

**MINUTES  
TOWNSHIP COMMITTEE  
REORGANIZATION MEETING  
JANUARY 6, 2026**

The Township Clerk called the Reorganization Meeting of the Township Committee of the Township of Chatham to order at 7:30 P.M.

**Adequate Notice** of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both *The Chatham Courier* and the *Morris County Daily Record* on January 8, 2025; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 8, 2025; and notice was filed with the Township Clerk on January 8, 2025.

The Township Clerk led the Flag Salute.

**Invocation**

An invocation was given by Father Kevin Corcoran, Pastor of Corpus Christi Church and Police Chaplain for the Chatham Township Police Department.

**Oaths of Office**

Stacey Ewald and Michael Choi were sworn in for three-year terms on the Township Committee. The Oaths of Office were administered by Assemblyman-Elect Andrew Macurdy.

**Roll Call**

Answering present to the roll call were Committeeman Alperowitz, Committeeman Choi, Committeewoman Ewald, Committeewoman McHugh and Committeeman Rowland.

**Selection of Mayor**

The Township Clerk opened the floor for nominations for the Office of Mayor for the year 2026.

**RESOLUTION 2026-001  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
SELECTING MAYOR FOR 2026**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that Jennifer Rowland is hereby selected as Mayor of the Township of Chatham for the year 2026.

Committeeman Choi nominated Committeewoman Rowland to serve as Mayor for 2026. Committeewoman Ewald seconded the motion.

**Roll call:** Committeeman Alperowitz, Aye; Committeeman Choi, Aye; Committeewoman Ewald, Aye; Committeeman McHugh, Aye; Committeewoman Rowland, Aye.

The oath of office for Mayor Rowland was administered by Assemblyman-Elect Andrew Macurdy.

**Selection of Deputy Mayor**

**RESOLUTION 2026-002  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
SELECTING DEPUTY MAYOR FOR 2026**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that Marty McHugh is hereby selected as Deputy Mayor of the Township of Chatham for the year 2026.

Committeewoman Ewald nominated Committeewoman Rowland to serve as Deputy Mayor for 2025. Committeeman Choi seconded the motion.

**Roll call:** Committeeman Alperowitz, Aye; Committeeman Choi, Aye; Committeewoman Ewald, Aye; Committeeman McHugh, Aye; Mayor Rowland, Aye.

The oath of office for Deputy Mayor McHugh was administered by Assemblyman-Elect Andrew Macurdy.

**Mayor’s Statement**

Mayor Rowland gave the attached Mayor’s Statement.

Mayor Rowland also announced the following Mayoral Appointments:

**Planning Board**

- 1. Emily Chang
- 2. Phil Ankel - CTEC liaison

**Environmental Commission**

- 1. Polly Brophy
- 2. Amy Mason
- 3. Phil Ankel – Planning Board liaison
- 4. Celeste Fondaco

**Approval of Agenda**

Committeewoman Ewald moved to approve the agenda. Committeeman Choi seconded the motion which carried unanimously.

**Consent Agenda**

**RESOLUTION 2026-003  
 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN  
 THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING TEMPORARY BUDGET  
 APPROPRIATION FOR 2026**

**WHEREAS**, N.J.S.A. 40A:5-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2026 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided;

**WHEREAS**, the date of this resolution is within the first thirty days of 2026, and

**WHEREAS**, the total appropriations in the 2025 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

Current Fund	\$ 17,441,732.64
Sewer Utility	\$ 2,491,000.00

**WHEREAS**, 35% of the total appropriations in the 2025 Budget, less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said Budget is as follows:

Current Fund	\$ 6,104,606.42
Sewer Utility	\$ 871,850.00

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

**Current Fund**

General Administration	
Salaries and Wages	112,000.00
Other Expenses	19,000.00
Mayor and Twp. Committee	
Other Expenses	1,000.00
Municipal Clerk	
Salaries and Wages	28,000.00
Other Expenses	15,000.00

Financial Administration	
Salaries and Wages	91,000.00
Other Expenses	37,000.00
Computerized Data Processing	
Other Expenses	78,000.00
Collection of Taxes	
Salaries and Wages	49,000.00
Other Expenses	10,000.00
Assessment of Taxes	
Salaries and Wages	34,000.00
Other Expenses	23,000.00
Legal Services and Costs	
Other Expenses	126,000.00
Engineering Services and Costs	
Other Expenses	80,000.00
Planning Board	
Salaries and Wages	12,000.00
Other Expenses	9,000.00
Board of Adjustment	
Salaries and Wages	13,000.00
Other Expenses	5,000.00
Affordable Housing	
Other Expenses	118,000.00
Code Enforcement and Administration	
Salaries and Wages	196,000.00
Other Expenses	5,000.00
Fire Prevention	
Salaries and Wages	20,000.00
Other Expenses	2,000.00
Insurance	
Liability	114,000.00
Worker's Compensation	64,000.00
Group Insurance Plan	1,295,000.00
Public Safety	
Police	
Salaries and Wages	1,356,000.00
Other Expenses	49,000.00
Emergency Management Services	
Salaries and Wages	4,000.00
Other Expenses	1,000.00
First Aid Organization	
Aid to Volunteer EMS	6,000.00

Fire		
Aid to Volunteer Fire Co.		97,000.00
Fire Dept Miscellaneous		141,000.00
Road Repairs and Maintenance		
Salaries and Wages		124,000.00
Other Expenses		130,000.00
Solid Waste Collection		
Salaries and Wages		16,000.00
Other Expenses		96,000.00
Public Building and Grounds		
Salaries and Wages		253,000.00
Other Expenses		55,000.00
Vehicle Maintenance		
Other Expenses		64,000.00
Board of Health		
Salaries and Wages		5,000.00
Other Expenses		52,000.00
Environmental Commission		2,000.00
Animal Control Services		
Other Expenses		10,000.00
Recreation Services and Program		
Other Expenses		23,000.00
Maintenance of Joint Free Public Library		632,000.00
Utilities:		
Electricity		34,000.00
Street Lighting		36,000.00
Water		24,000.00
Natural Gas		20,000.00
Gasoline		62,000.00
DCRP		10,000.00
Social Security System		138,000.00
Municipal Court		
Other Expenses		40,000.00
	<b><i>Sub-Total</i></b>	<b><i>\$6,036,000.00</i></b>
Debt Service (including Open Space)		
Payment of Bond Principal		873,300.00
Payment of Bond Interest		470,600.00
Payment of Note Principal		20,000.00
Payment of Note Interest		155,800.00
	<b><i>TOTAL</i></b>	<b><i>7,555,700.00</i></b>

