

**MINUTES
TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 3, 2023**

The Township Clerk called the Reorganization Meeting of the Township Committee of the Township of Chatham to order at 7:34 P.M.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both *The Chatham Courier* and the *Morris County Daily Record* on January 7, 2022; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 7, 2022; and notice was filed with the Township Clerk on January 7, 2022.

The Township Clerk led the Flag Salute.

Invocation

An invocation was given by Father Kevin Corcoran, Pastor of Corpus Christi Church and Police Chaplain for the Chatham Township Police Department.

Oaths of Office

Michael Choi was sworn in for a three-year term on the Township Committee. The Oath of Office was administered by the Township Clerk.

Stacey Ewald was sworn in for a three-year term on the Township Committee. The Oath of Office was administered by the Township Clerk.

Roll Call

Answering present to the roll call were Committeeman Choi, Committeewoman Ewald, Committeeman Lois, Committeeman Hamilton and Committeewoman Felice.

Committeeman Lois participated via Zoom.

Selection of Mayor

The Township Clerk opened the floor for nominations for the Office of Mayor for the year 2023.

**RESOLUTION 2023-001
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
SELECTING MAYOR FOR 2023**

BE IT RESOLVED by the Township Committee of the Township of Chatham that Ashley Felice is hereby selected as Mayor of the Township of Chatham for the year 2023.

Committeeman Hamilton nominated Committeewoman Felice to serve as Mayor for 2023. Committeewoman Ewald seconded the motion.

Roll call: Committeeman Choi, Aye; Committeewoman Ewald, Aye; Committeeman Lois, Aye; Committeeman Hamilton, Aye; Committeewoman Felice, Aye.

The oath of office for Mayor Felice was administered by Senator Jon Bramnick.

The Township Clerk tendered the gavel to Mayor Felice.

Selection of Deputy Mayor

**RESOLUTION 2023-002
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
SELECTING DEPUTY MAYOR FOR 2023**

BE IT RESOLVED by the Township Committee of the Township of Chatham that Mark Hamilton is hereby selected as Deputy Mayor of the Township of Chatham for the year 2023.

Mayor Felice nominated Committeeman Hamilton to serve as Deputy Mayor for 2023. Committeeman Lois seconded the motion.

Roll call: Committeeman Choi, Aye; Committeewoman Ewald, Aye; Committeeman Lois, Aye; Committeeman Hamilton, Aye; Mayor Felice, Aye.

The oath of office for Deputy Mayor Hamilton was administered by Senator Jon Bramnick.

Mayor's Statement

Mayor Felice gave the attached Mayor's Statement.

Approval of Agenda

Committeewoman Ewald asked that the following resolutions be voted on separately:

1. Resolution 2023-015
2. Resolution 2023-042

Committeewoman Ewald moved to approve the Agenda as amended. Deputy Mayor Hamilton seconded the motion.

Consent Agenda

**RESOLUTION 2023-003
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING TEMPORARY BUDGET
APPROPRIATION FOR 2023**

WHEREAS, N.J.S.A. 40A:5-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2023 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided;

WHEREAS, the date of this resolution is within the first thirty days of 2023, and

WHEREAS, the total appropriations in the 2022 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

Current Fund	\$ 14,531,363.85
Sewer Utility	\$ 2,210,670.00

WHEREAS, 26.25% of the total appropriations in the 2022 Budget, less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said Budget is as follows:

Current Fund	\$ 3,814,483.01
Sewer Utility	\$ 580,300.88

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

General Administration	
Salaries and Wages	\$80,000.00
Other Expenses	\$27,000.00
Mayor and Twp. Committee	
Other Expenses	\$250.00
Municipal Clerk	
Salaries and Wages	\$25,000.00
Other Expenses	\$6,000.00

Financial Administration	
Salaries and Wages	\$39,000.00
Other Expenses	\$3,500.00
Computerized Data Processing	
Salaries and Wages	\$20,000.00
Other Expenses	\$1,500.00
Collection of Taxes	
Salaries and Wages	\$27,000.00
Other Expenses	\$3,500.00
Assessment of Taxes	
Salaries and Wages	\$25,000.00
Other Expenses	\$4,000.00
Legal Services and Costs	
Other Expenses	\$50,000.00
Engineering Services and Costs	
Other Expenses	\$45,000.00
Planning Board	
Salaries and Wages	\$9,000.00
Other Expenses	\$7,000.00
Board of Adjustment	
Salaries and Wages	\$9,000.00
Other Expenses	\$5,500.00
Affordable Housing	
Other Expenses	\$2,500.00
Code Enforcement and Administration	
Salaries and Wages	\$107,000.00
Other Expenses	\$6,000.00
Insurance	
Liability	\$45,000.00
Worker's Compensation	\$28,000.00
Group Insurance Plan	\$700,000.00
Public Safety	
Police	
Salaries and Wages	\$850,000.00
Other Expenses	\$30,000.00
Police Dispatch / 911	
Other Expenses	\$65,000.00
Emergency Management Services	
Salaries and Wages	\$2,500.00
First Aid Organization	
Aid to Volunteer EMS	\$4,000.00

Fire	
Other Expenses	\$50,000.00
Aid to Volunteer Fire Co.	\$25,000.00
Road Repairs and Maintenance	
Salaries and Wages	\$220,000.00
Other Expenses	\$120,000.00
Solid Waste Collection	
Salaries and Wages	\$67,000.00
Other Expenses	\$65,000.00
Public Building and Grounds	
Salaries and Wages	\$229,000.00
Other Expenses	\$30,000.00
Vehicle Maintenance	
Other Expenses	\$35,000.00
Board of Health	
Salaries and Wages	\$3,500.00
Other Expenses	\$38,000.00
Environmental Commission	\$750.00
Animal Control Services	
Other Expenses	\$1,500.00
Recreation Services and Program	
Salaries and Wages	\$28,000.00
Other Expenses	\$15,000.00
Colony Pool	
Salaries and Wages	\$7,000.00
Other Expenses	\$15,000.00
Maintenance of Joint Free Public Library	\$390,000.00
Utilities:	
Electricity	\$24,000.00
Street Lighting	\$17,000.00
Telephone	\$18,000.00
Water	\$10,000.00
Natural Gas	\$18,000.00
Gasoline	\$45,000.00
DCRP	\$5,000.00
Social Security System	\$90,000.00
Municipal Court	
Other Expenses	\$20,000.00
<i>Sub-Total</i>	<i>\$3,814,000.00</i>
Debt Service - *Includes Open Space	

