as codified in N.J.A.C. 5:39-1 et seq. are hereby established and adopted; and

BE IT FURTHER RESOLVED that procedures and requirements for public participation are hereby established and adopted in order to safeguard public participation in any public or remote public meetings in the Township of Chatham and shall apply to all members of the public in attendance at any public or remote public meeting in the Township of Chatham.

RESOLUTION 2022-042

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING THE TOWNSHIP WEBSITE AS THE OFFICIAL ELECTRONIC MEDIUM FOR THE POSTING OF NOTICES OF THE TOWNSHIP

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that the Township website, <https://chathamtownship-nj.gov/> is hereby designated as the official electronic medium for public notices and other official documents.

RESOLUTION 2022-043

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING AN INTERLOCAL AGREEMENT WITH ANIMAL CONTROL SOLUTIONS

WHEREAS, the Township of Chatham desires to enter into an agreement, copy of which is attached hereto, for animal control services from the Animal Control Solutions, LLC for State-mandated animal control services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, in the County of Morris and State of New Jersey, that the Township Committee of the Township of Chatham hereby approves the agreement with Animal Control Services; and

BE IT FURTHER RESOLVED that this agreement shall be effective as of January 1, 2022 and extend until December 31, 2022; and

BE IT FURTHER RESOLVED that Animal Control Solutions LLC cannot exceed the budgeted amount authorized for animal control services and that the Township will only pay for properly authorized service requests; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the attached Agreement.

This Resolution shall take effect immediately.

RESOLUTION 2022-044

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE PREPARATION OF A REQUEST FOR QUALIFICATIONS (RFQ) FOR VARIOUS PROFESSIONAL SERVICES

WHEREAS, the Township seeks to obtain quotes or proposals from licensed professionals to provide the following services:

1. Labor Attorney
2. Municipal Prosecutor
3. Conflict Litigation Attorney
4. Affordable Housing Attorney
5. Tax Appeal Attorney
6. Bond Counsel
7. Risk Management Consultant
8. Township Engineer
9. Financial Advisor

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Chatham authorizes the Qualified Purchasing Agent (QPA) and Alternate Purchasing Agent to prepare and advertise an RFQ for the aforementioned services.

Deputy Mayor Hamilton moved to approve the Consent Agenda. Committeeman Lois seconded the motion.

Roll call: Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Committeeman Lois, Aye; Deputy Mayor Hamilton, Aye; Mayor Felice, Aye.

Other Resolutions

Resolution 2022-003

RESOLUTION 2022-003

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM ADOPTING RULES AND ORDER OF BUSINESS OF THE TOWNSHIP COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the following Rules and Order of Business of the Township Committee are hereby adopted:

RULES AND ORDER OF BUSINESS OF THE TOWNSHIP COMMITTEE

ARTICLE I.

Robert's Rules of Order Newly Revised.

The deliberations of the Township Committee shall be governed by Robert's Rules of Order Newly Revised.

ARTICLE II.

Selection of Mayor and Deputy Mayor.

Section 1. The Mayor and Deputy Mayor shall be selected at the Reorganization Meeting.

Section 2. The Mayor and Deputy Mayor shall serve a term expiring on December 31st.

Section 3. The Annual Reorganization Meeting shall be chaired by the Township Clerk until such time that the Mayor has been selected by the Township Committee.

ARTICLE III.

Meetings.

Section 1. The Mayor shall preside at all meetings of the Township Committee. In the absence of the Mayor, the Deputy Mayor shall perform all the duties of the Mayor. The Mayor shall on all occasions preserve order and shall cause the arrest or removal of all persons who interrupt the proceedings of the Township Committee.

Section 2. The Mayor shall decide all questions of order subject to appeal to the Township Committee.

Section 3. Each member of the Township Committee, including the Mayor, shall have the right to make and second motions and nominations and to vote thereon.

Section 4. Regular meetings shall be held as scheduled at the annual organization meeting each year or as rescheduled by resolution adopted at a regular meeting.

Section 5. Special meetings shall be held as provided by Code of the Township of Chatham and applicable State law. Upon the filing of a proper call for a Special meeting, the Township Clerk shall give at least two (2) business days' notice thereof with a copy of the call to all members of the Township Committee by delivery to each member personally or to each member's residence. Copies of the notice shall be promptly released to the news media and posted in a prominent place in the Township Hall.

