

**MINUTES  
TOWNSHIP COMMITTEE  
REGULAR MEETING  
JANUARY 23, 2024**

Mayor Ewald called the Regular Meeting of the Township Committee of the Township of Chatham to order at 6:30 P.M.

**Adequate Notice** of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both *The Chatham Courier* and the *Morris County Daily Record* on January 3, 2024; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 3, 2024; and notice was filed with the Township Clerk on January 3, 2024.

**Roll Call**

Answering present to the roll call were Committeewoman McHugh, Committeeman Rowland and Mayor Ewald. Committeeman Lois and Deputy Mayor Choi arrived during Executive Session.

**Executive Session**

**RESOLUTION 2024-P-01  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING  
CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE PUBLIC EXCLUDED**

**WHEREAS**, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - a. Personnel
  - b. Contract Negotiations
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Committeewoman Rowland moved to adopt Resolution 2024-P-01 to enter Executive Session at 6:31 PM. Committeeman McHugh seconded the motion.

**Roll call:** Committeeman Lois, Absent; Committeeman McHugh, Aye; Committeewoman Rowland, Aye; Deputy Mayor Choi, Absent; Mayor Ewald, Aye.

The Township Committee returned to Public Session at 7:30 PM.

Mayor Ewald led the Flag Salute.

**Mayor's Message**

Mayor Ewald reported the recent passing of Bailey Buell due to pediatric cancer, and noted that the Chatham community is mourning along with the family. A moment of silence was held in honor of Ms. Buell.

Mayor Ewald addressed recent break-ins and auto thefts. She said that this is a top priority for the Chatham Township Police Department. Mayor Ewald said that she and Chief Miller will join Chatham Borough Chief Brian Gibbons and Borough Mayor Carolyn Dempsey, as well as State and County officials, in a Zoom meeting to discuss with residents efforts to prevent thefts and break-ins.

### **Township Committee Reports**

Committeeman McHugh reported that the Library Trustees and Open Space Committee will both soon have their first meetings of 2024. He reported that the Environmental Commission's big projects for 2024 are applying for Sustainable Jersey recertification at the Silver Certification level, and updating the Natural Resources Inventory. The Environmental Commission will also be holding their usual annual events. A new project is an Adopt-a-Drain program. Committeeman McHugh made particular note that pet waste should not be deposited into storm drains.

Committeeman Lois noted that there are appointments on the agenda for the Colony Pool Committee. He noted that DPW is working on pothole repairs, and invited residents to contact him about improvements that are needed around the Township. Committeeman Lois said he looks forward to developing a capital list for Recreation, noting a desire to grant more public access to Esternay Field. Committeeman Lois also noted upcoming utility work that JCP&L will conduct on the power lines, which will necessitate access to Esternay Field.

Committeewoman Rowland reported that the Health Department is offering vaccines for the uninsured and underinsured. Flu shots are also available at many local pharmacies. Committeewoman Rowland further reported that the contract was signed for renovations to the Mount Vernon Schoolhouse.

Deputy Mayor Choi reported that the Ski & Snowboard Program recently kicked off. He recommended that parents make sure that their children who participate in the program have proper helmets. Deputy Mayor Choi recognized those Chatham Girl Scouts who have achieved the Silver Award and the Gold Award. Committeewoman Rowland noted that it is the time of year for sale of Girl Scout Cookies. Mayor Ewald noted her appreciation for the service provided by the

Mayor Ewald thanked the many volunteers who serve the community, and named the volunteers being appointed to the Colony Pool Advisory Committee, Open Space Committee and Board of Health. She also noted that the Planning Board selected their officers at their reorganization meeting. Mayor Ewald also reported that the Senior Center has several upcoming programs.

The Township Clerk reported that pet licensing is now up and running for 2024. There are plans to introduce online renewals.

Mr. Shehady commented on the 2024/205 goal setting process. He said that he has reached out to various subcommittees to set meetings to discuss priorities and initiatives so that a plan can be adopted in April. Mr. Shehady also commented on the 2024 Budget schedule. He said that a Finance Committee meeting will be held on February 7<sup>th</sup>, with a goal of introducing the Budget at the March 26<sup>th</sup> meeting and adoption at the April 23<sup>rd</sup> meeting. A Budget Presentation will be scheduled for the March 12<sup>th</sup> meeting. Mr. Shehady also updated the Township Committee on the revaluation process, and an order has been received from the Morris County Tax Board to conduct a revaluation to be completed in 2026 to be effective in the 2027 tax year. Mr. Shehady noted that the State requires periodic revaluations, and he said that the Tax Assessor will be at the next workshop meeting to provide more details on what triggers a revaluation.

