

**MINUTES
TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 7, 2021**

The Township Clerk called the Reorganization Meeting of the Township Committee of the Township of Chatham to order at 7:30 P.M.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both *The Chatham Courier* and the *Morris County Daily Record* on October 23, 2020; notice was posted on the front door and the bulletin board in the main hallway of the Municipal Building on October 23, 2020; and notice was filed with the Township Clerk on October 23, 2020.

The Township Clerk led the flag salute.

Invocation

Monsignor Mahoney, Vicar General of the Diocese of Paterson and former Pastor of Corpus Christi Church, gave the invocation.

Oath of Office

Ashley Felice was sworn in as a Township Committee Member for a three-year term. The oath of office was administered by the Township Clerk.

Mark Hamilton was sworn in as a Township Committee Member for a three-year term. The oath of office was administered by the Township Clerk.

Roll Call

Answering present to the roll call were Committeewoman Felice, Committeeman Hamilton, Committeewoman Ewald, Committeewoman Fondaco and Committeewoman Ness.

Committeewoman Felice, Committeeman Hamilton and Committeewoman Fondaco participated via Zoom.

Selection of Mayor

The Township Clerk opened the floor for nominations for the office of Mayor for the year 2021.

Committeewoman Ewald nominated Committeewoman Ness to serve as Mayor. The nomination was seconded by Committeewoman Fondaco. Committeewoman Ness accepted the nomination.

**RESOLUTION 2021-001
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
SELECTING MAYOR FOR 2021**

BE IT RESOLVED by the Township Committee of the Township of Chatham that Tracy Ness is hereby selected as Mayor of the Township of Chatham for the year 2021.

Committeewoman Ewald moved to adopt Resolution 2020-001. Committeewoman Fondaco seconded the motion.

Roll call: Committeewoman Felice, Aye; Committeeman Hamilton, Abstain; Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Committeewoman Ness, Aye.

The oath of office was administered by the Township Clerk.

Selection of Deputy Mayor

Mayor Ness opened the floor for nominations for Deputy Mayor. Mayor Ness nominated Committeewoman Ewald to serve as Deputy Mayor for the year 2020. Committeewoman Fondaco seconded the nomination. Committeewoman Ness accepted the nomination.

RESOLUTION 2021-002
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
SELECTING DEPUTY MAYOR FOR 2021

BE IT RESOLVED by the Township Committee of the Township of Chatham that Stacey Ewald is hereby selected as Deputy Mayor of the Township of Chatham for the year 2021.

Mayor Ness moved to adopt Resolution 2020-002. Committeewoman Fondaco seconded the nomination.

Roll call: Committeewoman Felice, Aye; Committeeman Hamilton, Aye; Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Mayor Ness, Aye.

The oath of office was administered by the Township Clerk.

Mayor's Statement

Mayor Ness wished former Mayor Mike Kelly well with his recovery from a recent surgery. Mayor Ness also recognized former Mayor Tayfun Selen's presence in the audience, and congratulated him upon his election as a Morris County Freeholder. Mayor Ness further recognized in the audience Kelly Doucette, who is a District Director for Congresswoman Sherrill.

Mayor Ness gave the 2021 Mayor's Statement (attached).

Board Appointments

Mayor Ness announced that she is appointing Dot Stillinger, Jessica Romeo and Doris Rhee to the Environmental Commission. She further announced that Tom Franko, Kathy Abbott and Mat Kahn are being appointed to the Planning Board, and Christina Mott is being appointed to the Library Board of Trustees.

Mayor Ness also noted the Committee Assignments to which the Township Committee Members are being assigned.

Approval of Agenda

Committeewoman Felice asked that Resolutions 2021-040, 2021-041 and 2021-042 be removed from the Consent Agenda for separate discussion.

Deputy Mayor Ewald moved to approve the Agenda as amended. Committeewoman Felice seconded the motion.

Consent Agenda

RESOLUTION 2021-003
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
ADOPTING RULES AND ORDER OF BUSINESS OF THE TOWNSHIP COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, that the following Rules and Order of Business of the Township Committee are hereby adopted:

RULES AND ORDER OF BUSINESS
OF THE TOWNSHIP COMMITTEE

ARTICLE I.

Robert's Rules of Order Newly Revised.

The deliberations of the Township Committee shall be governed by Robert's Rules of Order Newly Revised.

ARTICLE II.

Selection of Mayor and Deputy Mayor.

Section 1. The Mayor and Deputy Mayor shall be selected at the Reorganization Meeting.

Section 2. The Mayor and Deputy Mayor shall serve a term expiring on December 31st.

Section 3. The Annual Reorganization Meeting shall be chaired by the Township Clerk until such time that the Mayor has been selected by the Township Committee.

ARTICLE III.

Meetings.

Section 1. The Mayor shall preside at all meetings of the Township Committee. In the absence of the Mayor, the Deputy Mayor shall perform all the duties of the Mayor. The Mayor shall on all occasions preserve order and shall cause the arrest or removal of all persons who interrupt the proceedings of the Township Committee.

Section 2. The Mayor shall decide all questions of order subject to appeal to the Township Committee.

Section 3. Each member of the Township Committee, including the Mayor, shall have the right to make and second motions and nominations and to vote thereon.

Section 4. Regular meetings shall be held as scheduled at the annual organization meeting each year or as rescheduled by resolution adopted at a regular meeting.

Section 5. Special meetings shall be held as provided by Code of the Township of Chatham and applicable State law. Upon the filing of a proper call for a Special meeting, the Township Clerk shall give at least two (2) business days' notice thereof with a copy of the call to all members of the Township Committee by delivery to each member personally or to each member's residence. Copies of the notice shall be promptly released to the news media and posted in a prominent place in the Township Hall.

Section 6. Regular and Special meetings of the Township Committee shall be open to the public. A portion of all meetings shall be set aside for citizens to address the Township Committee on any matter of interest.

Section 7. All items of business on a consent agenda will be delivered to each member of the Township Committee at least 2 days prior to the meeting at which it is to be considered, unless circumstances do not permit advance delivery.

Section 8. No new business will be considered after 11 PM. Township Committee meetings will adjourn no later than 12 AM (midnight).

Section 9. The Township Committee may, by a majority vote of members then present, waive any section of the By-Laws in the public interest to be able to complete Township Committee business at a duly noticed Township Committee meeting.

Section 10. All Township Committee meetings will be conducted in accordance with the requirements of the Open Public Meetings Act. (N.J.S.A. 10:4-6 et seq.)

ARTICLE IV.

Order of Business.

Section 1. The following shall be the normal order of business of all Regular meetings of the Township Committee:

1. Meeting called to order
2. Open Public Meetings Act announcement
3. Salute to flag
4. Moment of Silent Reflection (as necessary)
5. Roll Call
6. Review and acceptance of agenda
7. Special Recognition/Awards
8. Reports
9. Hearing of citizens
10. Public Hearing and final adoption of ordinances
11. Introduction of ordinances
12. Adoption of resolutions
13. Miscellaneous business
14. Hearing of Citizens
15. Closed session resolution; if applicable
16. Adjournment

Section 2. The final agenda shall be adopted as amended, if need be, by vote of the Township Committee at the start of each meeting.

Section 3. Hearing of Citizens

(a). During the first public portion on the Agenda, speakers may comment upon items that are not the subject of a separate public hearing scheduled for that meeting. Speakers may comment for up to five (5) minutes. Speakers may speak once and may not yield their time to another speaker.

(b). During public hearings, Section 3(a) will also apply.

(c). During the second public comment period, speakers may comment upon any topic for the good and general welfare of the Township of Chatham. Speakers may comment for up to five (5) minutes. Speakers may speak once and may not yield their time to another speaker.

(d). During all public portions, residents of the Township of Chatham will be called upon to speak before non-Township residents.

Section 4. Sub-Committee chairpersons and liaisons will provide short update reports to the Township Committee during the report section of meetings.

