MINUTES
BOARD OF HEALTH
TOWNSHIP OF CHATHAM
JANUARY 11, 2022

Mr. LaConte called the Reorganization Meeting of the Board of Health to order at 7:31 P.M.

Adequate notice of this meeting of the Board of Health was given as required by the Open Public Meetings Act as follows: Notice was given to both the *Chatham Courier* and the *Morris County Daily Record* on January 14, 2021; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 14, 2021; and notice was filed with the Township Clerk on January 14, 2021.

Roll Call

Answering present to the roll call were Mr. Nikolopoulos, Mrs. Gardner and Mrs. Plantemoli. Board Attorney Mr. Hak was also present, and Health Officer Mike Fitzpatrick arrived late.

Mrs. Fowler arrived late.

Mr. Hamilton was absent

All participation in this meeting was via Zoom.

Selection of Board President

Mr. Nikolopoulos moved to select Lucille Plantemoli as Board President for 2022. Mrs. Gardner seconded the motion.

Roll call: Mrs. Hamilton, Absent; Mrs. Fowler, Aye; Mr. Nikolopoulos, Aye; Mrs. Gardner, Aye; Mrs. Plantemoli, Aye.

Selection of Board Vice-President

Mrs. Plantemoli moved to select Lorie Gardner as Board Vice-President for 2022. Mr. Nikolopoulos seconded the motion.

Roll call: Mr. Hamilton, Absent; Mrs. Fowler, Aye; Mr. Nikolopoulos, Aye; Mrs. Gardner, Aye; Mrs. Plantemoli, Aye.

Resolutions

RESOLUTION BH-2022-1
RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING REGULAR MEETING SCHEDULE FOR THE BOARD OF HEALTH DURING 2022

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings;

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Chatham in the County of Morris, New Jersey, as follows:

1) During the calendar year 2022 meetings will be held by the Board of Health to discuss or act upon public business at 7:30 p.m., prevailing time, at the Municipal Building on the following dates: February 3, March 3, April 7, May 5, June 2, July 7, August 4, September 1, October 6, November 3, December 1, and January 5, 2023.

2) Zoom access to meetings will continue to be made available due to the COVID-19 Pandemic.

3) Zoom access information for each meeting will be included on the meeting agenda, which will be posted on the Township website at least 48 hours in advance of each meeting. Agendas will also be posted on the front door and the bulletin board in the main hallway of the Municipal Building.

4) In the case of a special meeting, Zoom access information will also be included in the Open Public Meetings Act notice.

5) During public hearings, members of the public will be able to participate via Zoom by using the Raise Hand feature to signify their desire to make public comment. The Zoom platform also provides the ability for the public to listen to the meeting by telephone without video and to also comment by telephone by pressing *9 to raise their hand during public comment sessions.

6) Certified copies of this Resolution shall be (a) mailed to The Chatham Courier, (b) mailed to the Morris County Daily Record, (c) filed with the Municipal Clerk of the Township of Chatham, (d) posted on the bulletin board in the main hallway of the Municipal Building, and (e) mailed to any person requesting notices of the meetings of the Board of Health, pursuant to N.J.S.A. 10:4-19 who has paid the required fee theretofore. The foregoing shall be accomplished within (7) days of the adoption of this Resolution.

RESOLUTION BH-2022-2
RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS OF SAID BOARD OF HEALTH DURING 2022

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-6 et seq., be given of meetings of public bodies as therein defined and in the manner therein set forth;

NOW, THEREFORE BE IT RESOLVED by the Board of Health of the Township of Chatham in the County of Morris, New Jersey, as follows:

1. The public place for posting of notices of meetings of the Board of Health for the calendar year of 2022 shall be on the bulletin board in the main hallway of the Municipal Building.

2. The sum of $10.00 is hereby fixed as the fee to be paid by any person requesting that notices of the meetings of the Board of Health during the calendar year 2022 be mailed to such persons as specified in R.S.40:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.

3. Certified copies of this Resolution shall be mailed by the Secretary of the Board of Health to **THE CHATHAM COURIER** and the **MORRIS COUNTY DAILY RECORD**, and a certified copy shall be filed with the Clerk of the Township of Chatham.

RESOLUTION BH-2022-3
RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, APPOINTING GREGORY J. LACONTE BOARD SECRETARY

WHEREAS, the Board of Health of the Township of Chatham, County of Morris, State of New Jersey, desires to appoint Gregory J. LaConte as Board Secretary for the period commencing January 1, 2022 and ending December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Chatham as follows:

1. Gregory J. LaConte is hereby appointed as Board Secretary for a term commencing January 1, 2022 and terminating December 31, 2022.

2. The compensation to be paid to Gregory J. LaConte for services rendered to the Board shall be an annual salary in accordance with the Salary Resolution of the Township of Chatham.