### **Presentation**

Chief Tom Miller and Lt. Brad Hayworth gave a presentation about auto-theft and home burglary trends. Chief Miller also addressed the efforts being made by law enforcement to prevent auto-thefts and home burglaries. He also reminded residents to make sure cars, homes and windows are locked. Reporting of suspicious persons was also encouraged.

Chief Miller addressed an arrest that had been made in December for human trafficking. He said that the amount of information that was able to be released was limited due to the ongoing criminal investigation.

Deputy Mayor Choi asked if there are patterns regarding the type of cars being stolen and the areas in the Township where thefts are happening. Chief Miller said that the geography has changed, however the cars being stolen are high end cars.

Committeeman Lois thanked Chief Miller and Lt. Hayworth for the work that they do, and he noted the issues being addressed are a statewide problem. Committeeman Lois read a list of 5 measures listed by Monmouth Sheiff Golden for the Legislature and other community leaders to combat auto thefts and burglaries, and asked Chief Miller if he disagrees with any of those measures. Chief Miller said that he does not see any of those steps as unnecessary. He also noted a resolution previously adopted by the Township Committee supporting legislation on this matter.

Mayor Ewald noted that County and State officials are also aware of this problem.

### **Hearing of Citizens**

Mayor Ewald opened the Hearing of Citizens.

Seeing no public comment, Mayor Ewald closed the Hearing of Citizens.

### **Workshop Discussion**

Mr. Shehady said that the Stormwater Control Ordinances is mandated by the State, and was reviewed by the State and the County. He also said that it will only apply to major developments, and the Township Engineer will be able to answer any technical questions at the next workshop meeting.

Mr. Shehady commented on Resolution 2024-050 and said that a memorandum was previously distributed. He also commented on the Handbook amendment, and the change only applies to a few employees. Regarding the rejection of bids for the Fiber Loop project, Mr. Shehady said that the sole bid received came in over budget.

Committeeman Lois asked about the fiber loop, and said that the Engineer's memorandum made it seem that there would be underground wiring as part of the project. Mr. Shehady said that he will need to review the specifications. Committeeman Lois asked if Chief Miller has reviewed the rebid. Mr. Shehady said that it has not yet been rebid, however Chief Miller and Lt. Hayworth reviewed the original bid specs.

Committeeman Lois asked about grants for fire departments, noting that there is a grant application due by January 31<sup>st</sup>. He asked what the plan is for applying for grants. Mr. Shehady said that the Township applies for eligible grants. He also noted that he has met with representatives from both fire departments regarding their requests for 2024. Committeeman Lois suggested that the Township Committee should have a fire/rescue liaison. Mr. Shehady said that the Public Safety Committee meets that role.

Committeeman Lois questioned the need for workshop meetings, stating that there can be discussion at regular meetings.

### **Introduction of Ordinances**

#### **ORDINANCE 2024-01**

#### **ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, REGARDING STORMWATER CONTROL**

**BE IT ORDAINED** by the Township Committee of the Township of Chatham that the following sections are repealed and replaced as follows:

#### **§ 30-64.3 Stormwater Control**

##### **Section I. Scope and Purpose:**

##### **A. Policy Statement**

Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume,

reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for green infrastructure, water quality, quantity, and groundwater recharge.

**B. Purpose**

The purpose of this ordinance is to establish minimum stormwater management requirements and controls for “major development,” as defined below in Section II.

**C. Applicability**

1. This ordinance shall be applicable to the following major developments:
  - i. Non-residential major developments and redevelopment projects; and
  - ii. Aspects of residential major developments and redevelopment projects that are not pre-empted by the Residential Site Improvement Standards at N.J.A.C. 5:21 et seq.
2. This ordinance shall also be applicable to all major developments undertaken by the Township of Chatham.
3. Applicability of this ordinance to major developments shall comply with last amended N.J.A.C. 7:8-1.6, incorporated herein by reference.