**Water Pollution Control - Sewer Utility**

Salaries and Wages	290,000.00
Other Expenses	560,000.00
Social Security	21,000.00
<b><i>Sub-Total</i></b>	<b><i>871,000.00</i></b>

Debt Service

Payment Wastewater Bond Principal	190,000.00
Payment Wastewater Bond Interest	16,500.00
Payment Wastewater Loan Principal	299,600.00
Payment Wastewater Loan Interest	20,000.00
Payment Wastewater Note Interest	8,800.00
<b><i>TOTAL</i></b>	<b><i>1,405,900.00</i></b>

***GRAND TOTAL*** ***8,961,600.00***

**RESOLUTION 2026-004  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
DESIGNATING COMMITTEE ASSIGNMENTS AND LIAISONS**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that Township Committee assignments be made as follows:

**Name of Standing Committee**

**Committee Members**

Public Safety/Emergency Management	Craig Alperowitz & Jen Rowland
Finance	Marty McHugh & Jen Rowland
Administration, Personnel, Communication & Recreation	Craig Alperowitz & Jen Rowland
Public Works/Sewer Utilities	Mike Choi

**Name of Advisory Committee/Board**

**Committee Members**

Joint Recreation Advisory Committee	Craig Alperowitz
Joint Library Board of Trustees	Marty McHugh
Board of Health	Jen Rowland
Open Space Committee	Marty McHugh
Joint Municipal Court	Stacey Ewald & Jen Rowland
Community Garden	Marty McHugh
The Colony Pool Club	Stacey Ewald
Affordable Housing Advisory Committee	Stacey Ewald & Jen Rowland

**Planning Board**

Class I Member	Jen Rowland
Class III Member	Stacey Ewald

**Liaisons**

Wellness Committee	Mike Choi
Environmental Commission	Craig Alperowitz
Senior Services	Stacey Ewald
Board of Education	Jen Rowland
Municipal Alliance	Craig Alperowitz
Historical Society	Jen Rowland
Public Utilities Liaison	Mike Choi

**RESOLUTION 2026-005  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AND  
MAYOR'S APPOINTMENTS FILLING VARIOUS BOARD AND COMMITTEE VACANCIES  
FOR SPECIFIC TERMS**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following board and committee appointments be made:

**Planning Board**

- 1. Class I Jen Rowland (2026)
- 2. Class II Ziad Shehady (2026)
- 3. Class III Stacey Ewald (2026)

**Zoning Board of Adjustment**

- 1. Anthony Vivona (2029)
- 2. Paresh Bhatia (2029)
- 3. Michael Neibert (2029)
- 4. Connie Max – Alternate #2 (2027)

**Board of Health**

- 1. Katherine Fowler (2028)
- 2. Doug Pitney (2028)

**Joint Library Trustee**

- 1. Christina Mott (2030)

**Joint Recreation**

- 1. Dan Flynn (2028)

**Open Space Committee**

- 1. Joseph Basralian (2026)
- 2. Nicole Hagner (2026)
- 3. Natalia Lacy (2026)
- 4. Celeste Fondaco (2026)

**Colony Pool Advisory Committee**

- 1. Erin Burgo (2026)
- 2. Dana Metviner (2026)
- 3. Amanda Fowler (2026)
- 4. Sabino Losco (2026)
- 5. Kathleen Platt Ryan (2026)
- 6. Stacey Ewald – CT Committee liaison (2026)

**Community Garden Committee**

- 1. Phil Ankel (2026)
- 2. Sabino Losco (2026)
- 3. Ken Abbott (2026)

**Hometown Heroes Banner Committee**

- 1. Tom Salvas (2026)
- 2. Mike Katz (2026)

**RESOLUTION 2026-006**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING REGULAR MEETING SCHEDULE FOR THE TOWNSHIP COMMITTEE DURING 2026**

**WHEREAS**, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

- 1. For the calendar year 2026, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m. (unless otherwise noted), prevailing time, at the Municipal Building, 58 Meyersville Road, Chatham Township on the following dates:

January 13 – Workshop  
 January 27 – Regular  
 February 10 – Workshop  
 February 24 – Regular  
 March 10 – Workshop  
 March 24 – Regular  
 April 14 – Workshop  
 April 28 – Regular  
 May 12 – Workshop  
 May 26 – Regular  
 June 9 – Workshop  
 June 23 – Regular  
 July 14 – Workshop/Regular  
 August 11 – Workshop/Regular  
 September 8 – Workshop  
 September 22 – Regular  
 October 13 – Workshop  
 October 27 – Regular  
 November 10 – Workshop/Regular  
 December 8 – Workshop/Regular  
 January 5, 2027 – Reorganization

2. If an Executive Session is necessary, it will be held up to one (1) hour prior to the Regular Session starting as early as 6:30 PM. The posted Agenda will state whether an Executive Session is necessary.
3. Zoom access to meetings will continue as a convenience and accommodation for the public for the year 2026. Zoom access information for each meeting will be included on the meeting Agenda, which will be posted on the Township website at least 48 hours in advance of each meeting.
4. In the case of a special meeting, Zoom access information will also be included in the Open Public Meetings Act notice.
5. During public hearings, members of the public will be able to participate via Zoom by using the Raise Hand feature to signify their desire to make public comment. The Zoom platform also provides the ability for the public to listen to the meeting by telephone without video and to also comment by telephone by pressing \*9 to raise their hand during public comment sessions.
6. In the event that the Zoom and TV broadcasts are interrupted due to power outage, service interruption or any other reason, the Township Committee meeting will continue to be held notwithstanding because the in-person meeting held at the Municipal Building is the only official meeting of the Township Committee.
7. When Township Committee meetings are made available remotely, written comments to be read during the public hearings or public comment periods may be submitted to the Township Clerk electronically by email or letter no later than 3:00 PM on the date of the meeting. Only one public comment, whether oral or written, from each person at each public comment period will, as with all public comments, be heard or read. The reading of the written comments will, as with all public comments, be limited to three minutes and the reading will end after three minutes. Duplicative comments may be summarized.
8. Certified copies of this Resolution shall be:
  - a) Mailed to the Chatham Courier;
  - b) Mailed to the Morris County Daily Record;
  - c) Filed with the Clerk of the Township of Chatham;
  - d) Posted on the bulletin board in the main hallway and on the front door of the Municipal Building; and
  - e) Mailed to any person requesting notice of meetings to N.J.S.A. 10:4-19 who has paid the required fee thereof.
9. All of the foregoing shall be accomplished within seven (7) days of adoption of this Resolution pursuant to N.J.S.A. 10:4-18.