Section 5. The Chief of Police, Public Works Manager, Recreation Director and Township Administrator shall report on a quarterly basis to the Township Committee, during the report section of meetings.

ARTICLE V.

Committees and Boards.

Section 1. The Township Committee hereby creates four Standing Committees, each consisting of two (2) members of the Township Committee as follows:

1. Public Safety/Emergency Management
2. Administration/Finance
3. Public Works/Sewer Utilities
4. Communications

Note: The Township Administrator shall supervise all departments, attend all meetings of the Standing Committees and implement the policies adopted by the Township Committee. The Standing Committees are not authorized to exert any administrative control over the departments assigned.

Section 2. Except as otherwise required by State statute and the Code of the Township of Chatham, the Mayor shall appoint members to the various Township boards with the approval of the Township Committee.

Section 3. The Township Committee may appoint advisory committees for special purposes composed of no more than 2 Members of Township Committee and such other Administrative staff members and members of the general public as it deems necessary and appropriate.

Section 4. At the time of creation of an advisory committee, the Township Committee shall establish the duration of the advisory committee. No advisory committee shall take a position on behalf of the Township Committee without the Township Committee's approval.

Section 5 . A member of the Township Committee, appointed by the Committee, shall serve as liaison to the following Boards, Commissions and Community Groups and other Entities:

Mayor's Wellness Campaign
Board of Education
Environmental Commission
Senior Citizens Center/Senior Club of the Chathams
Municipal Alliance Committee
Chamber of Commerce
Fire and Rescue
Historical Society
Public Utilities
Affordable Housing Committee

Business Advisory Committee
Diversity Committee

Section 6. A member(s) of the Township Committee, appointed by the Committee, shall serve as a member of the following Boards and Committees:

Joint Recreation Advisory Committee
Joint Municipal Court Committee (2 members)
The Board of Health
The Board of Trustees of the Joint Library of the Chathams (Mayor or Mayor's designee)
Open Space Committee
Joint Community Garden

ARTICLE VI.

Ordinances.

Section 1. All proposed ordinances, supplements to and amendments of ordinances shall be presented in writing at a regular meeting, except in those instances when the Township Committee decides to act on an ordinance at a special meeting.

Section 2. Every ordinance duly passed by the Township Committee shall be recorded by the Township Clerk in the Township Ordinance Book, with a proper index. Each ordinance entered in the Ordinance Book shall be compared with the original and shall not be entered unless it is identical in content with such original. The Township Clerk shall enter at the foot of the ordinance the date it was passed and the number and page of the Minute Book containing the minutes of the meeting at which it was passed. Each ordinance entered in the Ordinance Book shall be signed by the Mayor or Deputy Mayor and the Township Clerk.

Section 3. The Township Ordinance Book is hereby established as the original permanent record of the Ordinances of the Township.

Section 4. All ordinances shall be introduced, considered, read, heard, adopted and published in accordance with applicable law and inserted in the correct place in the Code of the Township of Chatham.

ARTICLE VII.

Filings.

Section 1. The Township Committee shall file with the Township Clerk all ordinances, resolutions, reports, petitions, correspondence and other papers considered by or presented to the Township Committee.

ARTICLE VIII.

Minutes.

Section 1. The Township Clerk shall keep minutes of all Township Committee meetings as provided by law.

Section 2. Draft minutes for all meetings shall be delivered to the Township Committee Members no later than the Friday preceding the next regular meeting. Such minutes shall be clearly marked as a draft minutes.

Section 3. Minutes will be filed into the minute book and released to the public only by the Township Clerk and only after approval by the Township Committee.

Section 4. All open sessions of the regular and special meetings may be recorded.

Section 5. The recordings, if made, will be kept by the Township Clerk as required by law.

Section 6. The approved minutes shall become the official record of the meeting.

ARTICLE IX.

Newly Elected Township Committee Members

Section 1. Upon certification of election results, the Township Clerk shall begin sending newly elected Township Committee members the meeting agendas and supporting documentation.

Section 2. Upon certification of election results, newly elected Township Committee members shall be invited to attend Executive Sessions prior to swearing-in provided that the newly elected Township Committee Member agrees to be bound by confidentiality requirements.

ARTICLE X.

Code of Conduct.

Section 1. No member of the Township Committee, including the Mayor, can conduct business for, or on behalf of, the Township without express, specific approval of the Township Committee. This includes all correspondence, written or otherwise, negotiations, and the like.

Section 2. It is the responsibility of each Committee member to disclose to the Township Attorney any personal or private interest, directly or otherwise, in any question or measure proposed or pending before the Township Committee. The Township Attorney will determine whether a conflict of interest exists.

Section 3. A member of the Township Committee who has a conflict of interest on a particular matter shall neither vote on nor take part in discussion of same.

Section 4. A member of the Township Committee shall not use or disseminate confidential information acquired by or available to them for personal gain or for personal, non-Township business related reasons. Any member who is aware of a breach of confidentiality, is expected to bring forth that information to the appropriate officials in a timely manner.

ARTICLE XI.

Township Administrator.

Section 1. The Township Administrator shall be the Chief Administrative Officer of the Township, shall supervise all Departments, perform the duties of Township Administrator as specified in the Code of the Township and shall be responsible to the Township Committee for the proper and efficient administration of Township affairs. The Township Administrator shall make reports to the Township Committee as requested.

Section 2. The Township Administrator and staff under his direction shall prepare the annual budget. In preparation for the budget process, all departments, including the volunteer Fire Departments and Emergency Medical Service, shall submit their goals and objectives along with short-term and long-term budget and capital requests in a format to be decided by the Township Administrator. Members of the Township Committee also shall submit their goals and objectives to the Township Administrator. The funding requests accepted by the Township Administrator shall be included in the budget along with the goals and objectives to create a planning document to be shared with the public. It shall be the responsibility of the Township Administrator and the Township Committee to provide a short-term and long-term capital plan that includes an assessment of all Township facilities, physical plants, land and infrastructure as part of the planning and budget process.

Section 3. Professional services. In order to maintain transparency and the efficient use of professional services, the Township Administrator shall conduct a Request for Qualifications/Proposals every three years, on a staggered basis, for all professional services.

Section 4. It is intended that the Township Committee shall act in all matters as a body. Members of the Township Committee shall not seek individually to influence the official acts of the Township Administrator or any other officer or to interfere in any way with the performance by such officers of their duties.

RESOLUTION 2021-004

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
DESIGNATING COMMITTEE ASSIGNMENTS AND LIAISONS**

BE IT RESOLVED by the Township Committee of the Township of Chatham that Township Committee assignments be made as follows:

<u>Name of Standing Committee</u>	<u>Committee members</u>
Public Safety/Emergency Management	Celeste Fondaco & Mark Hamilton
Administration/ Finance	Stacey Ewald & Ashley Felice
Public Works/Sewer Utilities	Mark Hamilton & Ashley Felice
Communication (Television/Website)	Tracy Ness & Stacey Ewald
<u>Name of Advisory Committee/Board</u>	<u>Committee members</u>
Joint Recreation Advisory Committee	Tracy Ness
Joint Library Board of Trustees	Tracy Ness
Board of Health	Mark Hamilton
Open Space Committee	Celeste Fondaco
Joint Municipal Court	Mark Hamilton & Ashley Felice
Community Garden	Celeste Fondaco
The Colony Pool Club	Ashley Felice

Planning Board

Class I Member
Class III Member

Tracy Ness
Stacey Ewald

Liaisons

Wellness Committee
Environmental Commission
Senior Services
Board of Education
Municipal Alliance
Historical Society
Public Utilities Liaison
Business Advisory Committee
Affordable Housing Advisory Committee
Diversity Committee of the Chathams

Celeste Fondaco
Celeste Fondaco
Tracy Ness
Mark Hamilton
Stacey Ewald
Celeste Fondaco
Ashley Felice
Mark Hamilton
Stacey Ewald
Tracy Ness