**D. Compatibility with Other Permit and Ordinance Requirements**

Development approvals issued pursuant to this ordinance are to be considered an integral part of development approvals and do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements for the promotion of the public health, safety, and general welfare.

This ordinance is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, the more restrictive provisions or higher standards shall control.

**Section II. Definitions:**

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions used in this ordinance shall be the same as the last amended Stormwater Management Rules at N.J.A.C. 7:8-1.2, incorporated herein by reference.

**Section III. Design and Performance Standards for Stormwater Management Measures:**

This section establishes design and performance standards for stormwater management measures for major development intended to minimize the adverse impact of stormwater runoff on water quality and water quantity and loss of groundwater recharge in receiving water bodies. Design and performance standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5, incorporated herein by reference.

**Section IV. Solids and Floatable Materials Control Standards:**

- A. Site design features identified under Section III above, or alternative designs in accordance with Section III above, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, “solid and floatable materials” means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section IV.A.2 below.
  1. Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:

- i. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or
- ii. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension. Note that the Residential Site Improvement Standards at N.J.A.C. 5:21 include requirements for bicycle safe grates.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.

- iii. For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.

2. The standard in IV.A.1. above does not apply:

- i. Where each individual clear space in the curb opening in existing curb-opening inlet does not have an area of more than nine (9.0) square inches;
- ii. Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;
- iii. Where flows from the water quality design storm as specified in the last amended Stormwater Management rules at N.J.A.C. 7:8 et seq. are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
  - a. A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or
  - b. A bar screen having a bar spacing of 0.5 inches.

Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).

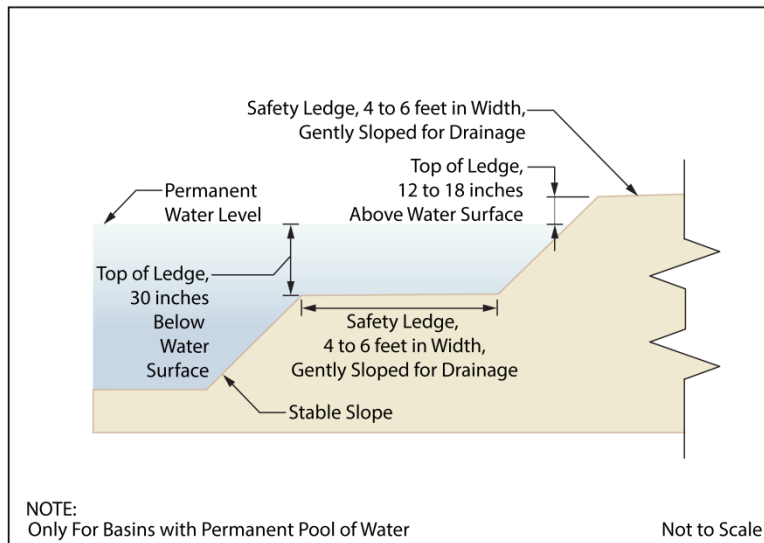
- iv. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or
- v. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

**Section V. Safety Standards for Stormwater Management Basins:**

- A. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management basins. This section applies to any new stormwater management basin. Safety standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-6, incorporated herein by reference.

B. Safety Ledge Illustration

Elevation View –Basin Safety Ledge Configuration



## Section VI. Requirements for a Site Development Stormwater Plan:

### A. Submission of Site Development Stormwater Plan

1. Whenever an applicant seeks municipal approval of a development subject to this ordinance, the applicant shall submit all of the required components of the Checklist for the Site Development Stormwater Plan at Section VI.C below as part of the submission of the application for approval.
2. The applicant shall demonstrate that the project meets the standards set forth in this ordinance.
3. The applicant shall submit [*specify number*] copies of the materials listed in the checklist for site development stormwater plans in accordance with Section VI.C of this ordinance.

### B. Site Development Stormwater Plan Approval

The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the municipality's review engineer to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this ordinance.

### C. Submission of Site Development Stormwater Plan

The following information shall be required:

#### 1. Topographic Base Map

The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious or vegetative surfaces, existing man-made structures, roads, bearing and distances of property lines, and significant natural and manmade features not otherwise shown.

#### 2. Environmental Site Analysis

A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.