**RESOLUTION 2026-007**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN**  
**THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON**  
**DELINQUENT TAXES**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that

1. The rate of interest to be charged by the Tax Collector on delinquent taxes on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2027.
2. The rate of interest to be charged by the Tax Collector on delinquent taxes in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2027.
3. Notwithstanding the provisions of this resolution, no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable.
4. All delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the Tax Collector shall also collect a penalty of six (6%) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000.00) Dollars.
5. A certified copy of this resolution shall be forwarded to the Tax Collector for his information and guidance.

**RESOLUTION 2026-008**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON DELINQUENT SEWER SERVICE CHARGES**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that:

1. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2027.
2. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2027.
3. A certified copy of this resolution shall be forwarded to the Sewer Accounts Clerk and the Township Auditor.

**RESOLUTION 2026-009**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE TAX AND SEWER COLLECTOR TO CANCEL OVERPAYMENT OR DELINQUENT BALANCES LESS THAN \$10.00**

**WHEREAS**, the governing body of a municipality may authorize a municipal employee to cancel property tax and sewer overpayment or delinquent amounts less than \$10.00 without further action of the governing body.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, in the County of Morris, and State of New Jersey, that the Township Tax and Sewer Collector is hereby authorized to cancel overpayments and delinquencies less than \$10.00, as permitted by applicable law.

This Resolution shall take effect immediately.

**RESOLUTION 2026-010**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO TAX SEARCHES AND ASSESSMENT SEARCHES**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. The Tax Collector of the Township of Chatham is hereby designated as the official to make examination of the Township record as to unpaid tax liens and to certify the results thereof pursuant to N.J.S.A. 54:5-11.
2. The Township Clerk is hereby designated as the official to make and issue certificates as to liability for assessment for municipal improvements pursuant to N.J.S.A. 54:5-18.1 et seq.
3. The Township Clerk is hereby designated as the official to make and issue certificates as to approval of subdivision of land pursuant to N.J.S.A. 40:55D-56.

**RESOLUTION 2026-011**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY GRANTING TAXPAYERS THE OPTION TO APPLY EXCESS TAX PAYMENTS TOWARD SUBSEQUENT QUARTERS (BILLED OR UNBILLED) IN LIEU OF A REFUND**

**WHEREAS**, the governing body of a municipality may grant taxpayers the option to apply excess tax payments toward subsequent quarters (billed or unbilled) in lieu of a refund upon written request to the tax collector consistent with Local Finance Notice LFN 2018-17, issued on June 4, 2018.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, in the County of Morris, and State of New Jersey, that Township of Chatham taxpayers have the option to apply excess tax payments toward subsequent quarters (billed or unbilled) in lieu of a refund upon written request to the Township Tax Collector consistent with LFN 2018-17.

This Resolution shall take effect immediately.

**RESOLUTION 2026-012**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO DEPOSITORIES FOR TOWNSHIP FUNDS**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. TD Bank N.A., Chatham, New Jersey and State of New Jersey Cash Management Fund, Jersey City, are hereby designated as depositories for Township Funds; and
2. Warrants for the withdrawal of funds from the above-mentioned depository be signed by the Mayor, Municipal Clerk and the Chief Financial Officer.
3. A certified copy of this resolution shall be forwarded to TD Bank N.A. and State of New Jersey Cash Management Fund.

**RESOLUTION 2026-013**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS OF SAID TOWNSHIP COMMITTEE DURING 2026**

**WHEREAS**, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq., requires that notification be given of meetings of public bodies as herein defined and in the manner therein set forth.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. The Chatham Courier and the Morris County Daily Record are hereby designated for the calendar year 2026 as the newspapers to receive notice of meetings of the Township Committee required by any and all sections of the Open Public Meeting Act, it appearing that these newspapers are most likely to inform the local public of such meetings.
2. The public place for the posting of notices of the meetings of the Township Committee for the calendar year 2026 shall be the bulletin board in the main hallway of the Township Municipal Building.
3. The fee to be paid by any person requesting that notices of meetings of the Township Committee during that calendar year 2026 be mailed to such persons as specified in N.J.S.A. 10:4-19 shall be equivalent to the actual costs of mailing said notices, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. A certified copy of this Resolution shall be mailed by the Township Clerk to the Chatham Courier and the Morris County Daily Record, and a certified copy shall be filed with the Clerk of the Township of Chatham.

**RESOLUTION 2026-014**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES OF THE TOWNSHIP**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that pursuant to N.J.S. 40:53-1, the Chatham Courier and the Morris County Daily Record are hereby designated as the official newspapers for the publications of all notices required by law to be published by the Township on and after January 1, 2026.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the Chatham Courier and in the Morris County Daily Record on January 15 and January 29, 2026, and a certified copy of this resolution shall be forwarded to the Township Planning Board, Board of Adjustment, Board of Health, and any other Board or Body which shall have the occasion to publish a legal notice.

**RESOLUTION 2026-015**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING DEPUTY RECORDS CUSTODIANS**

**WHEREAS**, because the Open Public Records Act, N.J.S.A. 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records and has imposed additional obligations for responding to requests for such records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The Police Administrative Assistant/Records Manager is hereby appointed as the deputy records custodian for Police Department records.
2. The Tax Collector is hereby appointed deputy records custodian for tax collection records.
3. The Assistant Tax Assessor is hereby appointed deputy records custodian for tax assessment records.
4. The Technical Assistant to the Construction Official is hereby appointed deputy records custodian for construction and land use records.
5. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records.

**RESOLUTION 2026-016**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,  
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A CASH MANAGEMENT  
PLAN**

**WHEREAS**, N.J.S.A. 40A:5-14 mandates that the Governing Body shall, by Resolution passed by a majority of the membership thereof, approve a Cash Management Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham as follows:

1. The attached Cash Management Plan will guide the investment of idle funds of the Township of Chatham.
2. The attached Cash Management Plan includes a policy Statement to guide its implementation.
3. The Chief Financial Officer will administer the plan.
4. The Plan is subject to annual audit; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution with Cash Management Plan attached shall be forwarded to the following:

- A. The Chief Financial Officer of the Township.
- B. The Township Auditor.
- C. All appropriate depositories

This Resolution shall take effect immediately.