Payment of Bond Principal	\$605,000.00
Payment of Bond Interest	\$40,000.00
<i>TOTAL</i>	<i>\$4,459,000.00</i>
<u>Water Pollution Control - Sewer Utility</u>	
Salaries and Wages	\$240,000.00
Other Expenses	\$320,000.00
Social Security	\$20,000.00
<i>Sub-Total</i>	<i>\$580,000.00</i>
Capital Outlay	\$10,000.00
Debt Service	
Payment of Wastewater Bond Principal	\$185,000.00
Payment of Wastewater Bond Interest	\$16,000.00
Payment of Wastewater Loan Principal	\$76,000.00
Payment of Wastewater Loan Interest	\$19,000.00
<i>TOTAL</i>	<i>\$886,000.00</i>
<i>GRAND TOTAL</i>	<i>\$5,345,000.00</i>

**RESOLUTION 2023-004
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
DESIGNATING COMMITTEE ASSIGNMENTS AND LIAISONS**

BE IT RESOLVED by the Township Committee of the Township of Chatham that Township Committee assignments be made as follows:

<u>Name of Standing Committee</u>	<u>Committee members</u>
Public Safety/Emergency Management	Ashley Felice & Mark Hamilton
Finance	Stacey Ewald & Ashley Felice
Administration, Personnel & Communication	Ashley Felice & Stacey Ewald
Public Works/Sewer Utilities	Mike Choi & Mark Hamilton
Recreation	Mike Choi & Mark Lois
<u>Name of Advisory Committee/Board</u>	<u>Committee members</u>
Joint Recreation Advisory Committee	Mike Choi
Joint Library Board of Trustees	Mark Hamilton
Board of Health	Mark Hamilton
Open Space Committee	Ashley Felice
Joint Municipal Court	Mark Hamilton & Ashley Felice
Community Garden	Stacey Ewald
The Colony Pool Club	Mark Lois
<u>Planning Board</u>	
Class I Member	Ashley Felice
Class III Member	Mike Choi
<u>Liaisons</u>	
Wellness Committee	Vacant
Environmental Commission	Stacey Ewald
Senior Services	Stacey Ewald
Board of Education	Stacey Ewald
Municipal Alliance	Stacey Ewald

RESOLUTION 2023-005
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AND
MAYOR’S APPOINTMENTS FILLING VARIOUS BOARD AND COMMITTEE VACANCIES
FOR SPECIFIC TERMS

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following board and committee appointments be made:

Planning Board

- | | | | |
|----|-----------|---------------|--------|
| 1. | Class I | Ashley Felice | (2023) |
| 2. | Class II | Ziad Shehady | (2023) |
| 3. | Class III | Mike Choi | (2023) |

Open Space Committee

- | | | |
|----|-----------------------------|--------|
| 1. | Joseph Basralian (Chairman) | (2023) |
| 2. | Jake Surowecki | (2023) |
| 3. | Nicole Hagner | (2023) |
| 4. | Celeste Fondaco | (2023) |
| 5. | Natalia Lacy | (2023) |
| 6. | Jim Connelly | (2023) |
| 7. | Ron Rubino | (2023) |

Colony Pool Advisory Committee

- | | | |
|----|---------------|--------|
| 1. | Erin Burgo | (2023) |
| 2. | Mike Roesch | (2023) |
| 3. | Dana Metviner | (2023) |
| 4. | Amanda Fowler | (2023) |

RESOLUTION 2023-006
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING REGULAR MEETING
SCHEDULE FOR THE TOWNSHIP COMMITTEE DURING 2023

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

- For the calendar year 2023, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m. (unless otherwise noted), prevailing time, at the Municipal Building, 58 Meyersville Road, Chatham Township on the following dates:

- January 10
- January 24
- February 7
- February 21
- March 7
- March 21
- April 4
- April 25
- May 9
- May 23
- June 27
- July 18
- August 15
- September 12
- September 26
- October 10
- October 24
- November 14
- November 28
- December 12

January 2, 2024 (Reorganization Meeting)

2. If an Executive Session is necessary, it will be held one (1) hour prior to the Regular Session starting at 6:30 PM. The posted Agenda will state whether an Executive Session is necessary.
3. Zoom access to meetings will continue as a convenience and accommodation for the public for the year 2023. Zoom access information for each meeting will be included on the meeting Agenda, which will be posted on the Township website at least 48 hours in advance of each meeting.
4. In the case of a special meeting, Zoom access information will also be included in the Open Public Meetings Act notice.
5. During public hearings, members of the public will be able to participate via Zoom by using the Raise Hand feature to signify their desire to make public comment. The Zoom platform also provides the ability for the public to listen to the meeting by telephone without video and to also comment by telephone by pressing *9 to raise their hand during public comment sessions.
6. In the event that the Zoom and TV broadcasts are interrupted due to power outage, service interruption or any other reason, the Township Committee meeting will continue to be held notwithstanding because the in-person meeting held at the Municipal Building is the only official meeting of the Township Committee.
7. When Township Committee meetings are made available remotely, written comments to be read during the public hearings or public comment periods may be submitted to the Township Clerk electronically by email or letter no later than 3:00 PM on the date of the meeting. Only one public comment, whether oral or written, from each person at each public comment period will, as with all public comments, be heard or read. The reading of the written comments will, as with all public comments, be limited to five minutes and the reading will end after five minutes. Duplicative comments may be summarized.
8. Certified copies of this Resolution shall be:
 - a) Mailed to the Chatham Courier;
 - b) Mailed to the Morris County Daily Record;
 - c) Filed with the Clerk of the Township of Chatham;
 - d) Posted on the bulletin board in the main hallway and on the front door of the Municipal Building; and
 - e) Mailed to any person requesting notice of meetings to N.J.S.A. 10:4-19 who has paid the required fee thereof.
9. All of the foregoing shall be accomplished within seven (7) days of adoption of this Resolution pursuant to N.J.S.A. 10:4-18.

