

**MINUTES  
BOARD OF HEALTH  
TOWNSHIP OF CHATHAM  
SEPTEMBER 4, 2025**

Mr. LaConte called the Regular Meeting of the Board of Health to order at 7:37 P.M.

**Adequate notice** of this meeting of the Board of Health was given as required by the Open Public Meetings Act as follows: Notice was given to both the *Chatham Courier* and the *Morris County Daily Record* on January 10, 2025; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 10, 2025; and notice was filed with the Township Clerk on January 10, 2025.

**Roll Call**

Answering present to the roll call were Mrs. McCormack, Mrs. Rowland, Mr. Srinivasan and Mr. Pitney.

Mrs. Fowler was absent.

**Approval of Minutes**

Mrs. Rowland moved to approve the minutes of the July 10, 2025 meeting. The motion was seconded by Mr. Pitney and carried unanimously.

**Reports**

**Health Officer**

Mr. Gapas reported that inspection all the requisite inspections of swimming pools were conducted. There was an issue with food handling at the Colony Pool Snack Bar, which was addressed and corrected.

The second round of school inspections has begun. School immunization audits will begin soon.

Mr. Gapas addressed the current Covid vaccine guidance. He said that for the 2025-2026 season, there is limited guidance. Mr. Gapas said there should be a rollout of an updated vaccine soon. Recommendations for covid vaccination are for those 65 and older, as well as those who are 6 months or older and are also high risk. Mr. Gapas said the Local Health Outreach Coordinator will be preparing guidance on the new vaccine once there is more information available. There should also be information on vaccine accessibility.

Mr. Pitney asked where people can get vaccinated. Mr. Gapas said that it should be available through local pharmacies, and limited supplies through health care providers.

**Registrar of Vital Statistics/Board of Health Secretary**

The Health Department and the Board Secretary attended National Night Out. The Health Department had a variety of health education materials, and the Board Secretary had pet license application form. Turnout at the event was generally low, however the presence did result in receipt of applications for three dog licenses.

During July and August, 12 dog licenses were issued.

A septic permit was issued for 490 River Road following engineering review and health department approval. The septic application for 566 River Road has passed engineering review, and is now being reviewed by the Health Department.

Septic license renewals are still underway. Reminders will soon be sent out to those who have not yet renewed their licenses.

Registrar income for the previous two months is as follows:

July

<u>4 Marriage Certificates</u>	<u>\$40</u>
Total	\$40

August

5 Marriage Certificate	\$50
6 Marriage Licenses	\$168
<u>10 Death Certificates</u>	<u>\$100</u>
Total	\$318

**Discussion**

Identification of Health Issues

Mr. LaConte said that Mrs. Fowler had requested discussion on identifying health issues facing residents. He said that this can be discussed at a future meeting, and asked the Board members present to consider anything to be discussed at the next meeting.

Mr. Gapas addressed the Health Department's engagement with residents at National Night Out. He said that it was a nice event, and several people were interested in the test kits that were available. Mr. Gapas said that the Local Health Outreach Coordinator, Krissantonia Kerr, put together the materials for National Night Out. He said that he can have her prepare something for discussion at the next Board of Health meeting. Mr. Gapas also said that topics of discussion can be sent to him and Ms. Kerr for review.

Rabies Clinic

Mr. Pitney asked about the annual Rabies Clinic. Mr. LaConte said it is normally held on the first Saturday in November. Mr. Pitney asked how to increase attendance, as many residents get their dogs shots during regular checkups. Mr. LaConte addressed the measures taken to advertise the event, and said that steps can be taken to increase visibility of the event.

Regarding scheduling, Mr. LaConte said the Township's rabies clinic is usually the first weekend in November to be sure that the shot will be valid through the next licensure period.

Advertising methods were discussed. Mr. LaConte said that a press release can be generated.

**Meeting Open to Public**

Mr. LaConte opened the meeting to the public.  
Seeing no public comment, the public hearing was closed.

Mrs. McCormack moved to adjourn at 7:59 PM. Mrs. Rowland seconded the motion, which carried unanimously.

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Gregory J. LaConte  
Board of Health Secretary