**RESOLUTION 2026-017**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
AUTHORIZING SERVICE CHARGES FOR RETURNED CHECKS**

**WHEREAS**, P.L. 1990, Chapter 105, supplementing Title 40 of the New Jersey State Revised Statutes has been enacted to allow a municipality the authority to impose a service charge to be added on an account which was by check or other payment instrument returned for insufficient funds or any other reason; and

**WHEREAS**, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Tax Collector be authorized to charge the aforementioned fee at a rate of \$20.00 per check or other payment instrument for all checks returned for insufficient funds or any other reason during 2026; and

**BE IT FURTHER RESOLVED**, that the Tax Collector may require future payments to be tendered in cash or by certified or cashier's check; and,

**BE IT FINALLY RESOLVED** that a certified copy of this Resolution be forwarded to the Township Treasurer, Tax Collector and Township Auditor.

**RESOLUTION 2026-018**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,  
COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING PHOENIX ADVISORS AS  
CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL  
ADVISOR**

**WHEREAS**, the Township of Chatham has received Continuing Disclosure Agent and Independent Registered Municipal Advisor services from Phoenix Advisors LLC; and  
**WHEREAS**, the terms of appointment are renewable each year; and  
**WHEREAS**, the term of this appointment is one year; and  
**WHEREAS**, Phoenix Advisors, LLC has submitted the proposal annexed hereto for the continuation of said services;

**NOW THEREFORE, BE IT RESOLVED** that the Township of Chatham does hereby Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor.

**RESOLUTION 2026-019**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,  
COUNTY OF MORRIS, STATE OF NEW JERSEY REGARDING SIGNATURES ON  
TOWNSHIP CHECKS**

**BE IT RESOLVED** that TD Bank, N.A., is designated as a depository of Township funds, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees, or agents of the Township of Chatham:

Title	Name
Chief Financial Officer	Debra A. King
Municipal Clerk	Gregory J. LaConte
Mayor	Jennifer Rowland

**BE IT FURTHER RESOLVED**, the agents whose names appear above, are hereby authorized to open and maintain a deposit account or accounts of the Township of Chatham with TD Bank, N.A., subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

**BE IT FURTHER RESOLVED**, that TD Bank, N.A. is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Township of Chatham’s accounts with TD Bank, N.A. bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing - or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and TD Bank, N.A. shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein or the application or disposition of such item or payment order or the proceeds of the item or payment order.

**BE IT FURTHER RESOLVED**, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by the Township of Chatham for deposit with TD Bank, N.A. or for collection or discount by TD Bank, N.A., and to accept drafts and other items payable at TD Bank, N.A..

**BE IT FURTHER RESOLVED**, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

**BE IT FURTHER RESOLVED**, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by TD Bank, N.A. at the location where an account of the Township of Chatham is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

**BE IT FURTHER RESOLVED**, TD Bank, N.A. shall be authorized to honor and charge the Township of Chatham for such checks, drafts, or other orders, regardless of by whom or by what means the actual or purported facsimile signature thereon may have been affixed thereto, if such signature resembles the facsimile signature duly certified to or filed with TD Bank, N.A. by the Township Clerk. Further, TD Bank, N.A. shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage resulting from or growing out of honoring the facsimile signature duly certified to or on file with TD Bank, N.A.

**RESOLUTION 2026-020**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT  
OPPORTUNITY COMMISSION’S “Enforcement Guidance on the Consideration of Arrest and  
Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual

budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the Township Committee have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Chatham, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Township Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**RESOLUTION 2026-021**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM**  
**INCREASING BID THRESHOLD PURSUANT TO N.J.S.A. 40A:11-3(A) TO \$53,000 AND**  
**CONTINUE THE APPOINTMENT OF DEBRA KING AS THE TOWNSHIP'S QUALIFIED**  
**PURCHASING AGENT**

**WHEREAS**, pursuant to N.J.S.A. 40A:11-3(a), the threshold at which contracts as defined pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., must be subject to competitive bidding if they are in excess of the amount designated by the Governor of New Jersey pursuant to N.J.S.A. 40A:11-3(c); and

**WHEREAS**, N.J.S.A. 40A:11-3(c) permits the Governor of New Jersey to adjust the bid threshold, originally set by statute at \$25,000 for municipalities with a designated Qualified Purchasing Agent (QPA), in an amount proportional to the index rate as defined in N.J.S.A. 40A:11-2 every five (5) years from the date of the effective date of P.L. 1999, c.440;

**WHEREAS**, pursuant to order of the Governor of New Jersey, the bid threshold for municipalities with a licensed QPA shall increase from \$44,000 to \$53,000 on July 1, 2025; and

**WHEREAS**, Debra King was appointed Qualified Purchasing Agent on January 2, 2020 by Resolution 2020-035 and granted the authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-3(a) requires that window contracts, those below the bid threshold, may be awarded by a purchasing agent or other employee so designated by the governing body by resolution, and such powers may be generally delegated to the purchasing agent; and

**WHEREAS**, the Township of Chatham desires to take advantage of the increased bid threshold which was enacted to increase efficiency and adjust for changes in purchasing and business dynamics, and the Township of Chatham further wishes to confirm the statutory general delegation of this purchasing power to Debra King as the Township's duly appointed QPA.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Chatham, in the County of Morris, in the State of New Jersey, hereby increases its bid threshold to \$53,000.00; and

**BE IT RESOLVED**, by the Township Committee of the Township of Chatham that Debra King is hereby re-appointed as the purchasing agent authorized to exercise the contracting power granted pursuant to N.J.S.A. 40A:11-3; and

**BE IT FURTHER RESOLVED**, that in accordance with N.J.A.C. 5:34-5.2 the Township Clerk is hereby authorized to forward a certified copy of this resolution and a copy of Debra King's certifications to the Director of the Division of Local Government Services.

**RESOLUTION 2026-022**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**CHATHAM APPOINTING ZIAD SHEHADY AS THE MUNICIPAL HOUSING LIAISON**  
**FOR THE TOWNSHIP**

**WHEREAS**, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Township of Chatham is required to appoint a Municipal Housing Liaison for the administration of the Township of Chatham's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

**WHEREAS**, the Township of Chatham has adopted Chapter XXIX entitled Affordable Housing Administration to provide for the appointment of a Municipal Housing Liaison to administer the Township of Chatham's affordable housing program.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Ziad Shehady is hereby appointed as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with the provisions of Chapter XXIX of the Code of the Township of Chatham.