RESOLUTION 2023-007

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON DELINQUENT TAXES

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that:

1. The rate of interest to be charged by the Tax Collector on delinquent taxes on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2024.
2. The rate of interest to be charged by the Tax Collector on delinquent taxes in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2024.
3. Notwithstanding the provisions of this resolution, no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable.
4. All delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the Tax Collector shall also collect a penalty of six (6%) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000.00) Dollars.
5. A certified copy of this resolution shall be forwarded to the Tax Collector for his information and guidance.

RESOLUTION 2023-008

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON DELINQUENT SEWER SERVICE CHARGES

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that:

1. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2024.
2. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2024.
3. A certified copy of this resolution shall be forwarded to the Sewer Accounts Clerk and the Township Auditor.

RESOLUTION 2023-009

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE TAX AND SEWER COLLECTOR TO CANCEL OVERPAYMENT OR DELINQUENT BALANCES LESS THAN \$10.00

WHEREAS, the governing body of a municipality may authorize a municipal employee to cancel property tax and sewer overpayment or delinquent amounts less than \$10.00 without further action of the governing body.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, in the County of Morris, and State of New Jersey, that the Township Tax and Sewer Collector is hereby authorized to cancel overpayments and delinquencies less than \$10.00, as permitted by applicable law.

This Resolution shall take effect immediately.

RESOLUTION 2023-010

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO TAX SEARCHES AND ASSESSMENT SEARCHES

BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. The Tax Collector of the Township of Chatham is hereby designated as the official to make examination of the Township record as to unpaid tax liens and to certify the results thereof pursuant to N.J.S.A. 54:5-11.
2. The Township Clerk is hereby designated as the official to make and issue certificates as to liability for assessment for municipal improvements pursuant to N.J.S.A. 54:5-18.1 et seq.
3. The Township Clerk is hereby designated as the official to make and issue certificates as to approval of subdivision of land pursuant to N.J.S.A. 40:55D-56.

RESOLUTION 2023-011

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY GRANTING TAXPAYERS THE OPTION TO APPLY EXCESS TAX PAYMENTS TOWARD SUBSEQUENT QUARTERS (BILLED OR UNBILLED) IN LIEU OF A REFUND

WHEREAS, the governing body of a municipality may grant taxpayers the option to apply excess tax payments toward subsequent quarters (billed or unbilled) in lieu of a refund upon written request to the tax collector consistent with Local Finance Notice LFN 2018-17, issued on June 4, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, in the County of Morris, and State of New Jersey, that Township of Chatham taxpayers have the option to apply excess tax payments toward subsequent quarters (billed or unbilled) in lieu of a refund upon written request to the Township Tax Collector consistent with LFN 2018-17.

This Resolution shall take effect immediately.

RESOLUTION 2023-012

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO DEPOSITORY FUNDS

BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. TD Bank N.A., Chatham, New Jersey and State of New Jersey Cash Management Fund, Jersey City, are hereby designated as depositories for Township Funds; and
2. Warrants for the withdrawal of funds from the above-mentioned depository be signed by the two members of the Township Committee serving on the standing Finance Committee and the Chief Financial Officer.
3. A certified copy of this resolution shall be forwarded to TD Bank N.A. and State of New Jersey Cash Management Fund.

RESOLUTION 2023-013
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING OFFICIAL
NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS OF
SAID TOWNSHIP COMMITTEE DURING 2023

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq., requires that notification be given of meetings of public bodies as herein defined and in the manner therein set forth.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. The Chatham Courier and the Morris County Daily Record are hereby designated for the calendar year 2023 as the newspapers to receive notice of meetings of the Township Committee required by any and all sections of the Open Public Meeting Act, it appearing that these newspapers are most likely to inform the local public of such meetings.
2. The public place for the posting of notices of the meetings of the Township Committee for the calendar year 2023 shall be the bulletin board in the main hallway of the Township Municipal Building.
3. The fee to be paid by any person requesting that notices of meetings of the Township Committee during that calendar year 2023 be mailed to such persons as specified in N.J.S.A. 10:4-19 shall be equivalent to the actual costs of mailing said notices, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. A certified copy of this Resolution shall be mailed by the Township Clerk to the Chatham Courier and the Morris County Daily Record, and a certified copy shall be filed with the Clerk of the Township of Chatham.

RESOLUTION 2023-014
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING
THE OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES
OF THE TOWNSHIP

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that pursuant to N.J.S. 40:53-1, the Chatham Courier and the Morris County Daily Record are hereby designated as the official newspapers for the publications of all notices required by law to be published by the Township on and after January 1, 2023.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the Chatham Courier and in the Morris County Daily Record on January 12 and January 19, 2023, and a certified copy of this resolution shall be forwarded to the Township Planning Board, Board of Adjustment, Board of Health, and any other Board or Body which shall have the occasion to publish a legal notice.

RESOLUTION 2023-016
RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
MUNICIPAL ENGINEERING SERVICES WITH JOHN K. RUSCHKE OF MOTT
MacDONALD AND PREQUALIFYING ALTERNATE ENGINEERS FOR MUNICIPAL
ENGINEERING SERVICES

WHEREAS, an RFQ for Municipal Engineering Services was issued on November 3, 2022; and
WHEREAS, proposals were received and publicly opened on Thursday, December 1, 2022 at 12:00 PM, prevailing time; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the temporary budget for year 2023; and

WHEREAS, it is the desire of the Township Committee to prequalify a pool of engineers to provide Engineering Services.

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham hereby appoints John K. Ruschke of Mott MacDonald as Township Engineer and authorizes the Mayor and Clerk to enter into a contract with Mott MacDonald as described herein; and,

BE IT FURTHER RESOLVED that the following engineers and/or firms are prequalified to provide Municipal Engineering Services:

1. Remington & Vernick Engineers
2. Neglia

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham.