RESOLUTION 2021-005
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AND
MAYOR’S APPOINTMENTS FILLING VARIOUS BOARD AND COMMITTEE VACANCIES
FOR SPECIFIC TERMS

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following board and committee appointments be made:

Planning Board

- | | | | |
|----|-----------|-----------------|--------|
| 1. | Class I | Tracy Ness | (2021) |
| 2. | Class II | Robert Hoffmann | (2021) |
| 3. | Class III | Stacey Ewald | (2021) |

Zoning Board of Adjustment

- | | | |
|----|----------------------|--------|
| 1. | Jon Weston | (2024) |
| 2. | Greg Borsinger | (2024) |
| 3. | Marty McHugh (Alt 1) | (2022) |
| 4. | Amea Shah (Alt 2) | (2021) |

Board of Health

- | | | |
|----|--------------------|--------|
| 1. | Lucille Plantemoli | (2023) |
| 2. | Lorie Gardner | (2023) |

Community Garden

- | | | |
|----|---------------------|--------|
| 1. | Elin Krhoun | (2021) |
| 2. | Mary Beth Valentino | (2021) |
| 3. | Sabino Losco | (2021) |
| 4. | Maureen Kelly | (2021) |
| 5. | Jessica Romeo | (2021) |

Open Space Committee

- | | | |
|----|-----------------------------|--------|
| 1. | Joseph Basralian (Chairman) | (2021) |
| 2. | Abigail Maddi | (2021) |
| 3. | Chrissie Dugan | (2021) |
| 4. | Michael Goldfarb | (2021) |
| 5. | Jared Bilanin | (2021) |
| 6. | Phil Ankel | (2021) |

Recreation Committee

- | | | |
|----|-----------|--------|
| 1. | Tom Claps | (2023) |
|----|-----------|--------|

Colony Pool Advisory Committee

- | | | |
|----|---------------|--------|
| 1. | Mark Lois | (2021) |
| 2. | Mike Roesch | (2021) |
| 3. | Dana Metviner | (2021) |

Joint Library Trustees

1. Christina Mott (2025)

RESOLUTION 2021-006
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING REGULAR MEETING
SCHEDULE FOR THE TOWNSHIP COMMITTEE DURING 2021

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. During the calendar year 2021, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m. (unless otherwise noted), prevailing time, at the Municipal Building, 58 Meyersville Road, Chatham Township on the following dates:

January 21
February 11
February 25
March 11
March 25
April 8
April 22
May 13
May 27
June 10
June 24
July 15
August 12
September 9
September 23
October 14
October 28
November 18
December 16
January 6, 2022
2. If an Executive Session is necessary, it will be held one (1) hour prior to the Regular Session at 6:30 PM.
3. During the COVID-19 State of Emergency, the meetings will be held solely by the Zoom platform, and will also be broadcast on the Township’s government access television stations, Comcast 29 and Fios 26.
4. Zoom access information for each meeting will be included on the meeting agenda, which will be posted on the Township website at least 48 hours in advance of each meeting. Agendas will also be posted on the front door and the bulletin board in the main hallway of the Municipal Building.
5. In the case of a special meeting, Zoom access information will also be included in the Open Public Meetings Act notice.
6. During public hearings, members of the public will be able to participate via Zoom by using the Raise Hand feature to signify their desire to make public comment. The Zoom platform also provides the ability for the public to listen to the meeting by telephone without video and to also comment by telephone by pressing *9 to raise their hand during public comment sessions.
7. During a state of emergency when Township Committee meetings are held remotely, written comments to be read during the public hearings or public comment periods may be submitted to the Township Clerk electronically by email or letter no later than 3:00 PM on the date of the meeting. Only one public comment, whether oral or written, from each person at each public comment period will, as with all public comments, be heard or read. The reading of the written comments will, as with all public comments, be limited to five minutes and the reading will end after five minutes.

8. Certified copies of this Resolution shall be:

- a) Mailed to the Chatham Courier;
- b) Mailed to the Morris County Daily Record;
- c) Filed with the Clerk of the Township of Chatham;
- d) Posted on the bulletin board in the main hallway and on the front door of the Municipal Building; and
- e) Mailed to any person requesting notice of meetings to N.J.S.A. 10:4-19 who has paid the required fee thereof.

9. All of the foregoing shall be accomplished within seven (7) days of adoption of this Resolution pursuant to N.J.S.A. 10:4-18.

RESOLUTION 2021-007
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN
THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON
DELINQUENT TAXES

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that

- 1. The rate of interest to be charged by the Tax Collector on delinquent taxes on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2022.
- 2. The rate of interest to be charged by the Tax Collector on delinquent taxes in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2022.
- 3. Notwithstanding the provisions of this resolution, no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable.
- 4. All delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the Tax Collector shall also collect a penalty of six (6%) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000.00) Dollars.
- 5. A certified copy of this resolution shall be forwarded to the Tax Collector for his information and guidance.

RESOLUTION 2021-008
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON
DELINQUENT SEWER SERVICE CHARGES

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that:

- 1. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2022.
- 2. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2022.
- 3. A certified copy of this resolution shall be forwarded to the Sewer Accounts Clerk and the Township Auditor.

RESOLUTION 2021-009
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE TAX AND SEWER
COLLECTOR TO CANCEL OVERPAYMENT OR DELINQUENT BALANCES LESS THAN
\$10.00

WHEREAS, the governing body of a municipality may authorize a municipal employee to cancel property tax and sewer overpayment or delinquent amounts less than \$10.00 without further action of the governing body.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, in the County of Morris, and State of New Jersey, that the Township Tax and Sewer Collector is hereby authorized to cancel overpayments and delinquencies less than \$10.00, as permitted by applicable law.

This Resolution shall take effect immediately.

RESOLUTION 2021-010
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO TAX SEARCHES AND
ASSESSMENT SEARCHES

BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. The Tax Collector of the Township of Chatham is hereby designated as the official to make examination of the Township record as to unpaid tax liens and to certify the results thereof pursuant to N.J.S.A. 54:5-11.
2. The Township Clerk is hereby designated as the official to make and issue certificates as to liability for assessment for municipal improvements pursuant to N.J.S.A. 54:5-18.1 et seq.
3. The Township Clerk is hereby designated as the official to make and issue certificates as to approval of subdivision of land pursuant to N.J.S.A. 40:55D-56.

RESOLUTION 2021-011
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY GRANTING TAXPAYERS THE OPTION
TO APPLY EXCESS TAX PAYMENTS TOWARD SUBSEQUENT QUARTERS (BILLED OR
UNBILLED) IN LIEU OF A REFUND

WHEREAS, the governing body of a municipality may grant taxpayers the option to apply excess tax payments toward subsequent quarters (billed or unbilled) in lieu of a refund upon written request to the tax collector consistent with Local Finance Notice LFN 2018-17, issued on June 4, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, in the County of Morris, and State of New Jersey, that Township of Chatham taxpayers have the option to apply excess tax payments toward subsequent quarters (billed or unbilled) in lieu of a refund upon written request to the Township Tax Collector consistent with LFN 2018-17.

This Resolution shall take effect immediately.

RESOLUTION 2021-012
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO DEPOSITORIES FOR
TOWNSHIP FUNDS

BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. TD Bank N.A., Chatham, New Jersey and State of New Jersey Cash Management Fund, Jersey City, are hereby designated as depositories for Township Funds; and
2. Warrants for the withdrawal of funds from the above-mentioned depository be signed by the two members of the Township Committee serving on the standing Finance Committee and the Chief Financial Officer.
3. A certified copy of this resolution shall be forwarded to TD Bank N.A. and State of New Jersey Cash Management Fund.