**RESOLUTION 2026-023**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**CHATHAM APPOINTING ZIAD SHEHADY AS THE ALTERNATE MUNICIPAL**  
**COURT REPRESENTATIVE**

**WHEREAS**, on December 16, 2010 the Township Committee adopted Resolution 2010-253 to enter a Joint Municipal Court with Chatham Borough, Madison Borough and Harding Township; and  
**WHEREAS**, in 2013 the Municipal Court was expanded to include Morris Township; and  
**WHEREAS**, on June 22, 2017 the Township Committee adopted Resolution 2017-132 to renew participation in the Joint Municipal Court; and  
**WHEREAS**, each member municipality has two representatives to the Joint Municipal Court Committee; and  
**WHEREAS**, the Township Committee has appointed two Township Committee members to serve as representatives to the Joint Municipal Court Committee; and  
**WHEREAS**, the Township Committee desires to appoint an alternate Municipal Court Representative to attend meetings in the absence of the representatives chosen from the Governing Body.  
**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Ziad Shehady is hereby appointed as the Alternate Municipal Court Representative for the Township of Chatham.

#### **RESOLUTION 2026-024**

### **RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, ADOPTING EMERGENCY REMOTE MEETING PROTOCOL, PROCEDURES AND REQUIREMENTS FOR PUBLIC PARTICIPATION AT REMOTE MEETINGS**

**WHEREAS**, the purpose of N.J.A.C. 5:39-1 et seq., Emergency Remote Meeting Protocol for Local Public Bodies, is to ensure that local public bodies can continue to conduct official business in an open and transparent manner whenever a declared emergency exists that prohibits physical attendance by members of the public; and

**WHEREAS**, a “Declared Emergency” means a public health emergency pursuant to the Health Powers Act (N.J.S.A. 26:13-1 et seq.), or a state of emergency, pursuant to P.L. 1942, c. 251 or both, or a state of local disaster emergency which is in effect; and

**WHEREAS**, N.J.A.C. 5:39-1.3 permits a local public body to hold a remote public meeting to conduct public business during a declared emergency if the emergency reasonably prevents a local public body from safely conducting public business at a physical location with members of the public present; and

**WHEREAS**, pursuant to N.J.A.C. 5:39-1, if during a Declared Emergency the Township of Chatham (“Township”) holds a remote meeting to conduct public business the Township shall use electronic communication technology routinely used in business settings that can be accessed by the public at no cost and with participant capacity consistent with the reasonable expectations of the public body for the type of public meeting being held and shall, at minimum, not be limited to fewer than 50 public participants (beyond those persons required to conduct business at the meeting); and

**WHEREAS**, remote public meetings may be held by the Township in a format as selected by the governing body, by means including but not limited to, audio-only teleconferencing, electronic communications platforms with video and audio or live streaming via the internet and shall, additionally, provide a telephonic conference line to allow members of the public to dial in by telephone to listen and to provide public comment; and

**WHEREAS**, when the Township holds a remote public meeting, they shall allow members of the public to make public comment by audio or by audio and video if the meeting is being held over both; and

**WHEREAS**, any remote public meeting where sworn testimony is being taken shall be broadcast by video as well as audio and all individuals giving sworn testimony shall appear by video in addition to audio; and

**WHEREAS**, any presentation or documents that would otherwise be viewed or made available to members of the public physically attending a local public meeting shall be made visible on a video broadcast of the remote public meeting or made available on the internet website of the Township; and

**WHEREAS**, in addition to making public comments at any remote public meeting, the Township Committee, in advance of the remote meeting shall allow public comments to be submitted to the Township Clerk by electronic mail or regular mail by 3:00 P.M. on the date of the meeting with this deadline posted on the Township website in advance of the remote public meeting; and

**WHEREAS**, public comments submitted prior to the remote public meeting through electronic or regular mail shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public; and

**WHEREAS**, as with oral comments, a three (3) minute time limit shall be placed on the reading of each written comment, which shall be read from its beginning until the time limit is reached; and

**WHEREAS**, as with oral comments, only one (1) written comment shall be read from each person during each public comment period; and

**WHEREAS**, both oral and written comments during the same public comment period will not be allowed; and

**WHEREAS**, the electronic communications used for a remote public meeting shall have a function that allows the Township to mute the audio of all members of the public as well as allow members of the public to mute themselves and same shall be announced at the beginning of every remote public session; and

**WHEREAS**, adequate notice of the remote public meeting shall also include, in addition to the Open Public Meetings Act requirements of N.J.S.A. 10: 4-8, clear and concise instructions for accessing

the remote public meeting, the means for making public comment and how to access any public documents on their internet website in the manner as set forth at N.J.A.C. 5:39-1.5; and

**WHEREAS**, at the commencement of a remote public meeting the Mayor or his designee, or in their absence the Deputy Mayor, shall announce publicly and shall cause to be entered into the minutes an accurate statement regarding adequate and electronic notice or an explanation of the reason or reasons it was not adequately provided as set forth in N.J.A.C. 5:39-1.5(g); and

**WHEREAS**, prior to the commencement of a remote public meeting the Township Committee shall make a copy of the agenda available to the public for download on the Township website and shall post same at the building where the meeting would otherwise be held, including posting of same at any designated and clearly delineated handicap access entrance to the building; and

**WHEREAS**, in support of and respect for an open, fair and informed decision-making process, the Township Committee recognizes that civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and

**WHEREAS**, in an effort to preserve the intent of open government and maintain a positive environment for citizen input and Township Committee decision making, it has been decided that policies and rules should be established to promote civility and maintain decorum at local public meetings and remote public meetings in accordance with N.J.A.C. 5:39-1.4 (f)-(h); and

**WHEREAS**, if a member of the public becomes disruptive during a remote public meeting, including during any period for public comment, the Mayor or his designee, or in their absence the Deputy Mayor, shall mute or continue muting, or direct appropriate staff to mute or continue muting, the disruptive member of the public and warn that continued disruption may result in their being prevented from speaking during the remote public meeting or removed from the remote public meeting; and

**WHEREAS**, disruptive conduct at a public or remote public meeting includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption, and use of profanity; and

**WHEREAS**, any member of the public who continues to act in a disruptive manner at a remote public meeting after receiving an initial warning, may be muted while other members of the public are allowed to proceed with their questions or comments; and

**WHEREAS**, if time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to make comment and, if the person still remains disruptive, the individual may be muted or kept on mute for the remainder of the remote public meeting, or removed from the remote public meeting; and

**WHEREAS**, the content of the electronic notice shall be posted on the main access door of the building where the public would routinely attend public meetings of the local public body in person and the notice must be viewable from the outside; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the standards and procedures for emergency remote meeting protocol as set forth in this Resolution and as codified in N.J.A.C. 5:39-1 et seq. are hereby established and adopted; and

**BE IT FURTHER RESOLVED** that procedures and requirements for public participation are hereby established and adopted in order to safeguard public participation in any public or remote public meetings in the Township of Chatham and shall apply to all members of the public in attendance at any public or remote public meeting in the Township of Chatham.