RESOLUTION 2023-017
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDED A PROFESSIONAL
SERVICES CONTRACT FOR LABOR COUNSEL.**

WHEREAS, the Township of Chatham is in need of the services of a professional labor attorney to assist with legal advice relating to general employment law related issues which may include reviewing and revising existing documents and providing training on employment related issues as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, an RFQ for Labor Counsel Services was issued on November 3, 2022; and

WHEREAS, proposals were received and publicly opened on Thursday, December 1, 2022 at 12:00 PM, prevailing time; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of each of the contracts may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the temporary budget for year 2023; and

WHEREAS, Plosia Cohen LLC has completed and submitted the RFQ and has been selected by the Township Committee to be appointed as Labor Council for the year 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that a professional service contract is hereby awarded to Plosia Cohen LLC in accordance with a proposal submitted and on file in the Office of the Township Clerk.

RESOLUTION 2023-018
**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR
SPECIALIZED LEGAL SERVICES FROM BOND COUNSEL**

WHEREAS, an RFQ for Bond Counsel Services was issued on November 3, 2022; and

WHEREAS, proposals were received and publicly opened on Thursday, December 1, 2022 at 12:00 PM, prevailing time; and

WHEREAS, after consideration, the Township Committee of the Township of Chatham has determined to engage the services of Rogut McCarthy LLC as Bond Counsel for the Township for the calendar year 2023; and

WHEREAS, it is the desire of the Township Committee to prequalify a pool of attorneys to provide Bond Counsel Services.

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract for specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township with Rogut McCarthy LLC as described herein; and,

BE IT FURTHER RESOLVED that the following attorneys and/or firms are prequalified to provide Bond Counsel Services:

3. McManimon, Scotland and Baumann

BE IT FURTHER RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract for specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township with McManimon, Scotland and Baumann as described herein; and,

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contracts shall be placed on file with the Clerk of the Township of Chatham.

RESOLUTION 2023-019
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE**

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following be appointed to the Municipal Alliance Committee of the Chathams for the year 2023.

Amy Lewis	MACC Coordinator
Kelly Loofbourrow	Acting MACC Co-Chair
Vince Fiorito	MACC Co-Chair
Len Resto	MACC Co-Chair
Detective Ronald Anderson	Chatham Township Juvenile Detective
Alex Mandala	CMS SAC Representative
Heather Marsh	CHS & CHS SAC Representative
Cindy Weiner	LAF Representative
Jamie Callahan	Washington Avenue School PTO Representative
Allison Bardon	Madison Chatham Coalition Coordinator
Carol Nauta	Recreation Coordinator
Stacey Ewald	Township of Chatham Committee Representative
Fangxiang Xu	Local Business Representative
Ellen Clémot	Faith Community Liaison
Siena Wong	Youth Representative
Renna Media	Public Relations Representative
Sarah Schwarz	Local Representative

RESOLUTION 2023-020

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING A REAL ESTATE APPRAISER AND ALTERNATE REAL ESTATE APPRAISER FOR THE TOWNSHIP OF CHATHAM FOR 2023

WHEREAS, the Township of Chatham occasionally has a need to acquire real estate appraisal and consulting services in connection with tax appeals; and,
WHEREAS, the term of this contract is 1 year; and
WHEREAS, an RFQ for Real Estate Appraisal Services was issued on November 3, 2022; and
WHEREAS, proposals were received and publicly opened on Thursday, December 1, 2022 at 12:00 PM, prevailing time; and
WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2023; and
NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham appoints Associated Appraisal Group as a Real Estate Appraiser and Consultant for the Township of Chatham for 2023.
BE IT FURTHER RESOLVED that Integra Realty Resources is appointed as the Alternate Real Estate Appraiser and Consultant for the Township of Chatham for 2023.

RESOLUTION 2023-021

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL AUDITING SERVICES WITH NISIVOCIA LLP FOR 2023

WHEREAS, the Township of Chatham has a need to acquire the professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,
WHEREAS, an RFQ for Auditor Services was issued on November 3, 2022; and
WHEREAS, proposals were received and publicly opened on Thursday, December 1, 2022 at 12:00 PM, prevailing time; and
WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$100,000; and,
WHEREAS, the anticipated term of this contract is 1 year; and
WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2023; and
NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Nisivoccia LLP, Inc. as described herein; and,
BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham.
BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RESOLUTION 2023-022

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING DEPUTY RECORDS CUSTODIANS

WHEREAS, because the Open Public Records Act, N.J.S.A. 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records and has imposed additional obligations for responding to requests for such records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The Police Administrative Assistant/Records Manager is hereby appointed as the deputy records custodian for Police Department records.
2. The Tax Collector is hereby appointed deputy records custodian for tax collection records.
3. The Assistant Tax Assessor is hereby appointed deputy records custodian for tax assessment records.
4. The Technical Assistant to the Construction Official is hereby appointed deputy records custodian for construction and land use records.
5. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records.

RESOLUTION 2023-023

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING AN INTERLOCAL AGREEMENT WITH ANIMAL CONTROL SOLUTIONS

WHEREAS, the Township of Chatham desires to enter into an agreement, copy of which is attached hereto, for animal control services from the Animal Control Solutions, LLC for State-mandated animal control services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, in the County of Morris and State of New Jersey, that the Township Committee of the Township of Chatham hereby approves the agreement with Animal Control Services; and

BE IT FURTHER RESOLVED that this agreement shall be effective as of January 1, 2023 and extend until December 31, 2023; and

BE IT FURTHER RESOLVED that Animal Control Solutions LLC cannot exceed the budgeted amount authorized for animal control services and that the Township will only pay for properly authorized service requests; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the attached Agreement.

This Resolution shall take effect immediately.

RESOLUTION 2023-024

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Chatham has resolved to join the Morris County Municipal Joint Insurance Fund, following a detailed analysis; and

WHEREAS, the bylaws of said funds require that each Governing Body appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the Board of Fund Commissioners established a fee equal to five percent (5%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, be it resolved that the Township of Chatham does hereby appoint Acrisure LLC as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER resolved that the governing Body is hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5(1)(a)(i).