#### 3. Project Description and Site Plans

A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and other landscaping, and seasonal high groundwater elevations. A written description of the site plan and justification for proposed changes in natural conditions shall also be provided.

4. Land Use Planning and Source Control Plan

This plan shall provide a demonstration of how the goals and standards of Section III is being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.

5. Stormwater Management Facilities Map

The following information, illustrated on a map of the same scale as the topographic base map, shall be included:

- i. Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.
- ii. Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.

6. Calculations

- i. Comprehensive hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in Section III of this ordinance.
- ii. When the proposed stormwater management control measures depend on the hydrologic properties of soils or require certain separation from the seasonal high water table, then a soils report shall be submitted. The soils report shall be based on onsite boring logs or soil pit profiles. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soils present at the location of the control measure.

7. Maintenance and Repair Plan

The design and planning of the stormwater management facility shall meet the maintenance requirements of Section VII.

8. Waiver from Submission Requirements

The municipal official or board reviewing an application under this ordinance may, in consultation with the municipality's review engineer, waive submission of any of the requirements in Section VI.C.1 through VI.C.6 of this ordinance when it can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

**Section VII. Maintenance and Repair:**

A. Applicability

Projects subject to review as in Section I.C of this ordinance shall comply with the requirements of Section VII.B and VII.C.

B. General Maintenance

1. Maintenance for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5.8, incorporated herein by reference.

2. The following requirements of N.J.A.C. 7:8-5.8 do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department:
    - i. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation; and
    - ii. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.
  3. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.
- C. Nothing in this subsection shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53.

**Section VIII. Penalties:**

Any person who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this part shall be subject, upon conviction, to the penalties provided in Chapter 1, Article II, General Penalty. Each violation shall constitute a separate offense.

**Section IX. Severability:**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

**Section X. Effective Date:**

This Ordinance shall be in full force and effect from and after its adoption and any publication as required by law.

Committeewoman Rowland moved to introduce Ordinance 2024-01. Deputy Mayor Choi seconded the motion.

Committeeman Lois asked what is driving the requirement for the Township to adopt this ordinance. He asked what the penalty would be for the Township not adopting the ordinance. Mr. Shehady said that the Township Committee members would be in violation of their oaths if they fail to follow the laws of the State of New Jersey. He also said that there is some latitude given to governing bodies in the specifics of the ordinances adopted.

**Roll call:** Committeeman Lois, Aye; Committeeman McHugh, Aye; Committeewoman Rowland, Aye; Deputy Mayor Choi, Aye; Mayor Ewald, Aye.

Public Hearing on Ordinance 2024-01 will be scheduled for February 27, 2024.



**Consent Agenda**

**RESOLUTION 2024-046**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES**

**BE IT RESOLVED** that bills in the total amount of \$797,140.16 and the prior month's payroll of \$508,256.50 Current Fund, \$70,945.87 Sewer Utility, \$1,768.27 Open Space and \$16,104.42 Police Private Employment be paid.

**BE IT FURTHER RESOLVED** that taxes due to the School District of the Chathams, for the month of January 2024, in the amount of \$3,588,479.00 be paid.

**RESOLUTION 2024-049**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
REFUNDING FIRE PERMIT FEE**

**WHEREAS**, a fire permit application was submitted for a Food Truck Festival sponsored by the Chatham Township PBA #170, and the event was cancelled; and

**WHEREAS**, the permittee has requested a refund of the permit fee.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following amount be refunded to the depositor of record:

<b><u>NAME</u></b>	<b><u>PERMIT #</u></b>	<b><u>AMOUNT</u></b>
Chatham Volunteer Fire Department 495 River Road Chatham, NJ 07928	23-0638	\$82.00

**RESOLUTION 2024-050**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
APPOINTING DEPUTY EMERGENCY MANAGEMENT COORDINATOR**

**BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Richard Young be appointed as Deputy Emergency Management Coordinator effective January 1, 2024 to fill a term ending December 31, 2024 at an annual salary of \$4,000.00.