Section 6. Regular and Special meetings of the Township Committee shall be open to the public. A portion of all meetings shall be set aside for citizens to address the Township Committee on any matter of interest.

Section 7. All items of business on a consent agenda will be delivered to each member of the Township Committee at least 2 days prior to the meeting at which it is to be considered, unless circumstances do not permit advance delivery.

Section 8. No new business will be considered after 11 PM. Township Committee meetings will adjourn no later than 12 AM (midnight).

Section 9. The Township Committee may, by a majority vote of members then present, waive any section of the By-Laws in the public interest to be able to complete Township Committee business at a duly noticed Township Committee meeting.

Section 10. All Township Committee meetings will be conducted in accordance with the requirements of the Open Public Meetings Act. (N.J.S.A. 10:4-6 et seq.)

Section 11. Township Committee meetings will be broadcast over Zoom, Comcast and Fios as a convenience for the public. In the event that the broadcast is interrupted for any reason, the Township Committee meeting will continue as noticed.

ARTICLE IV.

Order of Business.

Section 1. The following shall be the normal order of business of all Regular meetings of the Township Committee:

1. Meeting called to order
2. Open Public Meetings Act announcement
3. Closed session resolution; if applicable
4. Return to public session; if applicable
5. Salute to flag
6. Moment of Silent Reflection (as necessary)
7. Roll Call
8. Review and acceptance of agenda
9. Special Recognition/Awards
10. Reports
11. Hearing of citizens
12. Public Hearing and final adoption of ordinances
13. Introduction of ordinances
14. Adoption of resolutions
15. Miscellaneous business
16. Second closed session resolution; if applicable
17. Adjournment

Section 2. The final agenda shall be adopted as amended, if need be, by vote of the Township Committee at the start of each meeting.

Section 3. Hearing of Citizens

(a). During the public portion on the Agenda, speakers may comment upon items that are not the subject of a separate public hearing scheduled for that meeting. Speakers may comment for up to five (5) minutes. Speakers may speak once and may not yield their time to another speaker.

(b). During public hearings, Section 3(a) will also apply.

(d). During all public hearings, residents of the Township of Chatham will be called upon to speak before non-Township residents.

Section 4. Sub-Committee chairpersons and liaisons will provide short update reports to the Township Committee during the report section of meetings.

Section 5. The Chief of Police, Public Works Manager, Recreation Director and Township Administrator shall report on a quarterly basis to the Township Committee, during the report section of meetings.

ARTICLE V.

Committees and Boards.

Section 1. The Township Committee hereby creates four Standing Committees, each consisting of two (2) members of the Township Committee as follows:

- 1. Public Safety/Emergency Management
- 2. Administration/Finance
- 3. Public Works/Sewer Utilities
- 4. Communications

Note: The Township Administrator shall supervise all departments, attend all meetings of the Standing Committees and implement the policies adopted by the Township Committee. The Standing Committees are not authorized to exert any administrative control over the departments assigned.

Section 2. Except as otherwise required by State statute and the Code of the Township of Chatham, the Mayor shall appoint members to the various Township boards with the approval of the Township Committee.

Section 3. The Township Committee may appoint advisory committees for special purposes composed of no more than 2 Members of Township Committee and such other Administrative staff members and members of the general public as it deems necessary and appropriate.

Section 4. At the time of creation of an advisory committee, the Township Committee shall establish the duration of the advisory committee. No advisory committee shall take a position on behalf of the Township Committee without the Township Committee’s approval.

Section 5 . A member of the Township Committee, appointed by the Committee, shall serve as liaison to the following Boards, Commissions and Community Groups and other Entities:

- Mayor’s Wellness Campaign
- Board of Education
- Environmental Commission
- Senior Citizens Center/Senior Club of the Chathams
- Municipal Alliance Committee
- Chamber of Commerce
- Fire and Rescue
- Historical Society
- Public Utilities

Section 6. A member(s) of the Township Committee, appointed by the Committee, shall serve as a member of the following Boards and Committees:

- Joint Recreation Advisory Committee
- Joint Municipal Court Committee (2 members)
- The Board of Health
- The Board of Trustees of the Joint Library of the Chathams (Mayor or Mayor’s designee)
- Open Space Committee
- Joint Community Garden

ARTICLE VI.