RESOLUTION 2023-025

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING MEMBERS OF LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the following individuals be appointed to the Local Emergency Planning Committee for a term ending December 31, 2023:

Jon Weston
Chief Tom Miller

Coordinator
Deputy Coordinator
Deputy Coordinator
Township Attorney

Peter King

Ziad Shehady
Chief
Chief
Richard Young
Captain
Mike Fitzpatrick
Christy Hodde
Superintendent

Township Administrator
Green Village Volunteer Fire Department
Chatham Township Volunteer Fire Department
Manager Department of Public Works
Chatham Emergency Squad
Health Officer
Red Cross Administrator
School District of the Chathams
RACES-radio Official

RESOLUTION 2023-026

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, PREQUALIFYING ATTORNEYS FOR AFFORDABLE HOUSING ATTORNEY SERVICES

WHEREAS, an RFQ for Affordable Housing Attorney Services was issued on November 3, 2022; and

WHEREAS, proposals were received and publicly opened on Thursday, December 1, 2022 at 12:00 PM, prevailing time; and

WHEREAS, it is the desire of the Township Committee to prequalify a pool of attorneys to provide Affordable Housing Attorney Services.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, in the County of Morris, New Jersey, that the following attorneys and/or firms are prequalified to provide Affordable Housing Attorney Services:

1. Surenian, Edwards & Nolan, LLC
2. McManimon Scotland and Baumann

RESOLUTION 2023-027

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR TOWNSHIP PLANNER SERVICES

WHEREAS, an RFQ for Township Planner Services was issued on November 3, 2022; and
WHEREAS, proposals were received and publicly opened on Thursday, December 1, 2022 at 12:00 PM, prevailing time; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the temporary budget for year 2023; and

WHEREAS, it is the desire of the Township Committee to prequalify a pool of planners to provide Township Planner Services.

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham that the following firms are prequalified to provide Township Planner Services:

4. DMR Architects
5. H2M Architects & Engineers

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contracts shall be placed on file with the Clerk of the Township of Chatham.

RESOLUTION 2023-028

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR SPECIALIZED LEGAL SERVICES FROM TAX ATTORNEY

WHEREAS, an RFQ for Tax Attorney Services was issued on November 3, 2022; and

WHEREAS, proposals were received and publicly opened on Thursday, December 1, 2022 at 12:00 PM, prevailing time; and

WHEREAS, after consideration, the Township Committee of the Township of Chatham has determined to engage the services of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. as Tax Attorney for the Township for the calendar year 2023; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract for tax attorney legal services with DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. as described herein; and,

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham.

RESOLUTION 2023-029

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING PHOENIX ADVISORS AS
CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL
ADVISOR AND PREQUALIFYING FINANCIAL ADVISORS**

WHEREAS, an RFQ for Financial Advisor Services was issued on November 3, 2022; and
WHEREAS, proposals were received and publicly opened on Thursday, December 1, 2022 at 12:00 PM, prevailing time; and

WHEREAS, the Township of Chatham has received Continuing Disclosure Agent and Independent Registered Municipal Advisor services from Phoenix Advisors LLC; and

WHEREAS, the terms of appointment are renewable each year; and

WHEREAS, the term of this appointment is one-year; and

WHEREAS, it is the desire of the Township Committee to prequalify a pool of firms to provide Financial Advisor Services.

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham does hereby Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor; and

BE IT FURTHER RESOLVED that the following firms are prequalified to provide Financial Advisor Services:

1. NW Financial Group LLC

This Resolution shall take effect immediately.

RESOLUTION 2023-030

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A CASH MANAGEMENT
PLAN**

WHEREAS, N.J.S.A. 40A:5-14 mandates that the Governing Body shall, by Resolution passed by a majority of the membership thereof, approve a Cash Management Plan.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham as follows:

1. The attached Cash Management Plan will guide the investment of idle funds of the Township of Chatham.
2. The attached Cash Management Plan includes a policy Statement to guide its implementation.
3. The Chief Financial Officer will administer the plan.
4. The Plan is subject to annual audit; and

BE IT FURTHER RESOLVED that a certified copy of this resolution with Cash Management Plan attached shall be forwarded to the following:

- A. The Chief Financial Officer of the Township.
- B. The Township Auditor.
- C. All appropriate depositories

This Resolution shall take effect immediately.

RESOLUTION 2023-031

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING SERVICE CHARGES FOR RETURNED CHECKS**

WHEREAS, P.L. 1990, Chapter 105, supplementing Title 40 of the New Jersey State Revised Statutes has been enacted to allow a municipality the authority to impose a service charge to be added on an account which was by check or other payment instrument returned for insufficient funds or any other reason; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Tax Collector be authorized to charge the aforementioned fee at a rate of \$20.00 per check or other payment instrument for all checks returned for insufficient funds or any other reason during 2023; and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified or cashier's check; and,

BE IT FINALLY RESOLVED that a certified copy of this Resolution be forwarded to the Township Treasurer, Tax Collector and Township Auditor.

RESOLUTION 2023-032

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING PHOENIX ADVISORS AS
CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL
ADVISOR**

WHEREAS, the Township of Chatham has received Continuing Disclosure Agent and Independent Registered Municipal Advisor services from Phoenix Advisors LLC; and

WHEREAS, the terms of appointment are renewable each year; and

WHEREAS, the term of this appointment is one year; and

WHEREAS, Phoenix Advisors, LLC has submitted the proposal annexed hereto for the continuation of said services;

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham does hereby Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor.

**RESOLUTION 2023-033
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY REGARDING SIGNATURES ON
TOWNSHIP CHECKS**

BE IT RESOLVED that TD Bank, N.A., is designated as a depository of Township funds, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees, or agents of the Township of Chatham:

<u>Title</u>	<u>Name</u>
Chief Financial Officer	Debra A. King
Municipal Clerk	Gregory J. LaConte
Mayor	Ashley Felice

BE IT FURTHER RESOLVED, the agents whose names appear above, are hereby authorized to open and maintain a deposit account or accounts of the Township of Chatham with TD Bank, N.A., subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

BE IT FURTHER RESOLVED, that TD Bank, N.A. is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Township of Chatham's accounts with TD Bank, N.A. bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing - or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and TD Bank, N.A. shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein or the application or disposition of such item or payment order or the proceeds of the item or payment order.