RESOLUTION BH-2022-4
RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, APPOINTING ATTORNEY FOR THE BOARD FOR THE YEAR 2022

WHEREAS, former Board Attorney Marisa A. Taormina, Esq. has retired; and

WHEREAS, an RFQ for Board of Health Services was issued on October 8, 2021; and

WHEREAS, proposals were received and publicly opened on Thursday, November 4, 2021at 10:00 AM, prevailing time; and

WHEREAS, after consideration, the Board of Health of the Township of Chatham has determined to engage the services of Brian M. Hak, Esq. of Eric M. Bernstein & Associates, LLC as attorney for the Board for the calendar year 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Chatham, in the County of Morris, New Jersey, as follows:

1. Brian M. Hak, Esq. of Eric M. Bernstein & Associates, LLC is hereby appointed as the attorney for the Board of Health for the calendar year 2022. The compensation for the services performed shall be within the amount provided in the 2022 Budget for the Board of Health legal services.

RESOLUTION BH-2022-5
RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING A CONTRACT WITH MOTT MacDONALD FOR PROFESSIONAL CONSULTING ENGINEERING SERVICES

WHEREAS, the Board of Health of the Township of Chatham requires professional consulting engineering services in connection with the review of applications submitted to the Board for permits and other approvals;

WHEREAS, a proposed contract for professional consulting engineering services for the calendar year 2021 has been submitted to the Board by Mott MacDonald in the form marked "Appendix A" and attached to the Resolution, and such proposed contract is acceptable to the Board;

WHEREAS, funds will be available for payment for the services rendered by Mott MacDonald to the Board, such funds being available through technical review fees charges to applicants and/or through funds appropriated for Board operations in the 2022 Township of Chatham budget; and

WHEREAS, the Local Public Contracts Law requires that public notice be given of the award of any contract for professional services without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Chatham, in the County of Morris, New Jersey, as follows:

1. A contract for professional consulting services during the calendar year 2022 is hereby awarded to Mott MacDonald such contract to be as set forth in "Appendix A" attached to this Resolution.
2. The Mayor is hereby authorized and directed to execute on behalf of the Board the contract awarded by Paragraph 1 of this Resolution, and the Township Clerk is hereby authorized and directed to attest such contract.
3. The award of contract pursuant to this Resolution is made without competitive bidding in accordance with the professional service provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i).
4. Notice of this contract award shall be published by the Secretary of the Board as required by law.
5. A certified copy of this Resolution shall be forwarded by the Secretary of the Board to Mott MacDonald.

RESOLUTION BH-2022-6
RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY,

REAPPOINTING GREGORY J. LACONTE REGISTRAR OF VITAL STATISTICS

WHEREAS, the Board of Health of the Township of Chatham, County of Morris, State of New Jersey, desires to reappoint Gregory J. LaConte as Registrar of Vital Statistics for the period commencing January 1, 2022 and ending December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Chatham as follows:

1. Gregory J. LaConte is hereby appointed as Registrar of Vital Statistics for a term commencing January 1, 2022 and terminating December 31, 2024.

2. The compensation to be paid to Gregory J. LaConte for services rendered shall be an annual salary in accordance with the Salary Resolution of the Township of Chatham.

Mr. LaConte noted that meetings will be held on the 1st Thursday of the month because of the change in the Township Committee's meeting schedule.

Mrs. Plantemoli moved to adopt the resolutions. Mrs. Gardner seconded the motion.

Roll call: Mr. Hamilton, Absent; Mrs. Fowler, Aye; Mr. Nikolopoulos, Aye; Mrs. Gardner, Aye; Mrs. Plantemoli, Aye.

Approval of Minutes

Mrs. Plantemoli moved to approve the minutes of the November 9, 2021 meeting. Mr. Nikolopoulos seconded the motion, which carried unanimously.

Reports

Registrar of Vital Statistics/Board of Health Secretary

Mr. LaConte reported that fees were collected for the following items in November 2021:

6 Marriage Certificates		$40
	Total	$40

Mr. LaConte reported that fees were collected for the following items in December 2021:

2 Marriage Certificates		$15
1 Marriage License		$28
	Total	$43

Mr. LaConte also reported that during 2021, $1,466 in fees were collected, of which $675 is the State's share of marriage license fees.

Mr. LaConte further reported that retail food establishment license renewals and dog license renewals are underway.

Mrs. Fowler commented on COVID testing and vaccinations at the medical clinic where she works. Mrs. Gardner noted that the curve seems to have dropped.

Health Officer Report

Mr. Fitzpatrick reported that there has been a five-fold in COVID cases over the past several weeks. The Health Department has worked with Dr. LaSusa and the School District of the Chathams regarding CDC guidance. Mr. Fitzpatrick also noted that many children are now eligible for COVID vaccination and boosters. He has also discussed

Meeting Open to Public

Mrs. Plantemoli opened the meeting to the public.
Seeing no public comment, the public hearing was closed.

Mrs. Plantemoli moved to adjourn at 8:20 PM. Mrs. Fowler seconded the motion, which carried unanimously.

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Gregory J. LaConte
Board of Health Secretary