Ordinances.

Section 1. All proposed ordinances, supplements to and amendments of ordinances shall be presented in writing at a regular meeting, except in those instances when the Township Committee decides to act on an ordinance at a special meeting.

Section 2. Every ordinance duly passed by the Township Committee shall be recorded by the Township Clerk in the Township Ordinance Book, with a proper index. Each ordinance entered in the Ordinance Book shall be compared with the original and shall not be entered unless it is identical in content with such original. The Township Clerk shall enter at the foot of the ordinance the date it was passed and the number and page of the Minute Book containing the minutes of the meeting at which it was passed. Each ordinance entered in the Ordinance Book shall be signed by the Mayor or Deputy Mayor and the Township Clerk.

Section 3. The Township Ordinance Book is hereby established as the original permanent record of the Ordinances of the Township.

Section 4. All ordinances shall be introduced, considered, read, heard, adopted and published in accordance with applicable law and inserted in the correct place in the Code of the Township of Chatham.

ARTICLE VII.

Filings.

Section 1. The Township Committee shall file with the Township Clerk all ordinances, resolutions, reports, petitions, correspondence and other papers considered by or presented to the Township Committee.

ARTICLE VIII.

Minutes.

Section 1. The Township Clerk shall keep minutes of all Township Committee meetings as provided by law.

Section 2. Draft minutes for all meetings shall be delivered to the Township Committee Members no later than the Friday preceding the next regular meeting. Such minutes shall be clearly marked as a draft minutes.

Section 3. Minutes will be filed into the minute book and released to the public only by the Township Clerk and only after approval by the Township Committee.

Section 4. All open sessions of the regular and special meetings may be recorded.

Section 5. The recordings, if made, will be kept by the Township Clerk as required by law.

Section 6. The approved minutes shall become the official record of the meeting.

ARTICLE IX.

Newly Elected Township Committee Members

Section 1. Upon certification of election results, the Township Clerk shall begin sending newly elected Township Committee members the meeting agendas and supporting documentation.

Section 2. Upon certification of election results, newly elected Township Committee members shall be invited to attend Executive Sessions prior to swearing-in provided that the newly elected Township Committee Member agrees to be bound by confidentiality requirements.

ARTICLE X.

Code of Conduct.

Section 1. No member of the Township Committee, including the Mayor, can conduct business for, or on behalf of, the Township without express, specific approval of the Township Committee. This includes all correspondence, written or otherwise, negotiations, and the like.

Section 2. It is the responsibility of each Committee member to disclose to the Township Attorney any personal or private interest, directly or otherwise, in any question or measure proposed or pending before the Township Committee. The Township Attorney will determine whether a conflict of interest exists.

Section 3. A member of the Township Committee who has a conflict of interest on a particular matter shall neither vote on nor take part in discussion of same.

Section 4. A member of the Township Committee shall not use or disseminate confidential information acquired by or available to them for personal gain or for personal, non-Township business

related reasons. Any member who is aware of a breach of confidentiality, is expected to bring forth that information to the appropriate officials in a timely manner.

ARTICLE XI.

Filling Vacancies

Section 1. Vacancies on the Township Committee will be filled in accordance with 40A:16-11 and all other relevant statutes.

Section 2. Upon receipt of the names of three nominees to fill a vacancy, the nominees will be invited to present candidate statements to the Township Committee at a regular or special Township Committee meeting in Public Session.

Section 3. The three nominees will also be invited to be interviewed by the Township Committee in Public Session.

Section 4. The Township Committee's discussion on the merits of the three nominees will be held in Public Session.

Section 5. Any formal action by the Township Committee to fill a vacancy will be taken in Public Session.

ARTICLE XII.

Township Administrator.

Section 1. The Township Administrator shall be the Chief Administrative Officer of the Township, shall supervise all Departments, perform the duties of Township Administrator as specified in the Code of the Township and shall be responsible to the Township Committee for the proper and efficient administration of Township affairs. The Township Administrator shall make reports to the Township Committee as requested.