BE IT FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by the Township of Chatham for deposit with TD Bank, N.A. or for collection or discount by TD Bank, N.A., and to accept drafts and other items payable at TD Bank, N.A..

BE IT FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to. special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

BE IT FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by TD Bank, N.A. at the location where an account of the Township of Chatham is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

BE IT FURTHER RESOLVED, TD Bank, N.A. shall be authorized to honor and charge the Township of Chatham for such checks, drafts, or other orders, regardless of by whom or by what means the actual or purported facsimile signature thereon may have been affixed thereto, if such signature resembles the facsimile signature duly certified to or filed with TD Bank, N.A. by the Township Clerk. Further, TD Bank, N.A. shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage resulting from or growing out of honoring the facsimile signature duly certified to or on file with TD Bank, N.A.

**RESOLUTION 2023-034
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT**

OPPORTUNITY COMMISSION’S “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the Township Committee have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Chatham, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Township Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

RESOLUTION 2023-035

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM INCREASING BID THRESHOLD PURSUANT TO N.J.S.A. 40A:11-3(A) TO \$44,000 AND CONTINUE THE APPOINTMENT OF DEBRA KING AS THE TOWNSHIP’S QUALIFIED PURCHASING AGENT

WHEREAS, pursuant to N.J.S.A. 40A:11-3(a), the threshold at which contracts as defined pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., must be subject to competitive bidding if they are in excess of the amount designated by the Governor of New Jersey pursuant to N.J.S.A. 40A:11-3(c); and

WHEREAS, N.J.S.A. 40A:11-3(c) permits the Governor of New Jersey to adjust the bid threshold, originally set by statute at \$25,000 for municipalities with a designated Qualified Purchasing Agent (QPA), in an amount proportional to the index rate as defined in N.J.S.A. 40A:11-2 every five (5) years from the date of the effective date of P.L. 1999, c.440;

WHEREAS, pursuant to order of the Governor of New Jersey, the bid threshold for municipalities with a licensed QPA shall increase from \$40,000 to \$44,000 on July 1, 2020; and

WHEREAS, Debra King was appointed Qualified Purchasing Agent on January 2, 2020 by Resolution 2020-035 and granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.S.A. 40A:11-3(a) requires that contracts below the bid threshold may be awarded by a purchasing agent or other employee so designated by the governing body by resolution, and such powers may be generally delegated to the purchasing agent; and

WHEREAS, the Township of Chatham desires to take advantage of the increased bid threshold which was enacted to increase efficiency and adjust for changes in purchasing and business dynamics, and the Township of Chatham further wishes to confirm the statutory general delegation of this purchasing power to Debra King as the Township’s duly appointed QPA.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Chatham, in the County of Morris, in the State of New Jersey, hereby increases its bid threshold to \$44,000.00; and

BE IT RESOLVED, by the Township Committee of the Township of Chatham that Debra King is hereby re-appointed as the purchasing agent authorized to exercise the contracting power granted pursuant to N.J.S.A. 40A:11-3; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Township Clerk is hereby authorized to forward a certified copy of this resolution and a copy of Debra King’s certifications to the Director of the Division of Local Government Services.

RESOLUTION 2023-036

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING ZIAD SHEHADY AS THE MUNICIPAL HOUSING LIAISON FOR THE TOWNSHIP

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Township of Chatham is required to appoint a Municipal Housing Liaison for the administration of the Township of Chatham’s affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the Township of Chatham has adopted Chapter XXIX entitled Affordable Housing Administration to provide for the appointment of a Municipal Housing Liaison to administer the Township of Chatham’s affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Ziad Shehady is hereby appointed as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with the provisions of Chapter XXIX of the Code of the Township of Chatham.

RESOLUTION 2023-037
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING ZIAD SHEHADY AS THE ALTERNATE MUNICIPAL COURT REPRESENTATIVE

WHEREAS, on December 16, 2010 the Township Committee adopted Resolution 2010-253 to enter a Joint Municipal Court with Chatham Borough, Madison Borough and Harding Township; and

WHEREAS, in 2013 the Municipal Court was expanded to include Morris Township; and

WHEREAS, on June 22, 2017 the Township Committee adopted Resolution 2017-132 to renew participation in the Joint Municipal Court; and

WHEREAS, each member municipality has two representatives to the Joint Municipal Court Committee; and

WHEREAS, the Township Committee has appointed two Township Committee members to serve as representatives to the Joint Municipal Court Committee; and

WHEREAS, the Township Committee desires to appoint an alternate Municipal Court Representative to attend meetings in the absence of the representatives chosen from the Governing Body.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Ziad Shehady is hereby appointed as the Alternate Municipal Court Representative for the Township of Chatham.

RESOLUTION 2023-038
RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, ADOPTING EMERGENCY REMOTE MEETING PROTOCOL, PROCEDURES AND REQUIREMENTS FOR PUBLIC PARTICIPATION AT REMOTE MEETINGS

WHEREAS, the purpose of N.J.A.C. 5:39-1 et seq., Emergency Remote Meeting Protocol for Local Public Bodies, is to ensure that local public bodies can continue to conduct official business in an open and transparent manner whenever a declared emergency exists that prohibits physical attendance by members of the public; and

WHEREAS, a “Declared Emergency” means a public health emergency pursuant to the Health Powers Act (N.J.S.A. 26:13-1 et seq.), or a state of emergency, pursuant to P.L. 1942, c. 251 or both, or a state of local disaster emergency which is in effect; and

WHEREAS, N.J.A.C. 5:39-1.3 permits a local public body to hold a remote public meeting to conduct public business during a declared emergency if the emergency reasonably prevents a local public body from safely conducting public business at a physical location with members of the public present; and

WHEREAS, pursuant to N.J.A.C. 5:39-1, if during a Declared Emergency the Township of Chatham (“Township”) holds a remote meeting to conduct public business the Township shall use electronic communication technology routinely used in business settings that can be accessed by the public at no cost and with participant capacity consistent with the reasonable expectations of the public body for the type of public meeting being held and shall, at minimum, not be limited to fewer than 50 public participants (beyond those persons required to conduct business at the meeting); and