**RESOLUTION 2024-051**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,  
COUNTY OF MORRIS, STATE OF NEW JERSEY MEMORIALIZING RIGHT TO SICK  
LEAVE FOR CERTAIN NON-BARGAINING UNIT EMPLOYEES**

**WHEREAS**, on November 28, 2023, the Township Committee enacted Resolution 2023-212, adopting a revised employee handbook and personnel policies and procedures handbook ("handbooks");

**WHEREAS**, the revised handbooks modified the sick leave provisions as they govern non-bargaining unit employees, and, unintentionally can be read to have eliminated a provision that had provided a particular benefit to non-bargaining unit employees hired between January 1, 1991 and December 16, 2016;

**WHEREAS**, the Township would like to preserve the sick leave benefit for the aforementioned employees at the level set by the prior version of the handbooks;

**NOW THEREFORE BE IT RESOLVED** that the sick leave rule shall be hereby amended, subject only to modification by future action by this body:

1. For employees hired between January 1, 1991 and December 31, 2016, all non-bargaining unit employees shall be entitled to accumulate sick leave subject to the restrictions outlined below. For employees who leave the Township in good standing (as determined by the Township in its sole discretion) due to a regular or disability retirement, unused accumulated sick leave shall be compensated at the rate of 25% of the employee's accrued sick time paid at the employee's prorated daily salary or pay at time of separation, up to a maximum of \$15,000. In the event of an employee's death, unused accumulated sick leave shall be paid to the dependent's estate at the rate of one day's pay for each four days accumulated, to a maximum of \$5,000.
2. This Resolution shall be attached as an addenda to the revised handbooks and incorporated into future versions of the handbook as they may be revised.

**RESOLUTION 2024-052**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM**  
**REJECTING BIDS AND AUTHORIZING A NOTICE TO RE-BID FOR THE PUBLIC SAFETY**  
**INFORMATION SHARING TECHNOLOGY COMMUNITY PROJECT**

**WHEREAS**, the Mayor and Township Committee of the Township of Chatham passed Resolution No. 2023-199 on October 24, 2023 to go out for bids for the Public Safety Information Sharing Technology Community Project for the installation of an outside plant fiber optic network; and  
**WHEREAS**, the Township received only one bid from Millenium Communications Group, Inc.; and

**WHEREAS**, the bids received on December 19, 2023 exceeded the Township Engineer’s estimates for the project; and

**WHEREAS**, the bid specifications reserved to the Township the right to reject all bids and, under the circumstances, it is fully appropriate to do so;

**WHEREAS**, the Township Engineer, John Ruschke, PE of Mott MacDonald recommends the rejection of the bids received; and

**WHEREAS**, the Township must again solicit through the competitive contracting process and re-bid the Public Safety Information Sharing Technology Community Project.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Chatham, County of Morris, and State of New Jersey, as follows:

1. The Township Committee hereby rejects all bids as a result of the budgeted amount of the project.
2. The Township Committee hereby gives authorization to the QPA, the Township Administrator and the Township Engineer to prepare the necessary bid documents for the Public Safety Information Sharing Technology Community Project and advertise the same upon approval of the documents by the DOT.
3. The Township Clerk shall send a copy of this Resolution to all rejected bidders.
4. The Township Committee hereby authorizes that a copy of the Resolution shall be filed with the Clerk of the Township of Chatham.

**RESOLUTION 2024-053**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AND**  
**MAYOR’S APPOINTMENTS FILLING VARIOUS BOARD AND COMMITTEE VACANCIES**  
**FOR SPECIFIC TERMS**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following board and committee appointments be made:

**Board of Health**

1. Ana McCormack (2026)

**Open Space Committee**

1. Jake Surowecki (2024)

**Colony Pool Committee**

1. Erin Burgo (2024)
2. Dana Metviner (2024)
3. Amanda Fowler (2024)
4. Phil Ankel (2024)

**RESOLUTION 2024-054**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN**  
**THE COUNTY OF MORRIS, STATE OF NEW JERSEY, REFUNDING OVERPAYMENT OF**  
**TAXES**

**WHEREAS**, an overpayment of property taxes has been made for the following properties; and  
**WHEREAS**, the Tax Collector has recommended the refund of such overpayment,  
**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following refunds be made:

<b>BLOCK</b>	<b>LOT</b>	<b>NAME &amp; ADDRESS</b>	<b>AMOUNT</b>
64.05	7.01	Michael Goodwin 16 I Heritage Drive Chatham, NJ 07928	\$1,560.69 2 <sup>nd</sup> Quarter 2023