#### **RESOLUTION 2026-025**

#### **RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING INSURANCE FUND COMMISSIONER**

**WHEREAS**, the Township of Chatham is a member of the Morris County Municipal Joint Insurance Fund, and

**WHEREAS**, it is necessary to designate a Township Official to serve as a Fund Commissioner to represent the Township at meetings of the Fund;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Township Administrator, Ziad Shehady, is hereby designated to serve as the Township's Fund Commissioner in the Morris County Municipal Joint Insurance Fund.

Chief Financial Officer, Debra A. King, is hereby designated to serve as the Alternate Township's Fund Commissioner.

#### **RESOLUTION 2026-026**

#### **RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING THE TOWNSHIP WEBSITE AS THE OFFICIAL ELECTRONIC MEDIUM FOR THE POSTING OF NOTICES OF THE TOWNSHIP**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that the Township website, <https://chathamtownship-nj.gov/> is hereby designated as the official electronic medium for public notices and other official documents.

#### **RESOLUTION 2026-027**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICIAL**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham in accordance with N.J.A.C. 17: 27-3.5, "Designation of Public Agency Compliance Official", Ziad Shehady is hereby appointed the Public Agency Compliance Official.

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Chatham in accordance with N.J.A.C. 17: 27-3.5, "Designation of Public Agency Compliance Official", Debra A. King is hereby appointed the Alternate Public Agency Compliance Official.

**RESOLUTION 2026-028**

**RESOLUTION AUTHORIZING THE AWARD OF PROFESSIONAL SERVICES CONTRACT  
EXCEEDING \$17,500 IN ACCORDANCE WITH THE LOCAL PUBLIC CONTRACTS LAW  
TO TIENA COFONI OF MCMANIMON SCOTLAND & BAUMANN**

**WHEREAS**, the Township of Chatham has a need to acquire professional legal services without competitive bidding pursuant to the provisions of *N.J.S.A.* 19:44A-20.5; and

**WHEREAS**, an RFQ for Township Attorney Services was issued on November 6, 2025; and

**WHEREAS**, proposals were received and publicly opened on Tuesday, December 2, 2025 at 12:00 PM, prevailing time; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS**, the Chief Financial Officer has determined that funds are available for this purpose; and

**WHEREAS**, the Township wishes to retain Tiena M. Cofoni of McManimon Scotland & Baumann, as Township Attorney.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that a professional service contract is hereby awarded to McManimon Scotland & Baumann in accordance with a proposal submitted and on file in the Office of the Township Clerk. A copy of this Resolution, as well as the Contract, shall be placed on file with the Clerk of the Township of Chatham.

**RESOLUTION 2026-029**

**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR  
MUNICIPAL ENGINEERING SERVICES WITH JOHN K. RUSCHKE OF MOTT  
MacDONALD**

**WHEREAS**, an RFQ for Municipal Engineering Services was issued on November 6, 2025; and

**WHEREAS**, proposals were received and publicly opened on Tuesday, December 2, 2025 at 12:00 PM, prevailing time; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract may exceed \$17,500.00; and,

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the temporary budget for year 2026.

**NOW THEREFORE, BE IT RESOLVED** that the Township of Chatham hereby appoints John K. Ruschke of Mott MacDonald as Township Engineer and authorizes the Mayor and Clerk to enter into a contract with Mott MacDonald as described herein; and,

**BE IT FURTHER RESOLVED** that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham.

**RESOLUTION 2026-030**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,  
COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDED A PROFESSIONAL  
SERVICES CONTRACT FOR LABOR COUNSEL**

**WHEREAS**, the Township of Chatham is in need of the services of a professional labor attorney to assist with legal advice relating to general employment law related issues which may include reviewing and revising existing documents and providing training on employment related issues as a non-fair and open contract pursuant to the provisions of *N.J.S.A.* 19:44A-20.5; and,

**WHEREAS**, the Township Administrator has recommended the appointment of the firm Plosia Cohen LLC to provide the services listed above.

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$20,000; and,

**WHEREAS**, Plosia Cohen LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that Plosia Cohen LLC has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Plosia Cohen LLC from making any reportable contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that a professional service contract is hereby awarded to Plosia Cohen LLC in accordance with a proposal submitted and on file in the Office of the Township Clerk.

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that this contract is awarded without formal competitive bidding as a “Professional Service” in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

**BE IT FURTHER RESOLVED** that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

**RESOLUTION 2026-031**  
**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR SPECIALIZED LEGAL SERVICES FROM BOND COUNSEL**

**WHEREAS**, the Township of Chatham is in need of the services of a professional bond attorney; and

**WHEREAS**, an RFQ for Bond Counsel Services was issued on November 6, 2025; and

**WHEREAS**, proposals were received and publicly opened on Tuesday, December 2, 2025 at 12:00 PM, prevailing time; and

**WHEREAS**, after consideration, the Township Committee of the Township of Chatham has determined to engage the services of Rogut McCarthy LLC as Bond Counsel for the Township for the calendar year 2026; and

**NOW THEREFORE, BE IT RESOLVED** that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract for specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township with Rogut McCarthy LLC as described herein; and,

**BE IT FURTHER RESOLVED** that the following attorneys and/or firms are prequalified to provide Bond Counsel Services:

1. McManimon, Scotland and Baumann

**BE IT FURTHER RESOLVED** that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract for specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township with McManimon, Scotland and Baumann as described herein; and,

**BE IT FURTHER RESOLVED** that a copy of this resolution as well as the Contracts shall be placed on file with the Clerk of the Township of Chatham.