RESOLUTION 2021-013
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING OFFICIAL
NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS OF
SAID TOWNSHIP COMMITTEE DURING 2021

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq., requires that notification be given of meetings of public bodies as herein defined and in the manner therein set forth.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. The Chatham Courier and the Morris County Daily Record are hereby designated for the calendar year 2021 as the newspapers to receive notice of meetings of the Township Committee required by any and all sections of the Open Public Meeting Act, it appearing that these newspapers are most likely to inform the local public of such meetings.
2. The public place for the posting of notices of the meetings of the Township Committee for the calendar year 2021 shall be the bulletin board in the main hallway of the Township Municipal Building.
3. The fee to be paid by any person requesting that notices of meetings of the Township Committee during that calendar year 2021 be mailed to such persons as specified in N.J.S.A.

10:4-19 shall be equivalent to the actual costs of mailing said notices, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.

4. A certified copy of this Resolution shall be mailed by the Township Clerk to the Chatham Courier and the Morris County Daily Record, and a certified copy shall be filed with the Clerk of the Township of Chatham.

RESOLUTION 2021-014

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES OF THE TOWNSHIP

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that pursuant to N.J.S. 40:53-1, the Chatham Courier and the Morris County Daily Record are hereby designated as the official newspapers for the publications of all notices required by law to be published by the Township on and after January 1, 2021.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the Chatham Courier and in the Morris County Daily Record on January 14 and January 21, 2021, and a certified copy of this resolution shall be forwarded to the Township Planning Board, Board of Adjustment, Board of Health, and any other Board or Body which shall have the occasion to publish a legal notice.

RESOLUTION 2021-015

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL LEGAL SERVICES WITH ALBERT E. CRUZ OF DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. FOR 2021

WHEREAS, the Township of Chatham has a need to acquire professional legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$150,000; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2021; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Albert E. Cruz of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2021-016

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL ENGINEERING SERVICES WITH JOHN K. RUSCHKE OF MOTT MacDONALD FOR 2021

WHEREAS, the Township of Chatham has a need to acquire the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$150,000; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Mott MacDonald has completed and submitted a Business Entity Disclosure Certification which certifies that Hatch Mott MacDonald has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the

contract will prohibit the Mott MacDonald from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2021; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham hereby appoints John K. Ruschke as Township Engineer and authorizes the Mayor and Clerk to enter into a contract with Mott MacDonald as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a “Professional Service” in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2021-017

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDING A PROFESSIONAL SERVICES CONTRACT FOR LABOR COUNSEL.

WHEREAS, the Township of Chatham is in need of the services of a professional labor attorney to assist with legal advice relating to general employment law related issues which may include reviewing and revising existing documents and providing training on employment related issues as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Township Administrator has recommended the appointment of the firm Nukk-Freeman & Cerra, P.C. and Ruderman & Roth, LLC to provide the services listed above.

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of each of the contracts will exceed \$17,500, but not to exceed \$40,000; and,

WHEREAS, Nukk-Freeman & Cerra, P.C. and Ruderman & Roth LLC, have completed and submitted a Business Entity Disclosure Certification which certifies that Nukk-Freeman & Cerra, P.C. or Ruderman & Roth, LLC have not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Nukk-Freeman & Cerra, P.C. as well as Ruderman & Roth LLC, from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that a professional service contract is hereby awarded to Nukk-Freeman & Cerra, P.C. and Ruderman & Roth, LLC in accordance with a proposal submitted and on file in the Office of the Township Clerk.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a “Professional Service” in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2021-018

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIALIZED LEGAL SERVICES FROM BOND COUNSEL

WHEREAS, the Township of Chatham has a need to acquire specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$20,000; and,

WHEREAS, Rogut McCarthy LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Rogut McCarthy LLC has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit Rogut McCarthy LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2021; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract for specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township with Rogut McCarthy LLC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a “Professional Service” in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2021-019

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, APPOINTING A MUNICIPAL PROSECUTOR AND ALTERNATE MUNICIPAL PROSECUTOR

WHEREAS, the Township Committee is required to appoint a municipal prosecutor; and

WHEREAS, the Township Committee is required, pursuant to N.J.S.A. 2B:25-4a, to appoint a alternate municipal prosecutors to serve in the absence of the municipal prosecutor;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Matthew Dorsi, Esq., is hereby appointed as municipal prosecutor, and Nicholas Pompelio, Esq., is hereby appointed as alternate municipal prosecutor to serve in the absence of the municipal prosecutor.

RESOLUTION 2021-020

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING A REAL ESTATE APPRAISER AND ALTERNATE REAL ESTATE APPRAISERS FOR THE TOWNSHIP OF CHATHAM FOR 2021

WHEREAS, the Township of Chatham occasionally has a need to acquire real estate appraisal and consulting services in connection with tax appeals; and,

WHEREAS, the term of this contract is 1 year; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2021; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham appoints Arthur A. Linfante of Value Research Group, LLC as a Real Estate Appraiser and Consultant for the Township of Chatham for 2021.

BE IT FURTHER RESOLVED that Jon Brody of Appraisal Consultants Corp. is appointed as the Alternate Real Estate Appraiser and Consultant for the Township of Chatham for 2021.

BE IT FURTHER RESOLVED that Robert McNerney of McNerney & Associates, Inc. is appointed as the Alternate Real Estate Appraiser and Consultant for the Township of Chatham for 2021.

RESOLUTION 2021-021

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL AUDITING SERVICES WITH NISIVOCIA LLP FOR 2021

WHEREAS, the Township of Chatham has a need to acquire the professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$100,000; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia LLP has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Nisivoccia LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2021; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Nisivoccia LLP, Inc. as described herein; and,

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2021-022

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING DEPUTY RECORDS
CUSTODIANS**

WHEREAS, because the Open Public Records Act, N.J.S.A. 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records and has imposed additional obligations for responding to requests for such records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The Police Administrative Assistant/Records Manager is hereby appointed as the deputy records custodian for Police Department records.
2. The Tax Collector is hereby appointed deputy records custodian for tax collection records.
3. The Assistant Tax Assessor is hereby appointed deputy records custodian for tax assessment records.
4. The Technical Assistant to the Construction Official is hereby appointed deputy records custodian for construction and land use records.
5. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records.

RESOLUTION 2021-023

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING ANNUAL EMPLOYEE APPOINTMENTS FOR 2021**

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following appointments be made effective January 1, 2021:

Tax Assessor	Glen Sherman
Assistant Tax Assessor	Brett Trout
Recycling Coordinator	Christie Tragno
Accounting Clerk	Erin Ihnken
Planning/Zoning Board Manager	Kathleen Nagy-DeRosa
Assistant Tax and Utility Collector	Ann Libretti
Administrative Secretary, Police Department	Susan Marotta
Administrative Assistant, Police Department	Scott Baumann
Assistant Treasurer/HR Assistant/Escrow Clerk	Kathy Buckley
Administrative Assistant	Ashley Osieja
Fire Official/Prevention Inspector	M. Christopher Shay
Electrical Subcode Official	Eric Delizio
Fire Subcode Official	Dennis Bettler
Plumbing Subcode Official	Al Fisch
Construction Official/ Building Subcode Official	Gregory Impink
Construction Office Control Person	Kathleen Nagy-DeRosa
Construction Office Assistant	Jeanne O’Gara
Administrative Assistant Public Works	Christie Tragno
Government Access TV/Community Bulletin Board Manager	Alexandra Gonzalez
Collector of Dog & Cat License Fees	Gregory LaConte
Deputy Zoning Officers	Gregory Impink
	John Ruschke
	Robert Hoffmann
Special Law Enforcement Officer III	
Crossing Guards	Robert Krickus
	Carmela D’Amelio
	Robert Hathaway
	Rich Crater

RESOLUTION 2021-024

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING A RISK MANAGEMENT
CONSULTANT**

WHEREAS, the Township of Chatham has resolved to join the Morris County Municipal Joint Insurance Fund, following a detailed analysis; and

WHEREAS, the bylaws of said funds require that each Governing Body appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, be it resolved that the Township of Chatham does hereby appoint David J. Sgalia of Anthony S. Cupo Insurance Agency as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER resolved that the governing Body is hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5(1)(a)(i).