WHEREAS, remote public meetings may be held by the Township in a format as selected by the governing body, by means including but not limited to, audio-only teleconferencing, electronic communications platforms with video and audio or live streaming via the internet and shall, additionally, provide a telephonic conference line to allow members of the public to dial in by telephone to listen and to provide public comment; and

WHEREAS, when the Township holds a remote public meeting, they shall allow members of the public to make public comment by audio or by audio and video if the meeting is being held over both; and

WHEREAS, any remote public meeting where sworn testimony is being taken shall be broadcast by video as well as audio and all individuals giving sworn testimony shall appear by video in addition to audio; and

WHEREAS, any presentation or documents that would otherwise be viewed or made available to members of the public physically attending a local public meeting shall be made visible on a video broadcast of the remote public meeting or made available on the internet website of the Township; and

WHEREAS, in addition to making public comments at any remote public meeting, the Township Committee, in advance of the remote meeting shall allow public comments to be submitted to the Township Clerk by electronic mail or regular mail by 3:00 P.M. on the date of the meeting with this deadline posted on the Township website in advance of the remote public meeting; and

WHEREAS, public comments submitted prior to the remote public meeting through electronic or regular mail shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public; and

WHEREAS, as with oral comments, a three (3) minute time limit shall be placed on the reading of each written comment, which shall be read from its beginning until the time limit is reached; and

WHEREAS, as with oral comments, only one (1) written comment shall be read from each person during each public comment period; and

WHEREAS, both oral and written comments during the same public comment period will not be allowed; and

WHEREAS, the electronic communications used for a remote public meeting shall have a function that allows the Township to mute the audio of all members of the public as well as allow members of the public to mute themselves and same shall be announced at the beginning of every remote public session; and

WHEREAS, adequate notice of the remote public meeting shall also include, in addition to the Open Public Meetings Act requirements of N.J.S.A. 10: 4-8, clear and concise instructions for accessing the remote public meeting, the means for making public comment and how to access any public documents on their internet website in the manner as set forth at N.J.A.C. 5:39-1.5; and

WHEREAS, at the commencement of a remote public meeting the Mayor or his designee, or in their absence the Deputy Mayor, shall announce publicly and shall cause to be entered into the minutes an accurate statement regarding adequate and electronic notice or an explanation of the reason or reasons it was not adequately provided as set forth in N.J.A.C. 5:39-1.5(g); and

WHEREAS, prior to the commencement of a remote public meeting the Township Committee shall make a copy of the agenda available to the public for download on the Township website and shall post same at the building where the meeting would otherwise be held, including posting of same at any designated and clearly delineated handicap access entrance to the building; and

WHEREAS, in support of and respect for an open, fair and informed decision-making process, the Township Committee recognizes that civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and

WHEREAS, in an effort to preserve the intent of open government and maintain a positive environment for citizen input and Township Committee decision making, it has been decided that policies and rules should be established to promote civility and maintain decorum at local public meetings and remote public meetings in accordance with N.J.A.C. 5:39-1.4 (f)-(h); and

WHEREAS, if a member of the public becomes disruptive during a remote public meeting, including during any period for public comment, the Mayor or his designee, or in their absence the Deputy Mayor, shall mute or continue muting, or direct appropriate staff to mute or continue muting, the disruptive member of the public and warn that continued disruption may result in their being prevented from speaking during the remote public meeting or removed from the remote public meeting; and

WHEREAS, disruptive conduct at a public or remote public meeting includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption, and use of profanity; and

WHEREAS, any member of the public who continues to act in a disruptive manner at a remote public meeting after receiving an initial warning, may be muted while other members of the public are allowed to proceed with their questions or comments; and

WHEREAS, if time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to make comment and, if the person still remains disruptive, the individual may be muted or kept on mute for the remainder of the remote public meeting, or removed from the remote public meeting; and

WHEREAS, the content of the electronic notice shall be posted on the main access door of the building where the public would routinely attend public meetings of the local public body in person and the notice must be viewable from the outside; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the standards and procedures for emergency remote meeting protocol as set forth in this Resolution and as codified in N.J.A.C. 5:39-1 et seq. are hereby established and adopted; and

BE IT FURTHER RESOLVED that procedures and requirements for public participation are hereby established and adopted in order to safeguard public participation in any public or remote public meetings in the Township of Chatham and shall apply to all members of the public in attendance at any public or remote public meeting in the Township of Chatham.

RESOLUTION 2023-039

RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Chatham is a member of the Morris County Municipal Joint Insurance Fund, and

WHEREAS, it is necessary to designate a Township Official to serve as a Fund Commissioner to represent the Township at meetings of the Fund;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Township Administrator, Ziad Shehady, is hereby designated to serve as the Township's Fund Commissioner in the Morris County Municipal Joint Insurance Fund.

Chief Financial Officer, Debra A. King, is hereby designated to serve as the Alternate Township's Fund Commissioner.

RESOLUTION 2023-040

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING THE TOWNSHIP WEBSITE AS THE OFFICIAL ELECTRONIC MEDIUM FOR THE POSTING OF NOTICES OF THE TOWNSHIP

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that the Township website, <https://chathamtownship-nj.gov/> is hereby designated as the official electronic medium for public notices and other official documents.

RESOLUTION 2023-041

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICIAL

BE IT RESOLVED by the Township Committee of the Township of Chatham in accordance with N.J.A.C. 17: 27-3.5, "Designation of Public Agency Compliance Official", Ziad Shehady is hereby appointed the Public Agency Compliance Official.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Chatham in accordance with N.J.A.C. 17: 27-3.5, "Designation of Public Agency Compliance Official", Debra A. King is hereby appointed the Alternate Public Agency Compliance Official.

RESOLUTION 2023-043

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES

BE IT RESOLVED that bills in the total amount of \$87,198.97 be paid.

Committeewoman Ewald moved to approve the Consent Agenda. Deputy Mayor Hamilton seconded the motion.

Roll call: Committeeman Choi, Aye; Committeewoman Ewald, Aye; Committeeman Lois, Aye; Committeeman Hamilton, Aye; Mayor Felice, Aye.