**RESOLUTION 2026-032**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, APPOINTING AFFORDABLE HOUSING ATTORNEY**

**WHEREAS**, an RFQ for Affordable Housing Attorney Services was issued on November 6, 2025; and

**WHEREAS**, proposals were received and publicly opened on Tuesday, December 2, 2025 at 12:00 PM, prevailing time; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS**, the Chief Financial Officer has determined that funds are available for this purpose; and

**WHEREAS**, the Township wishes to retain the firm of McManimon Scotland & Baumann as Affordable Housing Attorney.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, in the County of Morris, New Jersey, that the following firm is appointed to provide Affordable Housing Attorney Services:

1. McManimon Scotland and Baumann

**RESOLUTION 2026-033**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE CONTRACT TO KYLE & MCMANUS ASSOCIATES AS TOWNSHIP PLANNER**

**WHEREAS**, a RFQ for Township of Chatham (the “Township”) Planner Services was issued on November 6, 2025; and

**WHEREAS**, proposals were received and publicly opened on December 2, 2025; and

**WHEREAS**, one proposal was received from Frank Banisch of Banisch Associates; and  
**WHEREAS**, after the receipt of proposals, Kendra Lelie of Kyle & McManus Associates expressed an interest in providing planning services as Township Planner; and  
**WHEREAS**, the Township is familiar with Ms. Lelie through her work as Affordable Housing Planner in 2025 and found her work to be thorough, complete, and timely, and overall were highly satisfied with Ms. Lelie’s representation of the Township as Affordable Housing Planner; and  
**WHEREAS**, the Township, pursuant to the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(a)(i) (the “**LPCL**”), is authorized to enter into contracts for professional services without public advertising for bids and bidding therefor; and  
**WHEREAS**, in accordance with the LCPL, the Township desires to obtain planning services, including affordable housing planning, and to designate a Township Planner (collectively, the “**Services**”); and  
**WHEREAS**, Kendra Lelie of Kyle & McManus Associates (“**K&M**”) desires to provide the Services to the Township for an estimated total amount not to exceed \$25,000.00; and  
**WHEREAS**, the Township desires to award a contract to K&M to provide the Services to the Township and to name K&M as Township Planner.  
**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Chatham that authorization is given as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Township Committee hereby authorizes entry into a contract with K&M as Township Planner to provide the Services to the Township for an estimated amount not to exceed \$25,000.00.
3. Within ten days of the adoption of this Resolution, notice of the nature, duration and amount of the contract shall be published once in the newspaper of general circulation and a copy of this Resolution and the agreements shall be on file and available in the offices of the Township.
4. This Resolution shall take effect immediately.

**RESOLUTION 2026-034**  
**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR SPECIALIZED LEGAL SERVICES FROM TAX ATTORNEY**

**WHEREAS**, an RFQ for Tax Attorney Services was issued on November 6, 2025; and  
**WHEREAS**, proposals were received and publicly opened on Tuesday, December 2, 2025 at 12:00 PM, prevailing time; and  
**WHEREAS**, after consideration, the Township Committee of the Township of Chatham has determined to engage the services of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. as Tax Attorney for the Township for the calendar year 2026; and  
**NOW THEREFORE, BE IT RESOLVED** that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract for tax attorney legal services with DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. as described herein; and,  
**BE IT FURTHER RESOLVED** that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham.

**RESOLUTION 2026-035**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING PHOENIX ADVISORS AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR AND PREQUALIFYING FINANCIAL ADVISORS**

**WHEREAS**, an RFQ for Financial Advisor Services was issued on November 6, 2025; and  
**WHEREAS**, proposals were received and publicly opened on Tuesday, December 2, 2025 at 12:00 PM, prevailing time; and  
**WHEREAS**, the Township of Chatham has received Continuing Disclosure Agent and Independent Registered Municipal Advisor services from Phoenix Advisors LLC; and  
**WHEREAS**, the terms of appointment are renewable each year; and  
**WHEREAS**, the term of this appointment is one-year.  
**NOW THEREFORE, BE IT RESOLVED** that the Township of Chatham does hereby Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor  
This Resolution shall take effect immediately.

**RESOLUTION 2026-036**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE CONTRACT TO INTEGRA TO PROVIDE REAL ESTATE APPRAISAL SERVICES**

**WHEREAS**, the Township of Chatham (the “**Township**”), pursuant to the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(1)(a)(i) (the “**LPCL**”), is authorized to enter into contracts for professional services without public advertising for bids and bidding therefor; and

**WHEREAS**, in accordance with the LCPL, the Township desires to obtain real estate appraisal and consulting services (collectively, the “**Services**”); and

**WHEREAS**, Integra desires to provide the Services to the Township for an estimated total amount not to exceed \$25,000.00; and

**WHEREAS**, the Township desires to award a contract to Integra to provide the Services to the Township.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Chatham that authorization is given as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Township Committee hereby authorizes entry into a contract with Integra to provide the Services to the Township for an estimated total amount not to exceed \$25,000.00.
3. Within ten days of the adoption of this Resolution, notice of the nature, duration and amount of the contract shall be published once in the newspaper of general circulation and a copy of this Resolution and the agreements shall be on file and available in the offices of the Township.
4. This Resolution shall take effect immediately.

**RESOLUTION 2026-037**

**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR PROFESSIONAL AUDITING SERVICES WITH NISIVOCIA LLP FOR 2026**

**WHEREAS**, the Township of Chatham has a need to acquire the professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

**WHEREAS**, an RFQ for Auditor Services was issued on November 6, 2025; and

**WHEREAS**, proposals were received and publicly opened on Tuesday, December 2, 2025 at 12:00 PM, prevailing time; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$100,000; and,

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2026; and

**NOW THEREFORE, BE IT RESOLVED** that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Nisivoccia LLP, Inc. as described herein; and,

**BE IT FURTHER RESOLVED** that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham.

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**RESOLUTION 2026-038**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING A RISK MANAGEMENT CONSULTANT**

**WHEREAS**, the Township of Chatham has resolved to join the Morris County Municipal Joint Insurance Fund, following a detailed analysis; and

**WHEREAS**, the bylaws of said funds require that each Governing Body appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

**WHEREAS**, the Board of Fund Commissioners established a fee equal to five percent (5%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant’s duties renders comparative bidding impractical;

**NOW THEREFORE**, be it resolved that the Township of Chatham does hereby appoint Acrisure LLC as its Risk Management Consultant in accordance with the Fund’s bylaws; and

**BE IT FURTHER** resolved that the governing Body is hereby authorized and directed to execute the Risk Management Consultant’s Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5(1)(a)(i).

**RESOLUTION 2026-039**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, APPOINTING JOSEPH WENZEL, ESQ. TO SERVE AS MUNICIPAL PROSECUTOR**

**WHEREAS**, the Township Committee is required to appoint a municipal prosecutor.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Joseph Wenzel, Esq., is hereby appointed as municipal prosecutor.