RESOLUTION 2021-025

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING MEMBERS OF LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the following individuals be appointed to the Local Emergency Planning Committee for a term ending December 31, 2021:

Jon Weston	Coordinator
Chief Tom Miller	Deputy Coordinator
Albert E. Cruz	Attorney
Robert Hoffmann	Township Administrator
Chief	Green Village Volunteer Fire Department
Chief	Chatham Township Volunteer Fire Department
Richard Young	Manager Department of Public Works
Captain	Chatham Emergency Squad
Michael Fitzpatrick	Health Officer
Christy Hodde	Red Cross Administrator
Superintendent	School District of the Chathams
	RACES-radio Official

RESOLUTION 2021-026

RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Chatham is a member of the Morris County Municipal Joint Insurance Fund, and

WHEREAS, it is necessary to designate a Township Official to serve as a Fund Commissioner to represent the Township at meetings of the Fund;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Township Administrator, Robert Hoffmann, is hereby designated to serve as the Township's Fund Commissioner in the Morris County Municipal Joint Insurance Fund.

Administrative Assistant/Chief Financial Officer, Debra A. King, is hereby designated to serve as the Alternate Township's Fund Commissioner.

RESOLUTION 2021-027

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING TEMPORARY BUDGET APPROPRIATION FOR 2021

WHEREAS, N.J.S.A. 40A:5-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2021 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided;

WHEREAS, the date of this resolution is within the first thirty days of 2021, and

WHEREAS, the total appropriations in the 2020 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

Current Fund	\$ 14,052,430.66
Sewer No. 1 Utility	\$ 1,701,230.00
Sewer No. 2 Utility	\$ 601,820.00

WHEREAS, 26.25% of the total appropriations in the 2020 Budget, less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said Budget is as follows:

Current Fund	\$ 3,688,763.04
Sewer No. 1 Utility	\$ 446,572.87
Sewer No. 2 Utility	\$ 157,977.75

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

General Administration	
Salaries and Wages	\$87,000.00
Other Expenses	\$25,000.00
Mayor and Twp. Committee	
Other Expenses	\$350.00
Municipal Clerk	
Salaries and Wages	\$22,500.00
Other Expenses	\$6,000.00
Financial Administration	
Salaries and Wages	\$31,000.00
Other Expenses	\$3,500.00
Computerized Data Processing	
Salaries and Wages	\$10,500.00
Other Expenses	\$1,500.00
Collection of Taxes	
Salaries and Wages	\$23,000.00
Other Expenses	\$3,500.00
Assessment of Taxes	
Salaries and Wages	\$17,500.00
Other Expenses	\$2,000.00
Legal Services and Costs	
Other Expenses	\$125,000.00
Engineering Services and Costs	
Other Expenses	\$65,000.00
Planning Board	
Salaries and Wages	\$1,500.00
Other Expenses	\$9,500.00
Board of Adjustment	
Salaries and Wages	\$1,500.00
Other Expenses	\$5,500.00
Affordable Housing	
Other Expenses	\$10,000.00
Code Enforcement and Administration	
Salaries and Wages	\$107,000.00
Other Expenses	\$5,500.00

Insurance	
Liability	\$38,000.00
Worker's Compensation	\$27,000.00
Group Insurance Plan	\$575,000.00
Public Safety	
Police	
Salaries and Wages	\$745,000.00
Other Expenses	\$90,000.00
Police Dispatch / 911	
Other Expenses	\$60,000.00
Emergency Management Services	
Salaries and Wages	\$1,800.00
Other Expenses	\$250.00
First Aid Organization	
Aid to Volunteer EMS	\$4,000.00
Fire	
Other Expenses	\$62,000.00
Aid to Volunteer Fire Co.	\$25,000.00
Road Repairs and Maintenance	
Salaries and Wages	\$193,000.00
Other Expenses	\$120,000.00
Tree Protection	\$100.00
Solid Waste Collection	
Salaries and Wages	\$72,000.00
Other Expenses	\$65,000.00
Public Building and Grounds	
Salaries and Wages	\$221,000.00
Other Expenses	\$30,000.00
Vehicle Maintenance	
Other Expenses	\$35,000.00
Board of Health	
Salaries and Wages	\$1,600.00
Other Expenses	\$38,000.00
Environmental Commission	\$700.00
Animal Control Services	
Other Expenses	\$700.00
Recreation Services and Program	
Other Expenses	\$25,000.00
Colony Pool	
Other Expenses	\$25,000.00

Maintenance of Joint Free Public Library	\$375,000.00
Utilities:	
Electricity	\$36,000.00
Street Lighting	\$19,000.00
Telephone	\$22,000.00
Water	\$14,000.00
Natural Gas	\$17,000.00
Gasoline	\$31,000.00
DCRP	\$2,000.00
Social Security System	\$67,000.00
Municipal Court	
Other Expenses	\$15,000.00
Sub-Total	\$3,617,000.00
Debt Service	
Payment of Bond Principal	\$565,000.00
Payment of Bond Interest	\$21,187.50
Payment of Note Principal	\$715,000.00
Payment of Note Interest	\$230,350.40
TOTAL	\$5,148,537.90
<u>Water Pollution Control - Sewer Utility No. 1</u>	
Salaries and Wages	\$153,000.00
Other Expenses	\$272,000.00
Social Security	\$12,500.00
Capital Outlay	\$8,500.00
Sub-Total	\$446,000.00
Debt Service	
Payment of Wastewater Loan Principal	\$76,172.17
Payment of Wastewater Loan Interest	\$23,381.26
Payment of Note Interest	\$693.33
TOTAL	\$546,246.76
<u>Water Pollution Control - Sewer Utility No. 2</u>	
Salaries and Wages	\$42,000.00
Other Expenses	\$104,000.00
Social Security	\$4,000.00
Capital Outlay	\$7,000.00
TOTAL	\$157,000.00
GRAND TOTAL	\$5,851,784.66

RESOLUTION 2021-028
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICIAL

BE IT RESOLVED by the Township Committee of the Township of Chatham in accordance with N.J.A.C. 17: 27-3.5, “Designation of Public Agency Compliance Official”, Robert Hoffmann is hereby appointed the Public Agency Compliance Official.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Chatham in accordance with N.J.A.C. 17: 27-3.5, “Designation of Public Agency Compliance Official”, Debra A. King is hereby appointed the Alternate Public Agency Compliance Official.

RESOLUTION 2021-029
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following be appointed to the Municipal Alliance Committee of the Chathams for the year 2021.

Amy Lewis	MACC Coordinator
Kelly Loofbourrow	Acting MACC Co-Chair
Vince Fiorito	MACC Co-Chair
Len Resto	MACC Co-Chair
Detective Ronald Anderson	Chatham Township Juvenile Detective
Maxine Silverman	ECLC Representative
Lisa Lattarulo	CHS SAC Representative
Alex Madala	CMS SAC Representative
Christine Mahoney	CHS & CHS SAC Representative
Cindy Weiner	LAF Representative
Christine McIntyre	Project Community Pride Representative
Melissa Thomas	CMS PTO Representative
Allison Bardon	Madison Chatham Coalition Coordinator
Carol Nauta	Recreation Coordinator
Julie Reich	Senior Center Director
Stacey Ewald	Township of Chatham Committee Representative
Allison Bardon	Madison Chatham Coalition Coordinator
Craig Denecke	Faith Community Liaison
Deborah Fitzgerald	Library of the Chathams
Kelly Medvin	K-3 SDOC Counselor
Selena Mahr	Chatham High School PTO Representative
Jenna Atmeh	Health Department
Renee Hughes-Suh	Health and Wellness Content Specialist/Parent
Maggie Grady	Faith Community Liaison
Sophia Mahr	CHS Student

RESOLUTION 2021-030
A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A CASH MANAGEMENT
PLAN

WHEREAS, N.J.S.A. 40A:5-14 mandates that the Governing Body shall, by Resolution passed by a majority of the membership thereof, approve a Cash Management Plan.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham as follows:

1. The attached Cash Management Plan will guide the investment of idle funds of the Township of Chatham.
2. The attached Cash Management Plan includes a policy Statement to guide its implementation.
3. The Chief Financial Officer will administer the plan.
4. The Plan is subject to annual audit; and

BE IT FURTHER RESOLVED that a certified copy of this resolution with Cash Management Plan attached shall be forwarded to the following:

- A. The Chief Financial Officer of the Township.
- B. The Township Auditor.
- C. All appropriate depositories

This Resolution shall take effect immediately.

