

**TOWNSHIP OF CHATHAM
MORRIS COUNTY, NEW JERSEY**

**NOTICE
REQUEST FOR QUALIFICATIONS
FOR 2025 PROFESSIONAL SERVICES CONTRACTS**

Notice is hereby given that the Township of Chatham is issuing a Request for Qualifications (RFQ) through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 et seq. for various professional services for the 2025 calendar year.

Sealed proposals will be received by the Township Clerk on Tuesday, December 3, 2024 at Noon, prevailing time, or soon after as the matter can be reached, in the Township Committee Chambers, Municipal Building, 58 Meyersville Road, Chatham, New Jersey, 07928, for the following:

2025 PROFESSIONAL SERVICES CONTRACTS

- RFQ #2025-T01 Township Attorney
- RFQ #2025-T02 Labor Counsel
- RFQ #2025-T03 Bond Counsel
- RFQ #2025-T04 Tax Attorney
- RFQ #2025-T05 Conflict Attorney
- RFQ #2025-T06 Affordable Housing Attorney
- RFQ #2025-T07 Municipal Prosecutor
- RFQ #2025-T08 Township Engineer
- RFQ #2025-T09 Township Planner
- RFQ #2025-T10 Affordable Housing Planner
- RFQ #2025-T11 Auditor
- RFQ #2025-T12 Financial Advisor
- RFQ #2025-T13 Real Estate Appraiser
- RFQ #2025-T14 Risk Management Consultant
- RFQ #2025-P01 Planning Board Attorney
- RFQ #2025-P02 Planning Board Planner
- RFQ #2025-P03 Planning Board Engineer
- RFQ #2025-Z01 Zoning Board of Adjustment Attorney
- RFQ #2025-Z02 Zoning Board of Adjustment Planner
- RFQ #2025-Z03 Zoning Board of Adjustment Engineer
- RFQ #2025-Z04 Zoning Board of Adjustment Acoustics Engineer
- RFQ #2025-Z05 Zoning Board of Adjustment RF Engineer
- RFQ #2025-H01 Board of Health Attorney
- RFQ #2025-H02 Board of Health Engineer

Requests for Qualifications are available on file in the office of the Township Clerk, Municipal Building, 58 Meyersville Road, Chatham, New Jersey, 07928, where same may be obtained by request via e-mail to glaconte@chathamtownship.org during business hours beginning on Thursday, November 7, 2024.

Each proposal must be enclosed in a sealed envelope bearing the name and address of the proposer on the face of the envelope and clearly marked with the RFQ number (#) and name of the service being submitted for consideration. Proposals must be submitted at the time and place above specified and will be opened and read thereafter. Proposals will be accepted by mail or in person at the time specified. No Proposal, either by mail, electronically or in person, will be accepted after the date and hour specified. In the case of mailed Proposals, the Township assumes no responsibility for bid proposals received after the date and time specified. Proposers must submit **one (1) original, hard copy, and (1) one electronic copy.**

The Township Committee reserves the right to waive any informalities and reject any and all proposals. Proposers shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

All final awards shall be made by resolution adopted by a majority of the Township Committee based upon the proposals made to the Township that have been determined to be the most advantageous to the Township, all factors (price & other) considered.

All communications concerning these RFQs or the RFQ process shall be directed by e-mail to Ziad Shehady at administrator@chathamtownship.org

These RFQs have been advertised in accordance with the “Fair and Open Basis” and nothing further shall be required under the Pay-to-Play Legislation (N.J.S.A. 19:44A-20.7).

Ziad Shehady
Township Administrator
Authorized by Resolution 2024-211
Publication Date: October 31, 2024