

**MINUTES
BOARD OF HEALTH
TOWNSHIP OF CHATHAM
JULY 10, 2025**

Mrs. Fowler called the Regular Meeting of the Board of Health to order at 7:30 P.M.

Adequate notice of this meeting of the Board of Health was given as required by the Open Public Meetings Act as follows: Notice was given to both the *Chatham Courier* and the *Morris County Daily Record* on January 10, 2025; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 10, 2025; and notice was filed with the Township Clerk on January 10, 2025.

Roll Call

Answering present to the roll call were Mrs. Rowland, Mr. Pitney and Mrs. Fowler.

Mrs. McCormack and Mr. Srinivasan were absent.

Approval of Minutes

Mrs. Rowland moved to approve the minutes of the May 1, 2025 meeting. The motion was seconded by Mr. Pitney and carried unanimously.

Septic Applications

372 Green Village Road – Block 144, Lot 44

Mr. LaConte said that the review memo was provided along with the final plans. He noted that the GP24 was already submitted. Mr. LaConte noted that the property is the Green Village Post Office. Mr. Pitney noted that the septic will not be used as intensely as would a system for a residential lot. The conditions set forth in the review memo were addressed.

Mrs. Fowler asked if the applicant has met all 5 conditions in the memorandum. Mr. LaConte said that the as-builts will need to follow completion of the project, and the holding of the pre-construction meeting will be dependent on Board approval of the project.

Mr. Pitney moved to approve the application subject to the conditions in the Board Engineer's review memo. Mrs. Rowland seconded the motion.

Roll call: Mrs. Rowland, Aye; Mr. Srinivasan, Absent; Mrs. McCormack, Absent; Mr. Pitney, Aye; Mrs. Fowler, Aye.

Reports

Registrar of Vital Statistics/Board of Health Secretary

Since the roll out of the online portal for dog/cat licensing, we have had several renewals and new licenses issued through online requests.

The renewal of septic licenses is an ongoing process. During the months of May and June, 71 licenses have been issued. Reminders were sent out on July 2, 2025.

Septic applications for the following addresses are still under engineering review:

1. 490 River Road
2. 566 River Road

Mr. LaConte noted that 490 River Road is the proposed location of a group home, and 566 River Road is currently a vacant lot.

Registrar income for the previous two months is as follows:

May

1 Death Certificate	\$10
3 Marriage License	\$84
<u>8 Marriage Certificates</u>	<u>\$80</u>
Total	\$174

June

3 Death Certificates	\$30
2 Marriage Licenses	\$56
<u>17 Marriage Certificates</u>	<u>\$170</u>
Total	\$256

Mr. LaConte further reported that for the 2nd Quarter 2025, the payment to the State for their share of marriage license fees is \$250. Mr. LaConte also noted that for the first time in his career, a couple recently came in to register the home-birth of their child. He said that usually the hospital handles that paperwork following a birth.

Discussion

National Night Out

Mrs. Fowler said that the Board of Health will have a table at National Night Out. The participation will to have a presence and some outreach to the community. The event will be on the evening of August 5th.

Mr. LaConte read the list of topics for which the Health Department will be bringing information. He also said that he would arrange for a table and chairs to be supplied. Mrs. Fowler asked that bike helmet safety be a topic to be addressed.

Mr. LaConte said that he would work with the Board members to coordinate attendance.

Mr. Pitney asked that there be a backup plan in case of inclement weather.

Mrs. Fowler said that the e-bike discussion has quieted. Mrs. Rowland said that issue is more prevalent in Chatham Borough. Mt. Pitney noted that kids in his neighborhood appear to be wearing helmets.

Meeting Open to Public

Mrs. Fowler opened the meeting to the public.
Seeing no public comment, the public hearing was closed.

Mrs. Rowland moved to adjourn at 7:52 PM. Mr. Pitney seconded the motion, which carried unanimously.

Gregory J. LaConte
Board of Health Secretary