RESOLUTION 2021-031
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING SERVICE CHARGES FOR RETURNED CHECKS

WHEREAS, P.L. 1990, Chapter 105, supplementing Title 40 of the New Jersey State Revised Statutes has been enacted to allow a municipality the authority to impose a service charge to be added on an account which was by check or other payment instrument returned for insufficient funds or any other reason; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Tax Collector be authorized to charge the aforementioned fee at a rate of \$20.00 per check or other payment instrument for all checks returned for insufficient funds or any other reason during 2020; and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified or cashier's check; and,

BE IT FINALLY RESOLVED that a certified copy of this Resolution be forwarded to the Township Treasurer, Tax Collector and Township Auditor.

RESOLUTION 2021-032
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING PHOENIX ADVISORS AS
CONTINUING DISCLOSURE AGENT AND
INDEPENDENT REGISTERED MUNICIPAL ADVISOR

WHEREAS, the Township of Chatham has received Continuing Disclosure Agent and Independent Registered Municipal Advisor services from Phoenix Advisors LLC; and

WHEREAS, the terms of appointment are renewable each year; and

WHEREAS, Phoenix Advisors, LLC has submitted the proposal annexed hereto for the continuation of said services;

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham does hereby Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor.

RESOLUTION 2021-033
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY REGARDING SIGNATURES ON
TOWNSHIP CHECKS

BE IT RESOLVED that TD Bank, N.A., is designated as a depository of Township funds, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees, or agents of the Township of Chatham:

<u>Title</u>	<u>Name</u>
Treasurer, Chief Financial Officer	Debra A. King
Finance Committee Member	Stacey Ewald
Finance Committee Member	Ashley Felice

BE IT FURTHER RESOLVED, the agents whose names appear above, are hereby authorized to open and maintain a deposit account or accounts of the Township of Chatham with TD Bank, N.A., subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

BE IT FURTHER RESOLVED, that TD Bank, N.A. is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Township of Chatham's accounts with TD Bank, N.A. bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing - or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and TD Bank, N.A. shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein or the application or disposition of such item or payment order or the proceeds of the item or payment order.

BE IT FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by the Township of Chatham for deposit with TD Bank, N.A. or for collection or discount by TD Bank, N.A., and to accept drafts and other items payable at TD Bank, N.A..

BE IT FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to. special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

BE IT FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by TD Bank, N.A. at the location where an account of the Township of Chatham is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

BE IT FURTHER RESOLVED, TD Bank, N.A. shall be authorized to honor and charge the Township of Chatham for such checks, drafts, or other orders, regardless of by whom or by what means the actual or purported facsimile signature thereon may have been affixed thereto, if such signature resembles the facsimile signature duly certified to or filed with TD Bank, N.A. by the Township Clerk. Further, TD Bank, N.A. shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage resulting from or growing out of honoring the facsimile signature duly certified to or on file with TD Bank, N.A.

RESOLUTION 2021-034

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the Township Committee have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Chatham, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Township Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

RESOLUTION 2021-035

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM TO APPOINT A QUALIFIED PURCHASING AGENT, DEBRA KING AS QUALIFIED PURCHASING AGENT AND ROBERT S. HOFFMANN AS ALTERNATE QUALIFIED PURCHASING AGENT FOR CALENDAR YEAR 2020 PURSANT TO N.J.S.A 40A:11-3a and N.J.A.C. 5:34-5

BE IT RESOLVED, by the Township Committee of the Township of Chatham that Debra King is hereby re-appointed to the position of Qualified Purchasing Agent (QPA) with additional compensation in the amount of \$5,000 and that Robert S. Hoffmann Certificate # 1008 is re-appointed as Alternate QPA for calendar year 2021.

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Township Clerk is hereby authorized to forward a certified copy of this resolution and a copy of Debra King's and Robert S. Hoffmann's certifications to the Director of the Division of Local Government Services.

RESOLUTION 2021-036

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING EMERGENCY MANAGEMENT COORDINATOR

BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Jon Weston be appointed as Emergency Management Coordinator to fill a term ending December 31, 2023.

RESOLUTION 2021-037

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES

BE IT RESOLVED that bills in the total amount of \$46,864.55 be paid.

RESOLUTION 2021-038
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPROVING MINUTES OF MEETINGS

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meetings held on December 15, 2020 and December 17, 2020.

RESOLUTION 2021-039
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on December 15, 2020.

RESOLUTION 2021-043
RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW
JERSEY AUTHORIZING THE TOWNSHIP OF CHATHAM TO ENTER INTO THE NEW
JERSEY COOPERATIVE PURCHASING ALLIANCE COOPERATIVE PRICING
AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and
WHEREAS, the County of Bergen, hereinafter referred to as the "Lead Agency" has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance # CK04- a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on December 17, 2020 the Township Committee of the Township of Chatham, County of Morris, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Chatham.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Township Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

RESOLUTION 2021-044
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM APPOINTING ROBERT S. HOFFMANN AS THE MUNICIPAL HOUSING
LIAISON FOR THE TOWNSHIP

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Township of Chatham is required to appoint a Municipal Housing Liaison for the administration of the Township of Chatham's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the Township of Chatham has adopted Chapter XXIX entitled Affordable Housing Administration to provide for the appointment of a Municipal Housing Liaison to administer the Township of Chatham's affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Robert S. Hoffmann is hereby appointed as the

Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with the provisions of Chapter XXIX of the Code of the Township of Chatham.

RESOLUTION 2021-045
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM APPOINTING ROBERT S. HOFFMANN AS THE ALTERNATE
MUNICIPAL COURT REPRESENTATIVE

WHEREAS, on December 16, 2010 the Township Committee adopted Resolution 2010-253 to enter a Joint Municipal Court with Chatham Borough, Madison Borough and Harding Township; and
WHEREAS, in 2013 the Municipal Court was expanded to include Morris Township; and
WHEREAS, on June 22, 2017 the Township Committee adopted Resolution 2017-132 to renew participation in the Joint Municipal Court; and
WHEREAS, each member municipality has two representatives to the Joint Municipal Court Committee; and
WHEREAS, the Township Committee has appointed two Township Committee members to serve as representatives to the Joint Municipal Court Committee; and
WHEREAS, the Township Committee desires to appoint an alternate Municipal Court Representative to attend meetings in the absence of the representatives chosen from the Governing Body.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Robert S. Hoffmann is hereby appointed as the Alternate Municipal Court Representative for the Township of Chatham.

