

## **PPGIS WEBSITE – INSTRUCTIONS FOR VIEWING AND COMMENTING**

To access the website go to <http://banisch.com/chatham/>.

- On the left hand side of the page, “**About the Plan**” will tell you information about this project, its origin and its purpose.
- Click on “**Visit the Interactive Map**” to go to the PPGIS map site. Here you can use the account and password below to log on and start adding comments, photos, videos, etc.
- To read a copy of the Draft Walkway and Bikeway Plan go to “**Materials and Resources**”.

To send us a comment about this project, a specific site in the Township, or this website click on “**Contact Us**” at the top of the page. Fill out the form and send us your thoughts.

Follow these instructions to post your comments to the map:

- Click on “**Visit the Interactive Map**” on the left or on “**Visit the Map**” at the top of the page.
- Click on the “**Log In**” button
- Enter “**Chatham**” for the username and “**Chatham**” for the password.

Once you have logged in, the map is ready for your comments.

### To locate a place on the map

1. Enter GPS (Global Positioning System) way points collected while hiking OR
2. Type in an address and click “**Go!**” To automatically be shown the location OR
3. Use the zoom and pan tools to locate your point of interest.

Click the point you located (black dot on larger red pin) – a balloon will appear showing the map coordinates of the point clicked.

Click “**Add New**” to open an Information Window. In the Information Window:

- Add a short descriptive title for the location in the Name field.
- Enter today’s date or the date of the photo or event you are reporting.
- Select a category:
  - Sidewalk GOOD
  - Sidewalk BAD
  - Bikeway GOOD
  - Bikeway BAD
  - Opportunity for Link
  - OTHER
  - (you may suggest more or different categories!)
- Upload a digital photograph or image file.
- Upload any other small text file, spreadsheet or Adobe Acrobat (pdf) file.

- Add a link to a video that you filmed and uploaded to YouTube
- Click “Submit” when you are finished!

*All entries will take approximately one business day to be reviewed and posted by an administrator.*