Section 2. The Township Administrator and staff under his direction shall prepare the annual budget. In preparation for the budget process, all departments, including the volunteer Fire Departments and Emergency Medical Service, shall submit their goals and objectives along with short-term and long-term budget and capital requests in a format to be decided by the Township Administrator. Members of the Township Committee also shall submit their goals and objectives to the Township Administrator. The funding requests accepted by the Township Administrator shall be included in the budget along with the goals and objectives to create a planning document to be shared with the public. It shall be the responsibility of the Township Administrator and the Township Committee to provide a short-term and long-term capital plan that includes an assessment of all Township facilities, physical plants, land and infrastructure as part of the planning and budget process.

Section 3. Professional services. In order to maintain transparency and the efficient use of professional services, the Township Administrator shall conduct a Request for Qualifications/Proposals every three years, on a staggered basis, for all professional services.

Section 4. It is intended that the Township Committee shall act in all matters as a body. Members of the Township Committee shall not seek individually to influence the official acts of the Township Administrator or any other officer or to interfere in any way with the performance by such officers of their duties.

Committeewoman Ewald noted the removal of the second Hearing of Citizens from the Order of Business in the Bylaws. Mayor Felice said that there have been many meetings that went beyond 11:00 PM and were unproductive at late hours, and having only one Hearing of Citizens will shorten the length of meetings.

Deputy Mayor Hamilton noted that agendas are publicly available in advance, and meetings do not need to be unnecessarily long. He also noted that the public will still have a right to be heard.

Committeeman Lois noted that Hearing of Citizens is still prioritized, and will be conducted prior to other business.

Deputy Mayor Hamilton moved to adopt Resolution 2022-003. Committeeman Lois seconded the motion.

Roll call: Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Committeeman Lois, Aye; Deputy Mayor Hamilton, Aye; Mayor Felice, Aye.

Resolution 2021-004

RESOLUTION 2022-004
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
DESIGNATING COMMITTEE ASSIGNMENTS AND LIAISONS

BE IT RESOLVED by the Township Committee of the Township of Chatham that Township Committee assignments be made as follows:

Name of Standing Committee

Committee members

Public Safety/Emergency Management
Administration/ Finance
Public Works/Sewer Utilities
Communication (Television/Website)

Ashley Felice & Mark Hamilton
Stacey Ewald & Mark Lois
Celeste Fondaco & Stacey Ewald
Mark Lois & Stacey Ewald

Name of Advisory Committee/Board

Committee members

Joint Recreation Advisory Committee
Joint Library Board of Trustees
Board of Health
Open Space Committee
Joint Municipal Court
Community Garden
The Colony Pool Club

Mark Lois
Mark Hamilton
Mark Hamilton
Ashley Felice
Stacey Ewald & Ashley Felice
Celeste Fondaco
Mark Lois

Planning Board

Class I Member
Class III Member

Ashley Felice
Mark Hamilton

Liaisons

Wellness Committee
Environmental Commission
Senior Services
Board of Education
Municipal Alliance
Historical Society
Public Utilities Liaison

Stacey Ewald
Celeste Fondaco
Stacey Ewald
Ashley Felice
Stacey Ewald
Celeste Fondaco
Mark Lois

Committeewoman Ewald said that Committeeman Lois should recuse from voting on this resolution because he has an application before the Planning Board.

Deputy Mayor Hamilton said that the Planning Board addresses applications from all Township residents, and he does not think that having an active application should preclude Committeeman Lois from voting on this resolution. He also stated that any appointed Planning Board member can decide for himself or herself if they have a conflict of interest on an application.

Mayor Felice said it is Committeeman Lois's Constitutional duty to vote on this resolution.

Committeewoman Fondaco commented on Committeeman Lois's financial interest in his application pending before the Planning Board.

Committeeman Lois pointed out that the Class I member of the Planning Board is the Mayor as per Township Ordinance. He also stated that the Class III member of the Planning Board is a member of the Township Committee. Committeeman Lois further stated that the Planning Board has, by statute, 45 days to act on an application, and the Board has not acted on his application within that time frame.

Deputy Mayor Hamilton moved to adopt Resolution 2022-004. Committeeman Lois seconded the motion.

Roll call: Committeewoman Ewald, Nay; Committeewoman Fondaco, Nay; Committeeman Lois, Aye; Deputy Mayor Hamilton, Aye; Mayor Felice, Aye.