36	30	David Baesler 46 Candace Lane Chatham, NJ 07928	\$3,530.37 4 <sup>th</sup> Quarter 2023 100% Disabled Veteran
72	11	Charles Kinney 84 Highland Avenue Chatham, NJ 07928	3 <sup>rd</sup> Quarter \$2,278.45 4 <sup>th</sup> Quarter \$3,323.13 100% Disabled Veteran
64.03	2.03	Monica Wilson 8A Vernon Lane Chatham, NJ 07928	\$250.00 4 <sup>th</sup> Quarter 2023 2023 Veteran Deduction
102.01	21	Kevin Ramaher 8223 Bretton Woods Drive Mint Hill, NC 28227	\$187.50 4 <sup>th</sup> Quarter Sewer
64.04	26.06	Michael Reed 103 Starlight Road Monticello, NY 12701	\$152.50 4 <sup>th</sup> Quarter Sewer

**RESOLUTION 2024-055**

**RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY ACCEPTING THE RESIGNATION OF JESSICA CORTEZ**

**WHEREAS**, the Township of Chatham has accepted the resignation of Jessica Cortez (hereinafter “Employee”); and

**WHEREAS**, the Employee resigned effective December 31, 2023.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Chatham Committee, in the County of Morris, that the Committee accepts the resignation of Jessica Cortez.

**RESOLUTION 2024-056**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING A FULL-TIME PATROL OFFICER IN THE CHATHAM TOWNSHIP POLICE DEPARTMENT**

**WHEREAS**, the Township of Chatham desires to fill an anticipated vacancy in the complement of Patrol Officers as established in Chapter 2, Article III, Section 2-11.7 of the Code of the Township of Chatham; and

**WHEREAS**, the Chief of Police has recommended that it would be in the best interests of the Township to appoint Colette Murphy as a Patrol Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, New Jersey that Colette Murphy is hereby appointed as full-time Patrol Officer, effective February 16, 2024, at a starting annual salary of \$35,000 (2024 Academy Step), pending satisfactory completion of Basic Certified Police Officer training, a comprehensive background investigation, a physical examination and drug screening, a psychological examination and interview, and valid New Jersey Driver’s License verification. The appointment is subject to the terms and conditions of employment as found in the Collective Bargaining Agreement in effect between the Township of Chatham and PBA Local 170, to include the status, seniority, terms and conditions of an Academy Step Patrol Officer.

**RESOLUTION 2024-057**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT AND/OR PERFORMANCE BOND BALANCES**

**WHEREAS**, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

**WHEREAS**, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

<b>NAME</b>	<b>Project</b>	<b>A/C NUMBER</b>	<b>AMOUNT</b>
Pellegrino Mariconda 1 Aberdeen Road Chatham, NJ 07928	RO-20-044	E7765172885	\$1,000.00
Pellegrino Mariconda 1 Aberdeen Road Chatham, NJ 07928	RO-20-044	E-7765172893	\$3,770.00

Resolutions 2024-047 and 2024-048 were pulled from the Consent Agenda for separate vote because Committeeman McHugh and Committeewoman Rowland were not members of the Township Committee when those meetings were held.

Deputy Mayor Choi moved to approve the Consent Agenda. Committeeman Lois seconded the motion.

**Roll call:** Committeeman Lois, Aye; Committeeman McHugh, Aye; Committeewoman Rowland, Aye; Deputy Mayor Choi, Aye; Mayor Ewald, Aye.

**Non-Consent Agenda**

**RESOLUTION 2024-047  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
APPROVING MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meetings held on December 12, 2023 and January 2, 2024.

**RESOLUTION 2024-048  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
APPROVING EXECUTIVE SESSION MINUTES**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on December 12, 2023.

Committeewoman Rowland moved to adopt Resolutions 2024-047 and 2024-048. Committeeman Lois seconded the motion.

**Roll call:** Committeeman Lois, Aye; Committeeman McHugh, Abstain; Committeewoman Rowland, Abstain; Deputy Mayor Choi, Aye; Mayor Ewald, Aye.

**Hearing of Citizens**

Mayor Ewald opened the Hearing of Citizens.  
Seeing no public comment, Mayor Ewald closed the Hearing of Citizens.

Committeeman McHugh moved to adjourn at 8:35 PM. Committeewoman Rowland seconded the motion, which carried unanimously.

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Gregory J. LaConte  
Municipal Clerk