**RESOLUTION 2026-040**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING MEMBERS OF LOCAL EMERGENCY PLANNING COMMITTEE**

**BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the following individuals be appointed to the Local Emergency Planning Committee for a term ending December 31, 2026:

Chief Tom Miller	Coordinator
Richard Young	Deputy Coordinator
Tiena Cofoni	Township Attorney
Ziad Shehady	Township Administrator
Chief	Green Village Volunteer Fire Department
Chief	Chatham Township Volunteer Fire Department
Richard Young	Manager Department of Public Works
Captain	Chatham Emergency Squad
Marconi Gapas	Health Officer
Christy Hodde	Red Cross Administrator
Superintendent	School District of the Chathams
	RACES-radio Official

#### **RESOLUTION 2026-041**

#### **RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING MEMBERS OF LOCAL EMERGENCY MANAGEMENT COUNCIL**

**BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the following individuals be appointed to the Local Emergency Management Council for a term ending December 31, 2026:

Jennifer Rowland	Mayor
Ziad Shehady	Township Administrator
John Ruschke	Township Engineer
Chief Tom Miller	Chief of Police
Richard Young	Department of Public Works Superintendent
Marconi Gapas	Health Officer
Chief	Chatham Township Volunteer Fire Department
Chief	Green Village Volunteer Fire Department
Captain	Chatham Emergency Squad
Sara Huisking	Red Cross Administrator
Fr. Kevin Corcoran	Religious Representative
Dr. Emily Sortino	Superintendent, School District of the Chathams
	Private Sector Representative

#### **RESOLUTION 2026-042**

#### **RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following be appointed to the Municipal Alliance Committee of the Chathams for the year 2025.

Amy Lewis	MACC Coordinator
	MACC Chair
Len Resto	Older Adult
Detective James Lattoz	Chatham Township Juvenile Detective
Alex Mandala	SAC Representative
Cindy Rosenberg	LAF Representative
Rosie Iannicelli	Washington Avenue School Representative
Patrice Reilly	Morris County Prevention is Key
Stacey Ewald	Township of Chatham Committee Representative
Brandon Wong	Youth Representative
Christopher Wightman	Public Relations Representative
Katelyn DeSantis	Chatham High School Counseling Supervisor
Elizabeth Thomas Patel	PTO Representative

#### **RESOLUTION 2026-043**

#### **RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY ADOPTING THE TOWNSHIP OF CHATHAM PURCHASING MANUAL**

**WHEREAS**, the Township of Chatham (the "Township") is required by the State of New Jersey to establish procedures to comply with the Local Public Contracts Law, N.J.S.A. 40A:11 et seq.; and

**WHEREAS**, uniform purchasing procedures are a necessary part of any encumbrance system along with control processes put in place to safeguard public funds; and

**WHEREAS**, the Township Committee desires to adopt the Township of Chatham Purchasing Manual attached hereto as Exhibit A (the “Purchasing Manual”).

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham that authorization is given as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Purchasing Manual attached hereto as Exhibit A is hereby adopted by the Township, subject to modification or revision deemed necessary or desirable by the Mayor and Township Administrator in consultation with counsel.
3. All purchases by the Township shall be guided by the policies and procedures set forth in the Purchasing Manual.
4. The Township Clerk shall deliver a copy of this resolution and the Purchasing Manual to all department heads in the Township for further distribution to their respective employees.
5. This Resolution shall take effect immediately.

**RESOLUTION 2026-044**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES**

**BE IT RESOLVED** that bills in the total amount of \$548,567.13 be paid.

**RESOLUTION 2026-045**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
APPROVING MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on December 16, 2025.

**RESOLUTION 2026-046**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
APPROVING EXECUTIVE SESSION MINUTES**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on December 16, 2025.

Deputy Mayor McHugh moved to approve the Consent Agenda. Committeeman Alperowitz seconded the motion.

**Roll call:** Committeeman Alperowitz, Aye; Committeeman Choi, Aye; Committeewoman Ewald, Aye; Deputy Mayor McHugh, Aye; Mayor Rowland, Aye.

**Hearing of Citizens**

Mayor Rowland opened the Hearing of Citizens.  
Seeing no further public comment, Mayor Rowland closed the Hearing of Citizens.

The Benediction was offered by Father Corcoran.

Committeewoman Ewald moved to adjourn at 7:50 PM. Committeeman Choi seconded the motion, which carried unanimously.

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Gregory J. LaConte  
Municipal Clerk

## **Mayor's Statement**

Thank you everyone for attending tonight. I am grateful for all of my family, friends, and neighbors who came to support me, even from out of state. Thank you to my husband: Kevin Boisvert, who is always by my side, and my kids, Lily, Patrick, Shawn, Susy, and Nikki, who each inspire me in a different way.

I am honored to serve as your Mayor for 2026. There is no better team of people to serve Chatham Township than the people sitting beside me, the administrator, the clerk, all of the staff, law enforcement, DPW, our partners and consultants, and our incredible volunteers. Every person that puts in the time to keep us running smoothly, to keep us safe, to keep our roads clear, all of the residents that volunteer their time and energy on various Boards and Committees and our volunteer EMS and fire departments.

There is plenty of official business to get to, it will be a busy year, but I want to share a few thoughts. Today is January 6, but instead I would like to focus on Happiness.

I had the privilege of spending time in Copenhagen, Denmark a few weeks ago, which according to studies is the 2<sup>nd</sup> happiest country in the world, second to Finland. The sun set at 3:30 pm and rose at 8:30 am, but generally happy, temps in the 30's, but tons of people were out – walking, cold plunging in the canal, at the outdoor market, smiling, happy. We went to a Radiohead concert, and while there seemed to be a difference in opinion in our section about standing vs sitting during a show, we worked around it and were all pretty happy. We even made it to the Happiness Museum, which compiles data and trends related to measuring happiness. They found that six factors explain most of the difference in happiness levels across countries: togetherness, money, health, freedom, trust, and kindness.

My point is, at the end of the day, a lot of our happiness comes from people, and community. So keep the stories coming of neighbors showing up for neighbors, taking care of a sick friend, shoveling a walk, cheering someone on, donating to the food pantry or other charity, or just lending an ear.

I'm looking forward to this year to continue all of the good work that has been done for Chatham Township (we always get the work done), and for creating some happiness.

Thank you.