RESOLUTION 2022-005
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AND
MAYOR’S APPOINTMENTS FILLING VARIOUS BOARD AND COMMITTEE VACANCIES
FOR SPECIFIC TERMS

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following board and committee appointments be made:

Planning Board

- | | | | |
|----|-----------|-----------------|--------|
| 1. | Class I | Ashley Felice | (2022) |
| 2. | Class II | Robert Hoffmann | (2022) |
| 3. | Class III | Mark Hamilton | (2022) |

Zoning Board of Adjustment

- | | | |
|----|---------------------|---------------------------------|
| 1. | Anthony Vivona | (2025) |
| 2. | David Fitt | (2025) |
| 3. | Eugene Sylva | (2025) |
| 4. | Michael Forno | (2023) – Filling Unexpired Term |
| 5. | Alok Sood (Alt. #2) | (2023) |

Community Garden

- | | | |
|----|-------------|--------|
| 1. | Elin Krhoun | (2021) |
|----|-------------|--------|

Open Space Committee

- | | | |
|----|-----------------------------|--------|
| 1. | Joseph Basralian (Chairman) | (2022) |
| 2. | Abigail Maddi | (2022) |
| 3. | Jared Bilanin | (2022) |
| 4. | Jake Surowecki | (2022) |
| 5. | Nicole Hagner | (2022) |
| 6. | Glen Nelson | (2022) |
| 7. | Ron Rubino (Alternate #1) | (2022) |
| 8. | Natalia Lacy (Alternate #2) | (2022) |

Recreation Committee

- | | | |
|----|---------------|---------------------------------|
| 1. | Scott Burgo | (2024) |
| 2. | Chris Duignan | (2022) – Filling Unexpired Term |

Colony Pool Advisory Committee

- | | | |
|----|---------------|--------|
| 1. | Erin Burgo | (2022) |
| 2. | Mike Roesch | (2022) |
| 3. | Dana Metviner | (2022) |
| 4. | Amanda Fowler | (2022) |

Joint Library Trustees

- | | | |
|----|----------------|--------|
| 1. | Kevin Sullivan | (2026) |
|----|----------------|--------|

Committeeman Lois moved to adopt Resolution 2022-005. Deputy Mayor Hamilton seconded the motion.

Committeewoman Fondaco asked who was appointed to the Environmental Commission. Mayor Felice noted that she announced the appointments earlier in the meeting. The Township Clerk stated that appointments to the Environmental Commission are mayoral appointments and do not require Township Committee approval.

Committeewoman Ewald asked about the qualifications of the appointees.

Roll call: Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Committeeman Lois, Aye; Deputy Mayor Hamilton, Aye; Mayor Felice, Aye.

Resolution 2022-015

**RESOLUTION 2022-015
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
PROFESSIONAL LEGAL SERVICES WITH PETER KING OF KING, MOENCH, HIRNIAK,
MEHTA & COLLINS, LLP FOR A 30-DAY PERIOD**

WHEREAS, the Township of Chatham has a need to acquire professional legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the value of the contract will not exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 30 days; and

WHEREAS, King, Moench, Hirniak, Mehta & Collins LLP has completed and submitted a Business Entity Disclosure Certification which certifies that King, Moench, Hirniak, Mehta & Collins LLP has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the King, Moench, Hirniak, Mehta & Collins LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2022; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Peter King of King, Moench, Hirniak, Mehta & Collins LLP as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not required or may not be appropriate; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

Committeeman Lois moved to adopt Resolution 2022-015. Deputy Mayor Hamilton seconded the motion.

Committeewoman Ewald said that Committeeman Lois should recuse himself from voting on this resolution as the appointee is the Vice Chair of the Morris County Republican Committee which donated to Mr. Lois's campaign for office last year. She also stated that the Township Committee has not received information on the other candidates interviewed or on the appointee's hourly rates and retainer fee. Mrs. Ewald noted that an open and transparent RFQ process should have been utilized to select this town professional, the same as all the others listed in resolution 2022-044 authorizing RFQs.

Mayor Felice said that the plan is to change the legal structure to have the Township Attorney only deal with ordinances and resolutions, and specialists will be used for other legal matters. Committeewoman Ewald stated she agrees with that approach, however she disagrees with the approach used to select Mr. King.