Other Resolutions

RESOLUTION 2023-015

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR TOWNSHIP ATTORNEY SERVICES WITH KING, MOENCH & COLLINS LLP

WHEREAS, an RFQ for Township Attorney Services was issued on November 3, 2022; and
WHEREAS, proposals were received and publicly opened on Thursday, December 1, 2022 at 12:00 PM, prevailing time; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract may exceed \$17,500.00; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the temporary budget for year 2023.

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham hereby appoints Peter King of King, Moench & Collins, LLP as Township Attorney and authorizes the Mayor and Clerk to enter into a contract with King, Moench & Collins, LLP as described herein; and,

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham.

Deputy Mayor Hamilton moved to adopt Resolution 2023-015. Committeeman Lois seconded the motion.

Committeewoman Ewald promoted McManimon, Scotland and Baumann as an alternative appointee for Township Attorney.

Committeeman Lois applauded the work that Attorney King has done for the Township and spoke on behalf of his reappointment.

Deputy Mayor Hamilton also expressed his happiness with the services provided by Attorney King.

It was determined to reappoint Attorney King and not have a firm designated as a backup.

Roll call: Committeeman Choi, Abstain; Committeewoman Ewald, Nay; Committeeman Lois, Aye; Committeeman Hamilton, Aye; Mayor Felice, Aye.

RESOLUTION 2023-042

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT AND/OR PERFORMANCE BOND BALANCES

WHEREAS, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

WHEREAS, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

NAME	Project	A/C NUMBER	AMOUNT
Pipeworks 33 River Road Chatham, NJ 07928	RO-18-004 Re: 5 Driftway Street	7764128813	\$1,080.00
Pipeworks 33 River Road Chatham, NJ 07928	RO-18-004 Re: 5 Driftway Street	7764128805	\$10.00
Mark Lois 15 Gates Avenue Chatham, NJ 07928	PBA-21-003	7765172877	\$282.36

Deputy Mayor Hamilton moved to adopt Resolution 2023-042. Committeewoman Ewald seconded the motion.

Mayor Felice noted that this resolution was pulled from the Consent Agenda because Committeeman Lois needs to recuse.

Roll call: Committeeman Choi, Aye; Committeewoman Ewald, Aye; Committeeman Lois, Recused; Committeeman Hamilton, Aye; Mayor Felice, Aye.

Hearing of Citizens

Mayor Felice opened the Hearing of Citizens.

1. Kellie Doucette, the District Director for Congresswoman Sherrill, read a congratulatory letter to those Township Committee members who were taking oaths at this meeting.

Seeing no further public comment, Mayor Felice closed the Hearing of Citizens.

The Benediction was offered by Father Corcoran.

Deputy Mayor Hamilton moved to adjourn at 8:00 PM. Committeewoman Ewald seconded the motion, which carried unanimously.

Gregory J. LaConte
Municipal Clerk

Mayor's Statement

Welcome everyone. Let me begin by thanking all my fellow Township Committee Members for their confidence in me to lead Chatham Township as Mayor for the second year. Thank you to my family for all their support and for everyone who is here tonight. Thank you, Senator Bramnick, for swearing us in this evening. Congratulations to Mark Hamilton on his reappointment as Deputy Mayor and congratulations to Committeeman Choi on his election to this body and Committeewoman Ewald on her reelection. I am humbled, honored, and excited to continue this role of Mayor.

As we change the calendar to a New Year, I can't help but look back and reflect on Chatham Township's amazing year in 2022. If it wasn't for the great team here led by Administrator Ziad Shehady, our CFO, DPW and Police, I'm not sure how we would have accomplished a fraction of what we did. We are truly fortunate to have such fantastic staff and team here in Chatham Township. I would like to wish all our employees all the best and thank them for a job well done in 2022.

With their help, we were able to maximize our municipal budget while maintaining a Zero Municipal tax increase, restructured existing debt resulting in a \$400,000 decrease in debt service and we retained our AAA credit rating enabling access to the lowest possible interest rates on financing. We refurbished the public bathrooms at Shunpike and Nash fields and opened them up to public use for the first time in decades. We upgraded the walkway from the overflow parking lot to Shunpike Field and we repaved almost 20% of municipally owned streets. We hired a new full-time recreation director to improve our recreation program and increase recreational offerings to our residents. Our first municipally sponsored recreation event was the unveiling of our letters to Santa mailboxes. It was very successful, and I look forward to more community events in the coming year. We installed new LED stadium lights and repaved the basketball court at Nash Field and opened Mountainview Field for year-round use.

The safety of our residents has been and will continue to be our number one priority. Last year we purchased and installed cameras and automated license plate readers for major intersections, enabling police to enhance their surveillance capabilities for improved Township security. We are grateful to have been awarded the Federal Community Projects Grant through Congresswoman Sherill's office which will provide Chatham Township approximately \$900,000 to allow us to build out a fiber optic data network which will provide additional license plate readers with bandwidth to help our Police Department in combating the auto theft issue plaguing New Jersey.

Chatham Township continues to be a place of exceptional people with a bright future. Our goals for 2023 are led by our desire to continue to improve the municipality through efficient and effective use of resources. This includes smart development of affordable housing and responsibly planning for maintenance of municipal infrastructure.

Our community must continue to support the best among us, our Police Department, Fire Department and Emergency Squad. These first responders reliably answer the call for all our needs at a moments notice. Few exemplify the commitment to service better than our own department of public works. Its around this time of the year, they gear up for the winter storms to ensure our roadways are plowed and safe for our residents. While good work is their trademark, that reliability of service is not taken for granted by our community and does not go unnoticed or unappreciated.

I would be remised if I didn't recognize our incredible volunteers among us that fill the committees and boards, plan events and provide the most creative solutions for our town. These are the people that take on problems of all types and distinguish our Township with their diligence.

In 2023, we are uniquely positioned for lasting and positive improvements to Chatham Township. We can achieve this through teamwork. Cooperatively, with an unbreakable alignment of common values, we will build on the successful, unique character of Chatham Township. Let's join, in what unites us and what binds us to reveal the best in us. We can decide right now to make 2023 a remarkable year. I am committed, and I ask you to join me.