

**MINUTES
TOWNSHIP COMMITTEE
SPECIAL MEETING
OCTOBER 30, 2024**

Mayor Ewald called the Special Meeting of the Township Committee of the Township of Chatham to order at 6:34 P.M.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both *The Chatham Courier* and the *Morris County Daily Record* on October 28, 2024; notice was posted on the bulletin board in the main hallway of the Municipal Building on October 28, 2024; and notice was filed with the Township Clerk on October 28, 2024.

Roll Call

Answering present to the roll call were Committeeman Lois, Committeeman McHugh, Committeewoman Rowland and Mayor Ewald. The meeting was held via Zoom.

Deputy Mayor Choi was absent.

Mayor Ewald led the Flag Salute.

Hearing of Citizens

Mayor Ewald opened the Hearing of Citizens.

Seeing no public comment, Mayor Ewald closed the Hearing of Citizens.

Resolutions

RESOLUTION 2024-214

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL LEGAL SERVICES WITH KENDRA LELIE OF KYLE McMANUS ASSOCIATES FOR AFFORDABLE HOUSING PLANNING SERVICES

WHEREAS, the Township of Chatham has a need to acquire professional planning services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the anticipated term of this contract is two months; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be \$4,500.00 as per the proposal dated October 23, 2024; and,

WHEREAS, Kyle McManus Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Kyle McManus Associates has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit Kyle McManus Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available in the 2024 Budget for this contract; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Kendra Lelie of Kyle McManus Associates as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

Committeewoman Rowland moved to adopt Resolution 2024-214. Committeeman McHugh seconded the motion.

Committeeman Lois asked for clarity that the Township is hiring this planner for Affordable Housing matters, and it does not preclude the Township from seeking advice from the Township Planner. Mayor Ewald said that Committeeman Lois's understanding is correct.

Roll call: Committeeman Lois, Aye; Committeeman McHugh, Aye; Committeewoman Rowland, Aye; Deputy Mayor Choi, Absent; Mayor Ewald, Aye.

Hearing of Citizens

Mayor Ewald opened the Hearing of Citizens.

Seeing no public comment, Mayor Ewald closed the Hearing of Citizens.

Committeeman McHugh moved to adjourn at 6:38 PM. Committeewoman Rowland seconded the motion, which carried unanimously.

Gregory J. LaConte
Municipal Clerk