Committeeman Lois said that use of the Non-Fair and Open Process is a standard process which has previously been used to appoint the Township Attorney. He also noted that there were not previously any objections to having a member of the Morris County Democratic Committee being appointed as the attorney for a Township board.

Deputy Mayor Hamilton commented on the change in direction, and said that the focus should be on the specific resolution. He also noted that the appointment is for 30 days and the matter will be revisited.

Roll call: Committeewoman Ewald, Nay; Committeewoman Fondaco, Nay; Committeeman Lois, Aye; Deputy Mayor Hamilton, Aye; Mayor Felice, Aye.

Resolutions 2022-039 & 2022-040

RESOLUTION 2022-039
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPROVING MINUTES OF MEETINGS

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on December 16, 2021.

RESOLUTION 2022-040
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on December 16, 2021.

Attorney King noted that the two resolutions can be voted on together.

Committeewoman Ewald moved to adopt Resolution 2022-039 and Resolution 2022-040. Committeewoman Fondaco seconded the motion.

Roll call: Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Committeeman Lois, Recuse; Deputy Mayor Hamilton, Aye; Mayor Felice, Recuse.

Hearing of Citizens

Mayor Felice opened the Hearing of Citizens.

1. Tom Mastrangelo, a Morris County Commissioner, congratulated Mayor Felice on being selected Mayor. He also congratulated Committeeman Lois on his election and Deputy Mayor Hamilton on his selection as Deputy Mayor. Commissioner Mastrangelo wished everyone a Happy New Year.
2. Jessica Romeo, Pine Street, said it was disheartening to see that two members of the Environmental Commission were replaced, and it suggests that volunteers are not valued. Mrs. Romeo also expressed her objection to only having one Hearing of Citizens during a meeting.
3. Phil Ankel, Jay Road, congratulated Mayor Felice on being selected as Mayor. Mr. Ankel commented on the selection process for the new Township Attorney, and said he would like to see the documentation that shows he is the best candidate. He also commented on the lack of transparency in the process. Mr. Ankel commented on the appointment of new members to the Planning Board and said they should recuse themselves from voting on Committeeman Lois's pending application. He also addressed the update to the bylaws to only have one Hearing of Citizens during a meeting.

Committeeman Lois said that his vote to appoint two members to the Planning Board does not preclude the Board from having any of its members recuse from acting on an application, and the Planning Board Attorney can give an opinion on whether or not any recusals are needed.

4. Maureen Kelly, Mountain Avenue, said that the Environmental Commission has done a lot of great work over the years, including the achievement of Silver Certification in the Sustainable Jersey Program. Only about 10% of New Jersey municipalities have achieved that level, and the Township is eligible for grant opportunities with that certification level. Mrs. Kelly also discussed relationships that have been forged with environmental commissions in neighboring municipalities. Mrs. Kelly also said it was a mistake for the Township Committee to not approve the funding for Master Plan updates, and noted how much staff and volunteer time wound up being wasted.

5. Jen McNally, Noe Avenue, thanked Committeewoman Ewald for her service as Mayor in 2021. She also spoke about transparency and lamented the removal of the second Hearing of Citizens from the order of business in the bylaws. Mrs. McNally asked if the Township Committee members would have office hours so that residents can contact them. Mrs. McNally also addressed the selection of the new Township Attorney and the change in the Township's legal structure.

Committeeman Lois said that the Township is not adding teams of lawyers. He stated that they are prequalifying attorneys for specific needs, and Township will not necessarily use the same firm for every legal function.

Deputy Mayor Hamilton addressed the cost of legal fees, and said that there is no factual basis for allegations that having additional attorneys will result in higher legal costs.