RESOLUTION 2021-046
RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW
JERSEY, ADOPTING EMERGENCY REMOTE MEETING PROTOCOL, PROCEDURES AND
REQUIREMENTS FOR PUBLIC PARTICIPATION AT REMOTE MEETINGS

WHEREAS, the purpose of N.J.A.C. 5:39-1 et seq., Emergency Remote Meeting Protocol for Local Public Bodies, is to ensure that local public bodies can continue to conduct official business in an open and transparent manner whenever a declared emergency exists that prohibits physical attendance by members of the public; and
WHEREAS, a “Declared Emergency” means a public health emergency pursuant to the Health Powers Act (N.J.S.A. 26:13-1 et seq.), or a state of emergency, pursuant to P.L. 1942, c. 251 or both, or a state of local disaster emergency which is in effect; and
WHEREAS, N.J.A.C. 5:39-1.3 permits a local public body to hold a remote public meeting to conduct public business during a declared emergency if the emergency reasonably prevents a local public body from safely conducting public business at a physical location with members of the public present; and
WHEREAS, pursuant to N.J.A.C. 5:39-1, if during a Declared Emergency the Township of Chatham (“Township”) holds a remote meeting to conduct public business the Township shall use electronic communication technology routinely used in business settings that can be accessed by the public at no cost and with participant capacity consistent with the reasonable expectations of the public body for the type of public meeting being held and shall, at minimum, not be limited to fewer than 50 public participants (beyond those persons required to conduct business at the meeting); and
WHEREAS, remote public meetings may be held by the Township in a format as selected by the governing body, by means including but not limited to, audio-only teleconferencing, electronic communications platforms with video and audio or live streaming via the internet and shall, additionally, provide a telephonic conference line to allow members of the public to dial in by telephone to listen and to provide public comment; and
WHEREAS, when the Township holds a remote public meeting they shall allow members of the public to make public comment by audio or by audio and video if the meeting is being held over both; and
WHEREAS, any remote public meeting where sworn testimony is being taken shall be broadcast by video as well as audio and all individuals giving sworn testimony shall appear by video in addition to audio; and
WHEREAS, any presentation or documents that would otherwise be viewed or made available to members of the public physically attending a local public meeting shall be made visible on a video broadcast of the remote public meeting or made available on the internet website of the Township; and
WHEREAS, in addition to making public comments at any remote public meeting, the Township Committee, in advance of the remote meeting shall allow public comments to be submitted to the Township Clerk by electronic mail or regular mail by 3:00 P.M. on the date of the meeting with this deadline posted on the Township website in advance of the remote public meeting; and
WHEREAS, public comments submitted prior to the remote public meeting through electronic or regular mail shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public; and
WHEREAS, as with oral comments, a five (5) minute time limit shall be placed on the reading of each written comment, which shall be read from its beginning until the time limit is reached; and

WHEREAS, as with oral comments, only one (1) written comment shall be read from each person during each public comment period; and

WHEREAS, both oral and written comments during the same public comment period will not be allowed; and

WHEREAS, the electronic communications used for a remote public meeting shall have a function that allows the Township to mute the audio of all members of the public as well as allow members of the public to mute themselves and same shall be announced at the beginning of every remote public session; and

WHEREAS, adequate notice of the remote public meeting shall also include, in addition to the Open Public Meetings Act requirements of N.J.S.A. 10: 4-8, clear and concise instructions for accessing the remote public meeting, the means for making public comment and how to access any public documents on their internet website in the manner as set forth at N.J.A.C. 5:39-1.5; and

WHEREAS, at the commencement of a remote public meeting the Mayor or his designee, or in their absence the Deputy Mayor, shall announce publicly and shall cause to be entered into the minutes an accurate statement regarding adequate and electronic notice or an explanation of the reason or reasons it was not adequately provided as set forth in N.J.A.C. 5:39-1.5(g); and

WHEREAS, prior to the commencement of a remote public meeting the Township Committee shall make a copy of the agenda available to the public for download on the Township website and shall post same at the building where the meeting would otherwise be held, including posting of same at any designated and clearly delineated handicap access entrance to the building; and

WHEREAS, in support of and respect for an open, fair and informed decision-making process, the Township Committee recognizes that civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and

WHEREAS, in an effort to preserve the intent of open government and maintain a positive environment for citizen input and Township Committee decision making, it has been decided that policies and rules should be established to promote civility and maintain decorum at local public meetings and remote public meetings in accordance with N.J.A.C. 5:39-1.4 (f)-(h); and

WHEREAS, if a member of the public becomes disruptive during a remote public meeting, including during any period for public comment, the Mayor or his designee, or in their absence the Deputy Mayor, shall mute or continue muting, or direct appropriate staff to mute or continue muting, the disruptive member of the public and warn that continued disruption may result in their being prevented from speaking during the remote public meeting or removed from the remote public meeting; and

WHEREAS, disruptive conduct at a public or remote public meeting includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption, and use of profanity; and

WHEREAS, any member of the public who continues to act in a disruptive manner at a remote public meeting after receiving an initial warning, may be muted while other members of the public are allowed to proceed with their questions or comments; and

WHEREAS, if time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to make comment and, if the person still remains disruptive, the individual may be muted or kept on mute for the remainder of the remote public meeting, or removed from the remote public meeting; and

WHEREAS, the content of the electronic notice shall be posted on the main access door of the building where the public would routinely attend public meetings of the local public body in person and the notice must be viewable from the outside; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the standards and procedures for emergency remote meeting protocol as set forth in this Resolution and as codified in N.J.A.C. 5:39-1 et seq. are hereby established and adopted; and

BE IT FURTHER RESOLVED that procedures and requirements for public participation are hereby established and adopted in order to safeguard public participation in any public or remote public meetings in the Township of Chatham and shall apply to all members of the public in attendance at any public or remote public meeting in the Township of Chatham.

Deputy Mayor Ewald moved to approve the Consent Agenda. Committeewoman Felice seconded the motion.

Roll call: Committeewoman Felice, Aye; Committeeman Hamilton, Aye; Committeewoman Fondaco, Aye; Deputy Mayor Ewald, Aye; Mayor Ness, Aye.

Resolutions

RESOLUTION 2021-040

**RESOLUTION THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM TO
ESTABLISH AN AFFORDABLE HOUSING COMMITTEE**

WHEREAS, the formation of an Affordable Housing Committee has been proposed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham that the Affordable Housing Committee is hereby established as follows:

1. The Committee will consist of 11 members. One member from each of our township voting districts to ensure town-wide representation, and one member will be appointed at large.
2. The Mission of the Affordable Housing Committee will be as follows: To look forward to our Fourth Round Affordable Housing obligations with an emphasis on proper planning and community engagement. This would include matters such as;
 - Research settlement agreements in other municipalities to ensure we are negotiating at the highest and best level
 - Develop a strategy to advocate for towns like Chatham Township at the county and state level i.e., smaller inclusionary developments, lowering the 62 unit+ needed for maximum funding
 - Develop a strategy to advocate funding for infrastructure needs associated with development i.e., money for schools, fire/police/EMS
 - Research land opportunities
3. The desired outcome of the Affordable Housing Committee will be:
 - To engage the community in a positive manner
 - To provide new ideas on how to solve our Fourth Round Obligations
 - To advocate for towns like Chatham Township, who do not have land and commercial areas that would accommodate inclusionary developments
 - Work with our Environmental Commission to ensure they are included in future planning
4. Members of the Affordable Housing Committee will be appointed by the Mayor with the advice and consent of the Township Committee.
5. The term of office will be for one year.

RESOLUTION 2021-041

**RESOLUTION THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM TO
ESTABLISH A BUSINESS ADVISORY COMMITTEE**

WHEREAS, the formation of a Business Advisory Committee has been proposed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham that the Business Advisory Committee is hereby established as follows:

1. The Committee will consist of 7 members who currently own and operate a business in Chatham.
2. The Mission of the Business Advisory Committee will be as follows: To create a linkage between our commercial and private small business owners providing a forum for the discussion of issues important to our business community. This would include matters such as;
 - Hours of Operation
 - Zoning
 - Planning
 - Rebranding or marketing programs
 - Connect with economic development opportunities with both Madison and Chatham Borough i.e., flexible work space opportunities
 - Relevant to the pandemic, how the committee can better support businesses
3. The desired outcome of the Business Advisory Committee is to get a full picture of our business community including contact information to open a channel of communication between the municipality and businesses
 - Create a business directory and associated web page
 - Actively promote Chatham Township as a place for businesses to succeed
 - Respond to businesses concerns/issues
 - Create a downtown feel for the Hickory area
 - Contribute to the new Master Plan
4. Members of the Business Advisory Committee will be appointed by the Mayor with the advice and consent of the Township Committee.

5. The term of office will be for one year.

RESOLUTION 2021-042
RESOLUTION THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM TO
ESTABLISH THE DIVERSITY COMMITTEE OF THE CHATHAMS

WHEREAS, the formation of a Diversity Committee of the Chathams has been proposed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham that the Diversity Committee of the Chathams is hereby established as follows:

6. The Committee will consist of 7 members serving one year terms.
7. The Diversity Committee will work toward the following purposes:
 - Promoting cultural awareness
 - Create programs that celebrate diversity
 - Liaise with community policing efforts
 - Liaise with the Interfaith Council
 - Liaise with the Library/Senior Center/Recreation/Historical Society/Arts to provide and a fuller look at cultural heritage in the Chathams and introduce residents to new cultural opportunities
8. The desired outcomes of the work of the Diversity Committee of the Chathams are as follows:
 - Create a welcoming environment in the Chathams.
 - Celebrate the diversity ever increasing in our towns.
 - Recognize and open lines of communication with community groups that have formed independently.
9. The Mission of the Diversity Committee of the Chathams will be as follows: To create an awareness of the diversity within our communities, celebrate cultures, and raise up issues of concern or areas of opportunities.
10. Members of the Diversity Committee of the Chathams will be appointed by the Mayor with the advice and consent of the Township Committee.

Committeewoman Felice said she would like to have the three resolutions addressed at a future meeting so that they can be more fully discussed.

Committeewoman Felice moved to table Resolutions 2021-040, 2021-041 and 2021-042 to be placed on the January 21, 2021 Agenda for discussion. Committeeman Hamilton seconded the motion.

Committeeman Hamilton said that the purpose of the Reorganization Meeting is to handle administrative issues rather than new business. He said that although the three committees were formed in December, he thinks they are new committees due to the change in the membership of the Township Committee. Committeeman Hamilton also noted that Affordable Housing is a significant issue to be addressed. He further said that the issue warrants discussion and public comment at the next meeting.

Mayor Ness said that the three committees are part of the Township Committee's Goals and Objectives, and have been publicly discussed previously. She also stated that residents expressed wanting to have more of a voice in municipal affairs.

Committeewoman Fondaco said she is ok with creating the new committees at this meeting.

Deputy Mayor Ewald said she thinks the committees are straightforward, but she also sees the benefit of further discussion. She also said she does not see why the committees would be argumentative, and she described the purpose of the committees.

Committeewoman Felice said she does not see the new committees as a source of argument, and she wants to see them created properly and with public comment.

Committeeman Hamilton questioned the appointment process for the committees, as well as the accountability of the committees to the public. Mayor Ness said that the committees will be mayoral appointments with the advice and consent of the Township Committee. Committeeman Hamilton asked if that means that the Township Committee gets to vote on the appointees.

Mayor Ness further noted that the Affordable Housing Committee is designed to have a representative from each voting district. She also called for a vote on the motion.

Attorney Cruz stated that there should not be discussion on a motion to table an item.

Roll call: Committeewoman Felice, Aye; Committeeman Hamilton, Aye; Committeewoman Fondaco, Nay; Deputy Mayor Ewald, Aye; Mayor Ness, Nay.

Hearing of Citizens/Petitions

Mayor Ness opened the Hearing of Citizens.

1. Laura Ali, Fairmount Avenue, congratulated Mayor Ness and Deputy Mayor Ewald on being selected as Mayor and Deputy Mayor. She also welcomed Committeewoman Felice and Committeeman Hamilton to public service, and wished the Township Committee the best of luck in 2021.

Seeing no further comment, Mayor Ness closed the Hearing of Citizens.

Mayor Ness said that the Township Committee is looking forward to a collaborative year.

Closing Prayer

Monsignor Mahoney from Corpus Christi Church gave the closing prayer.

Deputy Mayor Ewald moved to adjourn at 8:30 PM. Committeewoman Fondaco seconded the motion, which carried unanimously.

Gregory J. LaConte
Municipal Clerk

Mayor's Message 2021

I would like to thank my fellow committee members for appointing me as Mayor and working together, we will continue to keep the township moving forward. I would like to congratulate Stacey Ewald as Deputy Mayor, welcome back Celeste and welcome Ashley and Mark to the committee. I would also like to thank my family, my husband Brian and sons Colin and Ryan for their support and encouragement and all of you who have lent your support over the past two years.

The New Year is always a time for reflection, gratitude and a hopeful look to the future. But before we move forward, please let's take a moment of silence to reflect on the pandemic that affected all of us including the loss of 37 people in our community as well as those who have battled or are battling the virus. Thank you.

Hopefully the vaccine will get to us quickly and we can begin our new normal. But we still need to keep our guard up, be careful, wear masks, wash our hands, keep our social distance as it is our behavior that charts our future.

As we look back I would like to thank all of those on our frontline and essential workers - our Police, EMS, Fire Departments and our teachers, our health department, DPW and municipal staff. We appreciate and are grateful for all that you do.

We all had to pivot suddenly last March and I would like to thank our Senior Center and the Library of the Chathams - who quickly moved to help those in need, reaching out, delivering groceries and even making masks. And residents who pitched in making masks, donating PPE and cleaning supplies and organizing to help others.

And out of the pandemic came Tri-Town Cares, a joint effort with Madison and Chatham Borough to help with mental health resources, food insecurity. Also Keep Chatham Thriving with volunteers that helped to promote local businesses and offered their tech skills to get shops online. Chatham Community Food Distribution and a pantry continues to provide much needed help. And the many people involved with the FLAG group providing meals to health care workers and working with local restaurants is a win win.

These examples of community compassion, empathy, resourcefulness and kindness are a silver lining in a crisis and I know this spirit will continue to carry us through this year as well.

On the municipal front, some good things happened. Between grants and a careful review and renegotiating contracts from insurance and electricity to phone services and copiers, the Township was able to improve the services we receive and reduce our costs by almost \$900,000 over the next two years. Though a difficult and frustrating process for our residents and committee members, we were able to improve our Affordable housing settlement to include a veteran's set aside, group homes and move to a location where we believe our new housing will be a success.

We conducted an infrared survey of our roads and are implementing a worst to first program and in this year we will be conducting a filtration study to assess the condition of our sanitary system pipes throughout the township -- all with an eye of planning, fixing and maintaining our infrastructure.

We will continue to face budget challenges with costs for Affordable Housing, loss of revenue, pandemic related expenses and the costs to repair facilities. But we are on the right path with the 2nd year of goal and objectives planning, identifying short and long term costs, managing debt payments over time that help us identify the need to do's. And we continue once again to have been awarded a Triple A credit rating for our municipality.

This year we will see the start of development of Dixdale and Arbor Green. Sadly, the Noe Pond Club has been sold to a developer. While we can't speculate on what's to come on that site, we are very mindful of the environmental sensitivity, historic nature of this property and the impact to our community and schools.

A new Master Plan will help us look to the future of the township, what we want our community to be and will be a necessary guiding document. In keeping with our environmental heritage, our community is helping to reduce plastic in our source waters and soil, we will be working on a new recycling contract and looking forward to the addition of trails on open space land. We started a review of our recreation facilities in 2020 and will create a Rec Master Plan to again help us plan, fix, maintain and I will add, hopefully, improve.

We are also increasing community engagement with the addition of three new committees including an affordable housing committee, business advisory committee and a diversity committee. Anyone interested in joining these committees may fill out a leadership form starting tomorrow and join in.

I want to thank all of our residents who have engaged thoughtfully and collaboratively on a range of issues and encourage you to stay involved. As we start out 2021, we have experienced the tremendous benefit of working together, kindness, compassion and finding new ways of getting things done. Let's not lose this as we face the challenges and opportunities that the year will bring. My New Year's wish for our community is to keep that spirit alive and well as we keep Chatham Township moving forward.