6. Genevieve Castelino, Ormont Road, stated she is shocked by Mayor Felice, Deputy Mayor Hamilton and Committeeman Lois's attitude. Mrs. Castelino said the women of the Chatham Community are incredible people, and she discussed contributions that Committeewoman Fondaco and Committeewoman Ewald have made to the community. Mrs. Castelino questioned how long Mayor Felice and Deputy Mayor Hamilton have lived in the Township. She also berated the manners displayed by Committee members.
7. Stefanie Stuart, Mitchell Avenue, said she is stunned by the lack of professionalism shown during the meeting. She also said that she does not want to see a political agenda during the meetings, but rather efforts to make the Township a better place to live. Mrs. Stuart asked the Township Committee members to bring their best selves to the meetings and work together to find the best solutions to problems rather than pushing political agendas. She also noted that Committeewoman Lois won the election by only 25 votes.
8. Eve Katz, Westminster Road, said she is shocked by the discourse at this meeting. Mrs. Katz also inquired about the status of ice skating at Nash Field this winter. She stated that many parents bring their children there, and many do not know there is skating at Nash Field. Mrs. Katz asked that skating be made available elsewhere if Nash Field is not available, and that any skating options be publicized.

Administrator Hoffmann stated that if there is cold enough weather, there will be skating available at Nash Field, and the auxiliary parking lot will be available.

9. Robert Nevins, Seminole Way, congratulated Committeeman Lois on his election, and congratulated Mayor Felice and Deputy Mayor Hamilton on their appointments. Mr. Nevins said he was surprised there was a general agreement to move away from having a General Counsel and have legal specialists instead.

Seeing no further public comment, Mayor Felice closed the Hearing of Citizens.

The Benediction was offered by Father Corcoran.

Deputy Mayor Hamilton moved to adjourn at 8:47 PM. Committeeman Lois seconded the motion, which carried unanimously.

Gregory J. LaConte
Municipal Clerk

Mayor's Statement

Welcome everyone. Let me begin by thanking all of my fellow Township Committee Members for their confidence in me to lead Chatham Township as Mayor. Thank you to my family for all of their support and for everyone who has traveled to be here tonight. Thank you Assemblyman Bergan for swearing us in this evening. Congratulations to Mark Hamilton on his selection as Deputy Mayor and congratulations to Committeeman Lois on his election to this body. I am humbled, honored, and excited to take on the new role of Mayor.

Chatham Township is a place of exceptional people with a bright future. Local government can enhance that future with the effective management of our resources and a focus on efficient problem solving. Our goal will be to minimize the tax burden on the constituents as we make the best of each opportunity and unflinchingly meet all challenges. Partly, this will include reevaluating old agreements, processes, roles and responsibilities. We will use specialists in areas of complexity where these experts create value. We will roll up our sleeves and get things done ourselves when it makes sense to do that. At all times our approach must attend appropriately to both costs and results.

This will be a difficult balance to achieve as we pursue improved quality of life, while respecting our taxpayers. Our goals for 2022 are led by our need to:

- Meet the challenge of affordable housing with the least disruption and cost burden to the residents of our Township....
- Build on the successful approach we took last year at Colony Pool, as we address other Municipal Assets in a similar way....
- And Responsibly plan for maintenance of non-recreational facilities to ensure the integrity of our infrastructure and address the safety on our roadways – especially at key intersections.

We will achieve these goals and more through the steadfast efforts and support of our most essential assets - our people. Our community must continue to support the best among us, our Police Department, Fire Department and Emergency Squad. These first responders reliably answer the call for all our needs at a moments notice. Our steady commitment to support their needs will position them for continued success as they serve all of us. Few exemplify the commitment to service better than our own department of public works. In a few hours our first winter storm of the new year will be upon us and I know our DPW will do stellar work for us all. While good work is their trademark, that reliability of service is not taken for granted by our community and does not go unnoticed or unappreciated.

Our Township runs on a spirit of true professionalism, but also on volunteerism. As a community we recognize this spirit, for it is the volunteers at every level that maintain our small-town way of life. It is those neighbors and friends among us that fill the committees and boards, plan events and provide the most creative solutions. These are the people that take on problems of all types and distinguish our Township with their diligence.

In 2022, we are uniquely positioned for lasting and positive improvements to Chatham Township. We can achieve this through cooperation. I am looking forward to serving the residents of this Township and simultaneously WITH the residents of this Township.

I am confident in the prospects for enhancing our quality of life, without the need for increased municipal tax rates. Cooperatively, with an unbreakable alignment of common values, we will build on the successful, unique character of Chatham Township. Let's join, in what unites us and what binds us to reveal the best in us. We can decide right now to make 2022 a remarkable year. I am committed, and I ask you to join me.